

# Jayanta Das

Sylhet 3100

[Jayantabus@gmail.com](mailto:Jayantabus@gmail.com)

+8801723-233618

Willing to relocate: Anywhere

## Work Experience

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### **Customer Service Representative**

Brack Bank Ltd - Sylhet

January 2014 to Present

I'm Jayanta Das. When I join Brack Bank Ltd I All Time Responsible My Customer service . My All Customer Satisfied My Service.

### **Manager**

Fiza food ltd - Sylhet

January 2012 to December 2013

## Education

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### **Masters Of Business Administration in Management**

National University - Dhaka

### **Bachelor Of Business Administration in Management**

National University - Dhaka

### **Higher Secondary Certificate in Business Studies**

Madan Mohan College, Sylhet - Sylhet

### **Secondary School Certificate in Business Studies**

Chhatak Cement Factory High School. - Chhatak

## Skills

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ACCESS (Less than 1 year), COMPUTER TROUBLESHOOTING (Less than 1 year), EXCEL (Less than 1 year), LINUX (Less than 1 year), MICROSOFT WINDOWS (Less than 1 year)

## Additional Information

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### Computer Skills

- Operating Systems: Windows 98/2000/NT/XP/Vista, Basic Linux
- MS Office: MS Word, MS Excel, MS Power Point, MS Access
- Efficient in computer troubleshooting