

Applied For: **Virtual Assistant, Sylhet Office (All Types)**

Last Updated : **January 5, 2018**

## Liton Das

Address: House# 23, Chalibondor, Sylhet.  
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### **Career Objective:**

To work in challenging and competitive atmosphere with sincerity and integrity in order to promote the goodwill and reputation of the organization where professionalism is of prime concern.

### **Employment History:**

**Total Year of Experience : 3.2 Year(s)**

1. **Officer ( February 1, 2012 - April 1, 2015)**

**Surjodoy and Proyas Credit and Savings company Ltd.**

Company Location : Sylhet

Department: Loan

**Duties/Responsibilities:**

Collecting installment from the customers.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
M.A in English	English	National University	Second Class, Marks :50%	2013	1 year	2ND CLASS
B.A Hons	English	National University	Second Class, Marks :49%	2012	4	2nd Class
HSC	Humanities	Dasher Bazar Adarsho College	Second Division	2007	2	3.30
SSC	Humanities	Dasher Bazar High School	Second Division	2005	-	2.94

### **Career and Application Information:**

Looking For	: Entry Level Job
Available For	: Full Time
Expected Salary	: Tk. 15,000
Preferred Job Category	: Accounting/Finance, Customer Support/Call Centre
Preferred District	: Dhaka, Sylhet
Preferred Country	: Germany, India, United States, Canada, France, Russia, Singapore, Switzerland, United Arab Emirates
Preferred Organization Types	: Banks, Advertising Agency, BPO/ Data Entry Firm, NGO, Market Research Firms, Hotel, Airline, Immigration & Education Consultancy Service, Group of Companies, Call Center, Immigration/Visa Processing

#### **Personal Details :**

Father's Name	: Sripod Ranjon Das
Mother's Name	: Lila Rani Das
Date of Birth	: December 1, 1989
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Hindu
Permanent Address	: Vill:Gulua, P.O: Dasher Bazar, P.S: Barlekha, Dist: Moulvibazar.
Current Location	: Sylhet