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KAZI KHURSHID ALAM

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Career Objective:

To build a career in field of Information Technology (I.T) and to join the world of global I.T as a computer professional. I believe A responsible position for the growth of my career in any organization through optimal utilization of my creativity,

Career Summary:

IT /Telecommunication, Networking,

Special Qualification:

I have 2 years working experience in 2 reputed company"s. Completed responsibilities in there are Hardware, Network and Internet solution in LAN, WAN. Configure and troubleshooting on Linux and windows based web, mail, proxy, masquerading server.x

Employment History:

Total Year of Experience : 8.3 Year(s)

1. **Sub Assistant Manager(SAM)-MIS (I.T). (March 3, 2012 - Continuing)**

Rangpur Foundry Limited,Rangpur (PRAN-RFL GROUP).

Company Location : Rangpur Foundry Limited,BSICIC KALLABAND,RANGPUR

Department: MIS.

Duties/Responsibilities:

Common Job Responsibilities:

- Configure, manage and support LAN, WAN, Internet and E-mail.
- Manage Remote Control Services and CCTV.
- Configure and manage server and client end applications, device drivers, antivirus and utilities.
- Provide hardware and software support and network user administration.
- Monitoring and maintenance of all systems and network performance and ensure maximum security access related problem.
- Provide networking support to wire and wireless link in client server environment.
- Identify, troubleshoot and solve problems for desktop PC and notebooks.
- Configure and manage network and stand-alone printers.
- Design, configuration, implementation, performance tuning and ongoing support a function associated to backup and restores infrastructures.
- Receive and respond to support requests according to procedure.
- Ensure proper anti-virus measures on all desktop computers.
- Maintain effective liaison with MIS helpdesk and provide timely feedback to users regarding problem status and resolution.
- Plan and conduct MIS training for all users.
- Ensure user compliance to MIS helpdesk policies and procedures.
- Supervise and monitor MIS equipment pool.
- Attend MIS related meeting to give advice or assistance on MIS issues.
- Ensure proper documentations and reports of all the IT services.
- Provide technical supports in any kinds of IT enabled services.
- As per instruction of HO MIS, Software Update Matching.
- Prepare requisition for purchase MIS equipment.
- File server maintenance.

2. junior Executive (I.T). (January 1, 2010 - June 30, 2011)**Blooming Bud Information Technology (BBIT).**

Company Location : 126 Elephant Road(2nd Floor),Dhaka 1205,Bangladesh

Department: Networking

Duties/Responsibilities:

Duties/Responsibilities:

- Trainer of Red Hat Linux, win-server 2003.
- Trainer of MS-Office.
- configure and maintenance web, proxy, masquerading, mail & web based mail server .
- configuration of router and switch as routing, VLAN"s, ACL, NAT, TFTP.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Diploma-In-Engineering 4 Years	cse	The North Polytecnic Institute,Rajshahi	CGPA:3.19 out of 4	2010	4 Year"s	Academic
SSC	Science	Muslim High School,Rajshahi	First Division, Marks :60%	2000	10 Year"s	Academic

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Networking with Windows Server-2003	Hard disk partitioning, Installation, Managing user account and group, Create Active directory, Terminal server, DNS sever, Web server (IIS), FTP server, proxy server, DHCP server etc.	Blooming Bud Information Technology (BBIT).	Bangladesh.	Dhaka.	2011	30 Hour"s.
Microsoft@ Office Program.	Ms-Word,Excel, PowerPoint,Access.	Blooming Bud Information Technology (BBIT).	Bangladesh.	Dhaka.	2011	3 Month.
System Administration, Networking and ISP setup with Red Hat Linux	Installation, Managing User account, Networking, Telnet, SSH, FTP, NFS, Samba, DHCP, DNS, WEb, Mail , Proxy Server, IP Firewalling, IP Maskquering.	Blooming Bud Information Technology (BBIT).	Bangladesh.	Dhaka.	2009	80 Hour"s.
Computer Hardware Maintenance & Trouble Shooting.	Details about Many peripherals, Assembly, Hard disk partitioning using fdisk, partition magic, Installation win 98, Windows XP, Server 2003, Installatio Hard disk partitioning using fdisk, partition mn driver, Antivirus and various application software, trouble shooting, Implement LAN, print server.	Comdex,Newmarket,Rajshahi	Bangladesh.	Rajshahi.	2009	3 Month.

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 16000
 Expected Salary : Tk. 16,000
 Preferred Job Category : IT/Telecommunication, NGO/Development
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization : Banks, IT Enabled Service, ISP, NGO
 Types

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • Linux • Windows 2000/ 2003 Server(s) • LAN/ WAN

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal Details :

Father"s Name : Kazi Haider Rashid
 Mother"s Name : Most. Moslema Haider
 Date of Birth : November 25, 1985
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill: Shoulmari Kazi Para Post: Koimari Tha: Joldhaka Dist: Nilphamari
 Current Location : Rangpur

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: 1. Shah Abdullah Al Faruque	2. Sazzadul Islam
Organization	: Blooming Bud Information Technology (BBIT)	PRAN RFL GROUP
Designation	: Chief Executive Officer (C.E.O) Blooming Bud Information Technology (BBIT), Dhaka. 126	Deputy Manager(Store & MIS)
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Relation	: Professional	Professional
