

## **MD.MAHMUDUR RAHAMAN**

House # 3/6, Flat # C-2, Borabo Mohonpur,  
Ring Road, Shayamoly, Dhaka-1207.

Cell phone: 01710 380905

E-mail: [miloneco86@yahoo.com](mailto:miloneco86@yahoo.com)



### **CAREER OBJECTIVE:**

Intend to work in a challenging and creative environment where strong sense of responsibility and commitment is required. I wish to contribute my knowledge, efficiency and creativity strenthening your organisation and besides, I get an opportunity to build up my own career also.

### **EDUCATION:**

#### **M.S.S**

University	Rajshahi college, Rajshahi, <b>National University of Bangladesh</b>
Concentration	Economics
Passing Year	2009 (Exam held in 2012)
Division	2 <sup>nd</sup> class

#### **B.S.S (Hons.)**

University	Rajshahi college, Rajshahi, <b>National University of Bangladesh</b>
Concentration	Economics
Passing Year	2008 (Exam held in 2010)
Division	2 <sup>nd</sup> class

### **Higher Secondary Certificate (HSC)**

College	Jahangirpur Govt. Degree College, Mohadevpur, Naogaon.
Board	Rajshahi Education Board
Group	Humanities
Passing Year	2004
G.P.A	2.90 (in Scale of 5.00)

### **Secondary School Certificate (SSC)**

School	Mohadevpur Sarba Mongla (pilot) High School, Naogaon.
Board	Rajshahi Education Board
Group	Humanities
Year	2001
G.P.A	3.25 (in Scale of 5.00)

## **EXPERIENCES:**

Working as “**Executive- Marketing & Sales**” under the “**Baral Chemical Company Ltd.**” House No. #02, Road No. #09, Sector#06, Uttara, Dhaka-1230. From 01 June, 2013 to the present.

### ***Job Responsibilities:***

- Market research with extensively field visit & Find out potential clients.
- Liaison with existing clients & develop the market.
- Coordination with all the team members directly reported to Manager.
- Monitor the Jr. Executive and supervisor and provides necessary guidelines and instructions to them.
- Filtering the information provided by junior executive and discuss with Marketing Manager.
- Arrange meeting, presentation, seminar with concern of Sr. Executive.
- Other necessary work may do assigned by his reporting boss.

Worked as a “**Junior Product Marketing Officer**” under the “**Delta Brac Housing Finance Corporation Ltd.**” Landmark Building (9<sup>th</sup> floor), 12-14, Gulshan North C/A, Gulshan-2, Dhaka-1212. From 17 April, 2011 to 11 March, 2012.

### ***Job Responsibilities:***

- *Visits to different professional groups and individual potential clients to promote and sell the Company's financial products.*

## **LANGUAGE PROFICIENCE:**

- **Bengali:** Native Language
- **English:** Excellent (Oral, Understanding, Reading and Writing)

## **COMPUTER SKILLS:**

- **Operating system:** Windows 98, Windows XP, Windows Vista.
- **Word processing:** MS Word
- **Spreadsheet:** MS Excel
- **Database software:** MS Access
- **Presentation software:** MS PowerPoint

**PERSONAL INFORMATION:**

**Name** : Md. Mahmudur Rahaman.  
**Father's Name** : Md. Habibur Rahaman.  
**Mother's Name** : Most. Tahmian Begum.  
**Permanent Address** : Vill: Iswarpur, Post: Moheshpur, P.S: Mohadevpur,  
Dist. Naogaon (6530).  
**Nationality** : Bangladeshi.  
**Religion** : Islam  
**Marital Status** : Unmarried  
**Birth Date** : November 10, 1986  
**Height** : 5' 8.5"  
**Weight** : 58 Kg.  
**National I.D no.** : 6415 0286 69635

**REFERENCES:**

<b>Dr. Mohammad Shamimul Haque.</b> Associate Professor. Department of Economics, Rajshahi College Rajshahi, Bangladesh. Cell phone: 01197 031224	<b>MD. Hayatuzzaman Khan.</b> Executive-Sales & Marketing MJL Bangladesh Limited Mobil House, CWS (C) 9 Gulshan-1, Dhaka-1212 Cell phone: 01755 56 35 89 E-mail: hayatuzzaman.khan@mobilbd.com
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I clarify that, to the best of my knowledge, the information provided in my resume is true and complete.

Signature,  
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(Md. Mahmudur Rahaman)