

Last Updated : **December 16, 2018****MD. MANNAF MIAH**

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**Career Objective:**

To obtain a position that will implement my education with real world application.

Career Summary:

Current Job Title
 Designation: Marketing Executive
 Organization: "Nassem PC Center" Concern of Naseem Group.

Duration: December 2008 - 2014
 Location: Mirpur-1, Dhaka

Special Qualification:

HTML5, CSS3, Joomla 2.5 and WordPress
 Bangladesh Association of Software & Information Services (BASIS)
 I have completed the Certification Course successfully. For completion of the training program is HTML5 CSS3, Joomla 2.5 and WordPress.

Employment History:

Total Year of Experience : 4.2 Year(s)

1. **Executive (December 2, 2010 - January 16, 2015)**

Naseem Plastic Industries Ltd.

Company Location : Plot# 04, Road# 02. Bock #G, Mirpur-01,Dhaka-1216
 Department: Office Assitance

Duties/Responsibilities:

Handle order processing of customers orders & timely delivery
 Developing & implementing the project planning.
 Stored all data of the work & reporting to the client

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M.S.S	Political Science	National University	Second Class	2015	2 Years
B.S.S	Social Science	National University	Second Class	2013	3 Years
HSC	Arts	Kaligonj Srameek College	CGPA:4.1 out of 5	2008	-
SSC	Science	Tumilia Boy"s High School	CGPA:3.38 out of 5	2006	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
HTML5 CSS3 Wordpress Joomla 2.0	I am completed course in Web Design (HTML5, CSS3) Wordpress and Joomla in BASIS 2014.	BASIS	Bangladesh	BDBL Bhaban (5th floor-west), 12 Kawran Bazar	2014	51 Hours
SEO (Search Engine Optimization)	SEO, Ranking Factors, Keyword Research, Competitor Analysis, On Page Optimization, Link Building, Social Media Marketing, Content Marketing, Content Optimization, Create Back link, Video Marketing, Email Marketing	Hightech Park : http://www.htpbd.org.bd/	Bangladesh	Vanue: United International University, Dhanmondi	2014	3 months
Certificate Computer Science Application	Microsoft Office Word, Excel, PowerPoint, Access 2007	Information Technology Foundation (ITF)	Bangladesh	Muktobangla Shopping Complex, 3rd Floor, Mirpur-1,	2011	3 months

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Present Salary : Tk. 20000
 Expected Salary : Tk. 16,000
 Preferred Job Category : IT/Telecommunication, Marketing/Sales
 Preferred District : Chattogram, Dhaka, Gazipur
 Preferred Country : Italy, Japan, New Zealand, South Africa, Luxembourg, South Korea, Spain, Swaziland
 Preferred Organization Types : Software Company, IT Enabled Service, Multinational Companies, Market Research Firms, Buying House, Travel Agent, Food (Packaged)/Beverage, Group of Companies, Chemical Industries, Call Center, Cement Industry

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

Personal Details :

Father"s Name : NUR MOHAMMAD
 Mother"s Name : NUR BANU
 Date of Birth : November 3, 1989
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Dhaka

Reference (s):

Name : Saidur Rahman
 Organization : FIG Communication
 Designation : Manager
 Address : Begum Rokeya Sarani, Shewrapara, Mirpur, Dhaka
 Phone (Off.) :
 Phone (Res.) :
 Mobile : 01712598311
 EMail :
 Relation : Professional

