

Curriculum Vitae of Md. Joynal Abedin

Bachelor of Science in Electrical and Electronics Engineering (EEE)

Prime Asia University (PAU)

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Mobile Number: +880 1878 826 548

Mailing Address: House#44, Road#08, Nikunja-2, Khilkhet, Dhaka-1229



Career Objective:

I like to take challenge, work with integrity and dedication and wish a long-term good career prospect. I will try my best to better work of this firm and to meet the challenges under any circumstances. I desire to build up a brilliant career in your company.

Career Summary:

A diligent, dependable optimist who is self motivated with the ability to work on own initiative, as well as work as part of a team. Committed and dedicated with a friendly and caring manner. Possesses strong interpersonal skills and want to gain more skills and experience within the suitable environment.

Employment History:

1. Executive (September 19, 2017 – Continuing)

Genex Infosys Limited

Company Location: Nitol Niloy Tower, Nikunja-2, Khilkhet, Dhaka-1229.

Department: **MIS & WFM.**

2. Executive (July 18, 2017 – September 18, 2017)

Genex Infosys Limited

Company Location: Mascot Plaza, level 4 & 5, 107/A Sonargaon Janapath, sector-7, Uttara, Dhaka-1230.

Department: Non – Voice Operation (Web).

Process: Robi Axiata Limited.

Experiences and abilities:

- ✓ Contact with customer via Email, live chat and through SMS.
- ✓ Contact with others Vendor Company via Email and chat.
- ✓ Provide service and handle the subscriber perfectly as per their effective queries.

3. Customer Service Associates (October 6, 2016 – July 17, 2017)

Genex Infosys Limited

Company Location: Mascot Plaza, level 4 & 5, 107/A Sonargaon Janapath, sector-7, Uttara, Dhaka-1230.

Department: Robi Axiata Ltd (Outbound services)

Experiences and abilities:

- ✓ Prepare data sheet and remarks
- ✓ Provide service and handle the subscribers strategically via telephone
- ✓ Communicate with the customers in a good manner and respect
- ✓ Provide the foreign clients with their required queries.

4. Accountants & Project Engineer (November 10, 2015 – April 15, 2016)

Brothers Construction Company Ltd

Company Location: House No#03, Road no#11, Nikunja-2, Dhaka-1229

Department: BTCL optical fiber installation.

Academic Qualification:

Degree Obtained	Institute/University	Group/Subject	Duration	Passing year	GPA/CGPA	Out of
B.Sc. in Engineering	Prime Asia University	Electrical & Electronics Engineering	4 year	2015	3.34	4
Higher Secondary School Certificate(HSC)	Safiuddin Sarkar School & college	Science	2 year	2010	4.30	5
Secondary School certificate (SSC)	Lhumb Nagar Academy High School	Science	2 year	2008	4.88	5

Training summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Internship	Finance accounts activities of DESCO, commercial operation, system operation, meter testing lab activities & transformer workshop, activities, prepaid meter assemble, HT connection, LT connection.	Dhaka Electric Supply Company Limited (DESCO)	Bangladesh	22/B, Faruk Sarani, Nikunja-2, Dhaka - 1229.	2016	1 month

Thesis:

Thesis Title : Designing a cost efficient solar powered pumping system in Rajshahi Division.

Supervisor : Md. Mohsin Sajjad, Senior Lecturer, Prime Asia University.

Project:

Project Title : Implementation of Seven Segment Display At Mega-16 micro Controller

Supervisor : Md. Raquibul Hasan, Senior Lecturer, Prime Asia University.

Industrial visits:

- ✓ Dhaka Electric Supply Company (DESCO) Ltd., Uttara, Sector-12, Dhaka
- ✓ Power Grid Company of Bangladesh Ltd, Agargaon Grid. (PGCB)
- ✓ Dhaka Electric Supply Company Limited, Agargaon Grid Sub-Station.

Computer skills:

Computer Application: Microsoft word, Power point & especially expert in excel.
Operating system: Windows xp, windows 7, windows 8 & 8.1, windows 10

Language skills:

Language	Reading	Writing	Speaking
English	Excellent	Excellent	Excellent
Bangla	Excellent	Excellent	Excellent

Interest/Hobbies: Learning technical skills, Browsing internet, Watching movies, Playing cricket, badminton and Travelling.

Personal attributes:

- ✓ Love to learn from mistake & Quick decision maker
- ✓ Self motivated and inspirable to others always with Self confident
- ✓ Ability to work efficiently under pressure meeting deadlines
- ✓ Ability to work in terms and maintain effective communication.

Personal Details:

Father's Name : Abdul kader
Mother's Name : Jahanara begum
Date of Birth : August 7, 1993
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : vill :- Debnagar, P.O :- Athakara, P.S: Ramgonj, Dist: Lakshmipur.
Blood Group : A+
Current Location : Dhaka

References:

	Reference 1	Reference 2
Name	Nahid Mohammad Ishtiaq	Engr. Md. Sherajul Islam
Organization	Genex Infosys Limited	Dhaka Electric Supply Co. Ltd
Designation	Assistant manager (MIS & WFM)	Assistant Engineer
Mobile	01817180597	01755637599
Email	nahid.istiaq@genexinfosys.com	agargaon.sdd@desco.org.bd

Declaration:

I, the undersigned declare that the information specified in this resume is true to the best of my belief and knowledge and correctly described my experiences and myself.

Md. Joyнал Abedin

Date: 29/12/2017