

Last Updated : **December 13, 2011****MD ANAMUL KABIR TAMIM**

Address: House# 86, Block#D, New Medical Road Kajolshah,
Sylhet-3100
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**Career Objective:**

Looking forward to build career in a organization where my conceptual, technical and coordination skills will positively contribute a significant value towards the welfare of the organization, Where dignity of work provides job satisfaction and wher

Employment History:

Total Year of Experience : 0.3 Year(s)

1. Intern (June 9, 2011 - September 11, 2011)**Southeast Bank Limited**

Company Location : Laldighirpaar Branch,Sylhet.

Department: Credit

Duties/Responsibilities:

As an intern I have learned about general banking and cash transaction. But the major thing what I have learned is how to open a Letter of Credit(L/C), how to make payment of L/C and the process of Lodgment. and how to review a credit proposal and the process of giving loan. I also have worked in foreign remittance department.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Business Administration	Accounting	Leading University, sylhet	CGPA:3.99 out of 4	2011	2007-2011
Higher Secondary Certificate (HSC) Exam.	Science	Sylhet M.C. College, Sylhet	CGPA:4.5 out of 5	2006	2 years
Secondary School Certificate (SSC) Exam.	Science	Sylhet Govt. Pilot High School, Sylhet	CGPA:5 out of 5	2004	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Lab Based Communicative English Language Training Course	Communicative English Language	From Foreign Language Training Centre(FLTC).Under Ministry Of Education,Banglad	Bangladesh	MC College,Sylhet	2009	100 days

Professional Qualification:

Certification	Institute	Location	From	To
Certified Accountant Technician(CAT)	Association Of Chartered Certified Accountants(ACCA)		August 10, 2009	August 22, 2011

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 7,12,54,388
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : India, Italy, Qatar, United Kingdom, United States, Australia, Canada, France, Singapore, United Arab Emirates
 Preferred Organization Types : Banks, Insurance, Investment/Merchant Banking, Telecommunication, NGO, Trading or Export/Import, Multinational Companies, Audit Firms /Tax Consultant, Airline, Tea Garden, Overseas Companies, Group of Companies

Specialization:

Fields of Specialization
• MBA/ BBA

Extra Curricular Activities:

Member of Leading University Debating Club. Member of Yoga Foundation, Dhaka , Bangladesh. Runner-up in Inter University Debate Competition, Arranged By Leading University, Sylhet. Quantum Method Meditation Foundation Course Under Yoga Foundation. Lab Based Communicative English Language Training Course From Foreign Language Training Centre(FLTC).Under Ministry Of Education,Bangladesh. Grade Obtained-A+.

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name : Md Rafique Uddin
 Mother"s Name : Afia Khatun
 Date of Birth : January 2, 1989
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : House# 86, Block#D, New Medical Road Kajolshah, Sylhet-3100
 Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Mr. Mohammad Shahansha Molla	Mr. Suranjit Bhushan Das Roy
Organization	: Leading University, Sylhet.	Southeast Bank Limited
Designation	: Assistant Professor Department of Business	Principal Officer
Address	: Administration Leading University, Sylhet.	Laldighirpaar Branch, Sylhet.
Phone (Off.)	: 720303	710218
Phone (Res.)	:	
Mobile	: +880-1819610017	01712736722
EMail	: shahasha@lus.ac.bd	suranjit1973@yahoo.com
Relation	: Academic	Professional
