

# CURRICULUM VITAE OF

## **MD JASHIM UDDIN**

**MAILING ADDRESS:****MD JASHIM UDDIN**

Address: Vill: Ulobania, P.O: whykong, P.S: Teknaf,

Dist: Cox's bazar, Bangladesh.

**Contact No: +8801575520687****: +8801966838834**Email: [uddinjashimmd@yahoo.com](mailto:uddinjashimmd@yahoo.com)**CAREER PLAN**

My objective is to fulfill self-actualization need by shouldering adequate organizational responsibilities and to ensure organizational as well as personal growth. I believe that my academic degree and working experience will provide me the necessary knowledge to handle any kinds to challenging job and also help me to build up my career.

**CAREER SUMMARY**

Diligent CCTV operator who has successfully completed the security professional training course as security systems operator from Dubai police academy. Experience with the advance operation of several types of closed-circuit system. Adept at maintaining archived video, working a security staff and maintaining CCTV equipment.

**JOB EXPERIENCE****1. CCTV Operator (August 15, 2015 – May31, 2018)****Company Name: Mercure Hotel Apartments Dubai Barsha Heights**

Company Location: UAE - Dubai

Department: Security

**Duties/Responsibilities:**

- Provides consistent coverage for assigned shifts, working within the team and independently to complete all shift tasks.
- Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.
- Performs general administrative functions such as noting within the communication log, answering the phone and responding to in-person inquiries in a professional manner. Provides appropriate information and referrals for those who need other resources.
- Reports any problems to the Security Manager, Assistant Hotel Manager, Associate Director and/or Executive Director.
- Monitored premises of hotel with CCTV network.
- Reviewed activities captured on camera and notified authorities of suspicious activity.
- Archived CCTV footage and maintained its tracking database.
- Identified areas that required CCTV monitoring.
- Worked with IT and purchasing departments to develop and implement an upgraded, expanded CCTV security monitoring system.

**2. CCTV Operator (August 29, 2018- September 25, 2019)****Company Name: Media One Hotel**

Company Location: UAE - Dubai

Department: Security

**Duties/Responsibilities:**

- Monitored CCTV and associated activities.
- Provided witness statements and copies of surveillance footage for evidence, if needed.
- Answered and directed all call to appropriate departments.

- Recorded all incidents in appropriate log books.
- Maintained personal attitude and provided effective solutions regarding customer service issues.
- Monitored premises of hotel with CCTV network.
- Reviewed activities captured on camera and notified authorities of suspicious activity.
- Monitoring anyone acting suspiciously, and alerting security staff or police if seen an act of thefts, vandalism or any other crime.
- Ensure all video security equipment is operating effectively and efficiently. Random viewing of security videos ensuring site security and operation is maintained to high standards. Requisition required equipment and supplies and is accountable for its care, use, or return. Process all incidents related to security and reported in accordance with company policies and procedure.

### **3. CCTV Operator (September 26, 2019- March 17, 2020)**

**Company Name: Kempinski Hotel Mall of the Emirates**

Company Location: UAE - Dubai

Department: Security

#### **Duties/Responsibilities:**

- Day to day operation of the monitoring center.
- Monitor activities of all premises and procedures activities via the monitoring center CCTV system.
- Gather and compile CCTV reports and evidence.
- Monitor the camera images continuously so as to assist with the prevention and detection of crime regularities. Monitor the movements of vehicles, maintenance personnel, sub staff and visitors.
- Report any suspicious movement to the superior.
- Do not allow access to unauthorized personnel in the CCTV room.
- Do not allow unauthorized personnel to review the cameras. Perform monitoring tasks in line with standard operating procedures.
- Check equipment for operational readiness and conduct first line maintenance.
- Inspect equipment for failures and faults. Notify superior about failures in order to minimize downtime.
- Record equipment failures and faults in applicable book and register.
- Maintain the control room as a tidy working environment.
- Answered and directed all call to appropriate departments.
- Identified areas that required CCTV monitoring.
- Controlled personnel access by monitoring the identification of individuals entering controlled area.
- Performed screen monitoring and maintained log books.

#### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pass. Year	Duration	Achievement
SSC	General	Open university Cox's bazar Sadar Govt. High school	2.90	2007	2	"C"

#### **Training Summary:**

Training Title	Topic	Institute	Country	Year	Duration
CCTV	Security system operator	Dubai police academy	UAE - Dubai	2017	03 days
First Aid and fire safety	Basic life support, Dealing with people of determination during crisis disasters & emergency, and Basic fire safety	Dubai police academy	UAE - Dubai	2019	02 days

**Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"><li>• Flexibility</li><li>• Self-motivated</li><li>• positive outlook</li><li>• Confident</li><li>• pen minded approach</li></ul>	Flexible, industrious and honest in all matters of trust. Interest and appetite to learn new technology continuously. Good communication skills, creativity, inquiring mind, proven ability to work well with individuals at all levels and to lead successful team.

**Extra-Curricular Activities:**

Speak and understand Local Dialect. Act in a multicultural and multi-disciplinary team. Work in a rural setting Physically fit and able to hike in areas of rough and hilly terrain Basic math skills Strong communication skill. Hard working. Leadership capability. Team work Ability to work under pressure. Flexible and Consideration. Knowledge of Local Security.

**Language Proficiency:**

- Bengali (Efficient in speaking and writing both)
- English (Satisfactory in speaking and good in writing)
- Local Language (Efficient in speaking Chittagonian & Rohingya).

**Personal Address:**

Father's Name	:	Ali Hossain
Mother's Name	:	Khadija Begum
Date of Birth	:	23 <sup>rd</sup> may 1987
Gender	:	Male
Marital Status	:	Unmarried
Nationality	:	Bangladeshi
National Id No.	:	2219079549269
Religion	:	Islam
Permanent Address	:	Vill: Ulobania P.O: Whykong (4750), P.S:Teknaf, Dist: Cox's Bazar
Current Location	:	Cox's Bazar
Language knows	:	English, Hindi and Bengali.

**Declarations:**

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for total satisfaction of superiors.

**REFERENCE:**

Name : Kafil Uddin  
Organization :  
Designation : Contractor  
Address : Plongkhali, Ukhiya, Cox's Bazar.  
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E-mail : [kafilcox82@gmail.com](mailto:kafilcox82@gmail.com)

With best regards,

Md. Jashim Uddin

Date:

