

SK. JAMIL AHMED

Address: Dokshin Gohorpur (Sahebag), Boaljur Bazar, Balagonj, Sylhet.

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Career Objective:

To show the curriculum vitae to the owner of the particular organization in which I wish to engage myself and to build up my carrier as a professional in a national or multinational organization that would deal with formulation and implementation of policy and strategy. In line with this, my immediate plan is to work with an organization where flourish opportunities to build up my carrier in the light of dynamism, enthusiasm and changing environment.

Academic Qualification:

• **Masters of Business Administration (MBA)**

Major : HRM (Human Resource Management)
Institution : Leading University, Sylhet.
CGPA : 3.41 out of 4

• **Bachelor of Business Administration (BBA)**

Major : HRM (Human Resource Management)
Institution : Leading University, Sylhet.
CGPA : 2.78 out of 4

• **Higher Secondary School Certificate (H.S.C.)**

Group : Business Studies
Board : Sylhet
Institution : Sylhet Govt. College, Sylhet.
Year : 2008
GPA : 3.40 out of 5

• **Secondary School Certificate (S.S.C.)**

Group : Science
Board : Sylhet
Institution : Boaljur Bazar High School, Boaljur Bazar, Balagonj, Sylhet.
Year : 2006
GPA : 3.63 out of 5

Working Experiences:

Organization/Company	Designation	Period of Work	Part/Full Time
Shah Brothers- A Fish & Vegetables Supplying Organization	Accounts Officer	August,2017 to Now	Full Time
Staff India An Outsourcing Company	Virtual Assistant	March,2017 to August, 2017	Full Time
EduLink International- Linking Education Globally	GED Teacher	January, 2017 to July,2017	Part Time
Shah Brothers- A Fish & Vegetables Supplying Organization	Chief Accountant	September,2013 to February,2015	Full Time
Saidowla (Pvt.) Enterprise Limited A Subsidiary of Euro foods Group, UK.	Interne (HRM)	November,2013 to January,2014	Full Time
Saidowla (Pvt.) Enterprise Limited A Subsidiary of Euro foods Group, UK.	Accounts Officer	February,2013 to September,2013	Full Time
Advance Academy- An English Language and Computer Training Centre.	Chief Moderator & Education Secretary	January, 2010 to February, 2015	Part Time (Voluntary)

Language Skills:

- Excellent verbal and written skills in both Bengali and English languages.

Certificate: IELTS Band Score 6.0 [L: 6.0, R: 5.0, W: 5.5, S: 7.0]

(Exam date: 21/11/2013)

Computer Skills:

- Intelligent user of Computer. (Certified for Basic Computer Knowledge)
- Application Software: MS Office, Adobe Photoshop, Adobe Illustrator etc.
- Excellent user of Internet and troubleshoot of minor Computer problems.

Personal Traits:

- Energetic & able to work in a team-oriented, multi-cultural environment.
- Problem-solving, decision-making and quick learning capabilities.
- Ability of thinking logically, analytically & willingness to work under pressure.

Interest:

- Internet Browsing
- Photography
- Traveling
- Social Working

Personal Details:

- Father's name : Sk. Abdus Shahid
- Mother's name : Late Halima Begum
- Present Address : House- 121, Road No- 4, Block-F, ShahJalal Uposhahar, Sylhet-3100.
- Permanent Address : Vill: Dokshin Gohorpur (Sahebag), P.O: Boaljur Bazar (3120), P.S: Balagonj, Dist: Sylhet.
- Date of birth : 10th January 1989
- Nationality : Bangladeshi (By birth)
- National ID No. : 9110811615773
- Passport No. : BB 0076717
- Marital status : Single
- Religion : Islam

References:**Farhad Hossain**

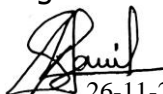
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Sheikh Faruk Ahmed Tipu

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Shah Brothers
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I, hereby, stating that all information mentioned above is absolutely correct with the best of my knowledge.

Signature



26-11-2019

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(Sk. Jamil Ahmed)