

Md. Jayed Husain

(Business Graduate from SUST; Prime Minister Office's
Award Winner and MS office, Tally & Factura Expert)



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🌐 www.linkedin.com/in/jayedhusain/

Career Objectives: To add superior value at BPO industry of Bangladesh for achieving the long-term individual and corporate growth through leveraging my Business knowledge with proven leadership, analytical, strategic and technological competencies.

Casual Job Experience

Research Assistantship (6 Months)

Faculty: Dr. Mohammad Mizenur Rahaman
Associate Professor
Department of Business Administration
Shahjalal University of Science & Technology

United Commercial Bank Limited

Intern (January 2018-April 2018)

Key Learning Facts:

- General Banking
- Clearing Maintenance, RTGS, BEFTN
- Basics of Credit Management
- Customer Relationship Management (CRM)

Bangladesh Youth Leadership Center (BYLC)

Ambassador (March 2016-February 2017)

- Orchestrated the promotional activities
- Signed MoU with GDN_SUST
- Catalogued Different Workshop
- Inspired generations

UCC-Sylhet (2014-2016)

Instructor of Accounting and Management

- Advocated students for the Public University admission test

Education

Bachelor of Business Administration

(Major in Accounting), **CGPA 3.50 (A-)**

Department of Business Administration

Shahjalal University of Science & Technology

Abilities

- Microsoft Office, DBMS Expert
- Prowess on **Business Research** and **SPSS**
- Business Case Cracking and Business Plan Developer
- Basic Photoshop and Web design
- Public Speaking
- Accounting Softwear

Achievements

- **Finalist** of **Research Symposium**, UIU
- **Winner** of Women's Innovation Camp: Organized by a2i, **Prime Minister Office**, 2016.
- **Runner-up** of Business Plan Competition, SUST-2016.
- Runner-up of **project poster** competition, organized by Mechanical Engineering Association, SUST.

Training & Professional Qualification:

- Certificate on Practical Training Program of Accounting and Inventory Softwear Named Tally and Factura from Computer Logic Lab
- Crash Course on Presentation and Public Speaking

Achievement: Attained Excellency for Securing First Place in the Admission Test of SUST

H.S.C (2012) and S.S.C (2010)

Sylhet Government Model School & College
GPA 5.00 (A+) on Both S.S.C & H.S.C

Achievement:

Government scholarship for showing brilliant Result in SSC and HSC level.

Language Skills

English 
Bengali 

Hobby

- Designing Business Plan & Model Cracking of Business Case
- Skill Development
- Travelling & Learning
- Internet Surfing

Personal Details

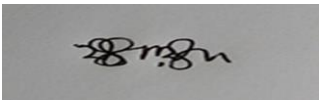
Full Name	Md. Jayed Husain
Present Address	House No. 09, Road No. 20, Block-B, Uposhahor, Sylhet-3100
Date of Birth	3 rd February, 1994
NID No.	3720555824

References

Dr. Mohammad Mizenur Rahaman
Associate professor,
Department of Business Administration,
Shahjalal University of Science & Technology
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Mobile no. 01716-258962
Relation: Academic

Co-curricular Activities

- British Council Education Fair-2015, Sylhet
 - Visitors' registration systems
 - Arbitrated with foreign delegate
- **British Council's Connecting Classrooms** Program (2011)
 - College Representative
 - Displayed a stall on Sylhet
- Member of Association of Business Administration, SUST
- **Certificate of Appreciation** from United Nations Development Program (UNDP)



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