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July 27, 2019

The CEO

Thousand Careers, Sylhet, Bangladesh

Sylhet-3100

Subject: Application for the post of a Junior Executive (Admin).

Respected Sir,

In response to your advertisement published in “**thousand.careers**” on July 24, 2019. I would like to apply for the post of **Junior Executive (Admin)** in your reputed organization. I have completed my **Bachelor of Science in Computer Science and Engineering** at Leading University, Sylhet, Bangladesh. Actually, I am looking for this type of job and I believe that you will find me a suitable candidate for this post.

I look forward to hearing from you and hope that you would be kind enough to call me for an interview.

Yours sincerely

Jahura Jannat Chowdhury

Date: 27-07-2019