

Last Updated : **December 22, 2018**

KHONDOKER MASUD RANA

Address: House: 13(Munsef Manzil), Road: 1, Plot: 1013, Sontek, South Kajla, Jatrabari, Dhaka-1236, Dhanial TSO, Jatrabari, Dhaka 1232
Home Phone: 01733969298
Office Phone :01672315581
Mobile : 01727339372
email:masud.rana_seu@yahoo.com



Career Objective:

To be an astute learner and the best performer in your organization. So that I can build an innovative career in your esteemed organization by using my skills and other significant talents.

Special Qualification:

- # Work Well under pressure as part of a team.
- # Well-groomed appearance.
- # Polite, respectful and courteous manners.
- # Responsible, efficient and flexible.
- # Ability to elicit confidence and build rapport.

Employment History:

Total Year of Experience : 4.9 Year(s)

1. Junior Officer (March 15, 2016 - Continuing)

Southeast Bank Limited

Company Location : Eunoos Trade Center 52-53, Dilkusha, C/A, Dhaka - 1000, Bangladesh
Department: IT

Duties/Responsibilities:

1. Maintaining and processing of daily clearing operation (BACH) through BACPS for both Inward and Outward instruments.
2. Maintaining and processing of daily EFT operation.
3. Maintaining and system administration of BACPS and BEFTN Server (Windows Server 2003,2008,2016), HSM (Hardware & Network).
4. Support branch users regarding BACH and EFT operation.
5. Deploy MICR Scanner machine & Software at branch level.
6. Reporting Inward EFT and Inward Return EFT to Central Clearing.
7. Reporting Outward EFT and Outward return EFT to Bangladesh Bank.
8. Provide training regarding BACPS and BEFTN to branch users.
9. Core Banking Software support to branch users in front-end and Back-end (Oracle DB).
10. Performing UAT of newly developed module/software from vendor/in-house before deploying in production level.
11. Dealing with Bangladesh Bank's PSD Department for necessary upgradation/changes in software/hardware level.

2. IT Officer (October 7, 2015 - March 9, 2016)

United Hospital Limited

Company Location : Plot 15, Road 71, Gulshan 2, Dhaka 1212, Bangladesh

Department: IT

Duties/Responsibilities:

1. Providing HIS (Hospital Information System) software support (Remotely/over phone) to end users (doctors, nurses, management team & other stuffs).
2. Maintaining File server, database server, proxy server, active directory.
3. Maintaining Kaspersky Antivirus Server (Endpoint Security 10.0)
4. Configuring & Maintaining CISCO, Mikrotik routers, switches, hubs.
5. Resolving network related issues.
6. Communicating technical information to IT staff members.
7. Assisting the IT department with various IT-related upgrades and tasks.
8. Quickly responding to network outages.
9. Participating in team meetings as required.

3. System Support Engineer (July 2, 2014 - September 30, 2015)**Innovative Professionals Limited**

Company Location : 353/1 East Rampura DIT Road, Dhaka- 1219

Department: IT

Duties/Responsibilities:

1. Installing, configuring and troubleshooting network equipment (router, switch (layer 2), hub).
2. Maintaining Linux Server (CentOS 5).
3. Monitoring network usage to determine whether adjustments need to be made.
4. Running , Monitoring & Testing Call Center Software.
5. Configuring & Maintaining IP-PBX System using Asterisk (1.2.32)
6. Writing Shell Script.
7. IVR system design & integration in Linux Server.
8. Provide required support to staff members.
9. Assisting the IT department with various IT-related upgrades, projects, and tasks.

4. Programmer (January 10, 2014 - June 30, 2014)**C4 Information Technologies Limited**

Company Location : House#292, Road#2, Baitul Aman Housing, Adabor, Shyamoli

Department: IT

Duties/Responsibilities:

1. Developed company"s existing website in php.
2. Developed an USA company"s website in joomla (2.5).
3. Developed an online training website in Joomla (2.5).

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Science (BSc)	Computer Science & Engineering	Southeast University	CGPA:3.35 out of 4	2013	4 years
HSC	SCIENCE	B.A.F Shaheen College Kurmitola	CGPA:3.7 out of 5	2009	2 years
SSC	SCIENCE	Civil Aviation High School	CGPA:4.31 out of 5	2006	2 years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	Switching & Routing (200-120)	New Horizons CLC, Bangladesh	Bangladesh	Dhanmondi 4 ,Momotaz Plaza (3rd floor) Dhaka	2015	5 months
Trainee IT Executive	Configuring LAN,Desktop PC, Laptop, Installing OS (Windows, Linux (Ubuntu,Redhat,CentOS)), J2EE, HTML, PHP, CSS, JavaScript, Ajax, JSF Framework, Rich Faces Framework, Oracle, MySQL	Square Hospitals Ltd.	Bangladesh	18, Bir uttom Sorok, Panthpoth,Dhaka	2013	4 Months

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 38000
 Expected Salary : Tk. 25,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication
 Preferred District : Dhaka
 Preferred Country : United States, Australia, Canada, Singapore
 Preferred Organization Types : Banks, Software Company, IT Enabled Service, Group of Companies

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> • LAN/ WAN • Linux • MySQL • PHP • PostgreSQL • Windows 2008 R2 Server • Hardware & Networking • Oracle Database 	Good practical Knowledge on Computer Hardware & Operating Systems (Windows (98, XP, 7,10), Good knowledge on RAID (RAID 0, RAID 1, RAID 5, RAID 10) Technology, Linux (Ubuntu 12.04, Backtrack 5 R3, Kali Linux, CentOS 5).Can configure LAN, Wifi, Repair basic PC problems.

Extra Curricular Activities:

Nikunja Cricket Club (2001-2015)

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High

Personal Details :

Father"s Name : Khondoker Nurul Amin
 Mother"s Name : Maksuda Amin
 Date of Birth : March 17, 1990
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Khondoker Ibrahim Khalil	Mohammad Ashraful Hoque
Organization	: Southeast Bank Limited	Southeast University
Designation	: Senior Assistant Vice President (SAVP)	Lecturer
	Karnaphuli Point (1st Floor), 70	
Address	: Shaheed Sangbadik Selina Parveen Sarak, Malibagh, Dhaka-1217	House# 64, Road# 18, Block# B, Banani, Dhaka 1213
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01718159830	01723227894
EMail	:	
Relation	: Professional	Academic
