Last Updated : July 24, 2018

## **MD.MYNUR RAHAMAN**

Address: Crescent Enclave House# 153,Flat# 303, 2nd Floor,Green

Road, Dhaka.

Home Phone: 01734828206 Office Phone: 01734828206 Mobile: 01734828206

email:mahisarfin@gmail.com, mahim.rg@osmangroupbd.com

# **Career Objective:**

I am looking forward to work with an organization which offers a challenging opportunity to enhancing my knowledge, skills and experience that would allow me to contribute towards achieving the organizational goals to the best of my potential.

# **Career Summary:**

Manager IT(Osman Group of Industries)continuing...

All sorts of Planning related with IT and Management communication along with

- 1) Installation, Configuration, Setup & Troubleshooting of Oracle ,SQL Server and Crystal Report .
- 2) Mail Server, Gateway Server, CCTV Server Maintenance.
- 3) Router Configuration and Access point Configuration
- 4)Setup,configure & support LAN/WAN , PABX, CCTV, Attendance & Video conferencing systems.

Troubleshooting of PC hardware & Software related issue.

#### **Special Qualification:**

Clear knowledge about OS Format, repair, data,& antivirus,

1) Installation, Configuration, Setup & Troubleshooting of Customize Payroll Software (HRM) Inventory & Others.

2) Diagnosis, Troubleshoot & Assemble Computer/Laptop related Issues

## **Employment History:**

**Total Year of Experience :** 6.2 Year(s)

#### 1. Manager, IT (October 20, 2016 - Continuing)

#### **Osman Group of Industries**

Company Location: Dhaka, Narayanganj, Mymensingh

Department: IT

#### **Duties/Responsibilities:**

Accomplishes information technology staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures. Whole IT Support specially hardware, software and Network management along with security.

#### 2. Co-ordinator, Implement & Support Division (November 17, 2013 - October 20, 2016)

# Spectrum Lanka Management Solutions Ltd.

Company Location : dhaka Department: Project Execution **Duties/Responsibilities:** 

to maintain the ERP software and its implementation, Server maintenance, Office maintenance, Networking with others Trouble shooting, Straight Client Management

## 3. Executive, Outsource (April 1, 2012 - March 29, 2013)

**Radiant Data System** 

Company Location : Karwan Bazar, Dhaka

Department: IT

**Duties/Responsibilities:** 

Outsource and Execute regarding staff expectations

#### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Masters of Science (MSc)	CSE	National University	Appeared	2018	2	-
BSc.in engineering	Electronics and Telecommunication Engineering	University of Development Alternative	CGPA:3.42 out of 4	2012	4 years	-
HSC	Science Group	Kafuria Degree College	CGPA:4.7 out of 5	2005	2	Best Result of the Institution in 2005
SSC	Science	KHSS High School	CGPA:4.19 out of 5	2003	2	With out optional subject

## **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
communication over the universe		UODA	Bangladesh	Dhanmondi,Dhaka	2011	3days
IT and World Future	uses of IT	UODA	Bangladesh	Dhanmondi,Dhaka.	2009	1 day

## **Professional Qualification:**

Certification	Institute	Location	From	To
ccna	The horizon	dhaka	September 1, 2012	February 1, 2013

# **Career and Application Information:**

Looking For : Top Level Job Available For : Full Time Present Salary : Tk. 40000 Expected Salary : Tk. 20,000

Preferred Job Category : Engineer/Architect, IT/Telecommunication

Preferred District : Anywhere in Bangladesh.

Preferred Country : Germany, India, Italy, Japan, Australia, Canada, Denmark,

: Mexico

Preferred Organization

Types

: Investment/Merchant Banking, Telecommunication, College, Software Company, IT Enabled Service, Govt./ Semi Govt./

Autonomous body, Multinational Companies, Engineering Firms, Garments, Pharmaceuticals, Share Brokerage/

Securities House

# **Specialization:**

#### **Fields of Specialization**

- Electrical/ Electronics
- Education
- Economics
- Data Entry Operator (Both English & Bengali)
- Customer Support/ Client Service
- · Architecture
- Advertising & Promotion
- Accounts
- Telecommunication
- Tele Marketing

# **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

## **Personal Details:**

: SIDDIQUR RAHAMAN Father"s Name

: JOHURA BAYA Mother"s Name Date of Birth : June 20, 1988

Gender : Male Marital Status : Unmarried Nationality : Bangladeshi

Religion : Islam

Permanent Address: vill: Kafuria, p.o: Dostana bad, p.s: Natore, dis: Natore

Current Location : Dhaka

# Reference (s):

Reference: 01 Reference: 02 Name : Dr.MD.MAJEDUL ISLAM Dr.R.I.SHARIF Organization : Govt.Maternity Centre UODA

Professor & Dean

DHAKA

Designation : Surgeon Address : NATORE

Phone (Off.) Phone (Res.)

01719821977 Mobile : 01713724143

EMail

Relation : Relative Academic