

# *Resume of*

## **Rohima Mozumder Laily**

**Cell : 01763456243**

**Email : lailymozumder1993@gmail.com**

### ***Career Objective:***

To obtain a vast knowledge through which I can enhance my Skills as well as I can acquire the Ability to face a high level of challenge and get myself provided with varied experience and at the same time I would like to contribute my best to the organization.

### ***Educational Qualifications:***

#### ● Degree (pass)

Institute : National University  
Group : Humanities  
Board : Sylhet  
GPA : II Division  
Year of passing : 2014

#### ● Higher Secondary Certificate (H.S.C)

Institute : Gobindaganj A. Haq Smrity College  
Group : Humanities  
Board : Sylhet  
GPA : 2.60  
Year of passing : 2011

#### ● Secondary School Certificate (S.S.C)

Institute : Banglabazar Samarunnessa High School  
Group : Humanities  
Board : Sylhet  
GPA : 3.75  
Year of passing : 2009

## ***Computer & Internet Skills:***

Software Application: MS Office, MS Excel, MS PowerPoint & Graphic Design

Internet Browsing, Downloading, E-mailing, Social Networking and all kind of works which is related by Internet.

## ***Personal Strengths:***

- Ability to work with people of multiple nationalities and culture.
- Good presentation skills.
- Possess excellent writing and oral communication skills in English.
- Competent to work under pressure and demanding work environment.
- Efficient in co-ordinating teams effectively and is an enthusiastic team member.
- Skilled in analytical problem solving and is able to grasp new concept quickly.
- Self motivated to learn and to take responsibility.

## ***Personal Information:***

Name	:	Rohima Mozumder Laily
Father's Name	:	Jilu Miah Mozumder
Mother's Name	:	Shah Minara Begum
Present Address	:	Amborkhana, Borobazar, Sylhet
Permanent Address	:	Borsal, Chhatak, Sunamgonj
Date of Birth	:	03-04-1993
Nationality	:	Bangladeshi by birth
Religion	:	Islam
Marital status	:	Single

Laily Mozumder