

MD. Rubel

MSc in Chemistry

Horlicks Factory, Central Jail Road, Kona Bari, Gazipur, Dhaka

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Career Objective

Build up career with a progressive organization which can give an interesting, innovative and challenging work environment with targets and responsibilities that will utilize my education, professional skills and experience and offer scope for learning, advancement opportunity and looking for professional development through teamwork and self-expression

Self-Appraisal: Taking responsibility to overcome challenges positively, ambitious, target oriented, punctual, self-motivated and effective in maintaining good communication with others

Professional Experiences

September 28, 2017
To
Present

Mutual Food Products Limited (Horlicks Bangladesh)

[Business Partner of GlaxoSmithKline Bangladesh Limited (gsk)]

Senior Executive in the Quality Assurance Department

Job Responsibilities:

- Head of Analytical laboratory.
- Ensure Compliance of Quality & EHS system
- Monitoring GMP, Plant Cleanliness, Hygiene, Staff Health, water quality
- Implement & ensure GSK & local regulatory requirements for all finished & raw materials, Packaging materials.
- Monitoring process deviation, Investigation & implementing CAPA
- Effective co-operation with production, engineering, warehouse, sales & product supply in order to solve quality issue.
- Ensure, evaluate & update the FSMS.
- Maintaining inventory of laboratory Chemical, reagent & Instruments
- Conducting calibration & Validation of all lab equipment's
- Training to Operator/technicians/Supervisors/Officers in trouble shooting for any quality related issue or deviation.
- Establish training plans & skill matrix for each analyst & ensure execution of training plan & Audit.

February 16, 2011
To
September 27, 2017

Nestle Bangladesh Limited

Senior Chemist in the Quality Assurance Department

Job Responsibilities:

- Ensure Quality Assurance Compliance & Develop trending of Compliance results for management information follow-up and action
- Check & update monthly the product compliance level basis on local Regulatory & nestle requirements to Centre & region.
- Calculate & review target weight once per year all packs/lines & performed the calculation of Tare weight, General & Instant test, NSPC.



Recognition

June 30, 2010

To

February 10, 2011

Communicate & Sent all finished & raw material samples to respective outside laboratory (**NQAC Vittel & Eurofins-France, Nunspeet-Nederland, Moga & Samalkha-India, Singapore, Shah Alam- Malaysia, Weiding-Germany, Dublin-USA etc.**) for their update method, cost of analysis & charge as per plan.

- Developed, Implement & review the SOP, Methods, Specification & QMS
- Master Plan developed, Implement & review in SAP as per Local regulatory & nestle specification.
- Yearly & Monthly provisional outside analysis cost to F & C
- GLP & Analytical skills for laboratory test methods.
- Performed Calibration & Validation lab equipment.
- Training to Operator/technicians in trouble shooting for quality related issue or deviation or Net Weight & statistical control on line.
- Knowledge of all QA functions (Food safety ,HACCP, GMP, Sensory, stability, Vendor management, Process, Local Regulatory, GLP, Consumer Complain, Microbiology, Compliance, Net weight, Internal Audit)

Steel Accessories Limited [K.D.S Group]

Shift-In-Charge in the ***Quality Control Department***

Job Responsibilities:

- Ensure GLP [Good Laboratory Practice] in laboratory
- Develop Quality Monitoring Scheme [QMS] of RM, FP
- Maintaining the Stability Control
- Ensured Chemicals & reagents - Inventory, Storage, MSDS, Quality grade, sample waste disposal, stock solution preparation with identification

- **Horlicks Shining Star Reward 2018** at Horlicks Factory
- **The best employee of Quality Reward 2017**(category-Innovative & Outstanding performance) at Horlicks factory.
- **Special reward 2016** for the outstanding performance-QA at Nestle Bangladesh Limited
- **Super User of SAP (GLOBE) 2016** reward at Nestle Bangladesh Limited
- **Compliance & NCCS (Net Content Control System) Champion 2015** in SAR (South Asia Region) at Nestle Bangladesh Limited
- **The best recognition award 2013** for UNO project(MUNCH) at Nestle Bangladesh Limited

Academic Certificates

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|------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017 | Master of Science (M.Sc.); Chemistry; Fareast International University, Bangladesh
CGPA 3.66 out of 4.00 |
| 2011 | Bachelor of Science (B.Sc.); Govt. Haji Mohammad Mohsin College, Chittagong
(Under National University), Bangladesh
Second Class. |
| 2005 | Higher Secondary Certificate (H.S.C.); Science; Patiya Govt. College, Chittagong,
Bangladesh
GPA 2.70 out of 5.00 |
| 2003 | Secondary School Certificate (S.S.C.); Science; Paraikora Nayantara High School,
Chittagong Bangladesh
GPA 3.38 out of 5. |

Training Summary

Training Title	Topic	Institute	Location	Year	Duration
IRCA Approved FSSC 22000 V4.1 ISO 22000:2018	Lead Auditor Training Course / Food Safety Management Systems Auditor	SGS Bangladesh Limited	Dhaka	2019	05 Days
ISO/IEC 17025:2017	The Competence of Testing & Calibration Laboratories	Bangladesh Accreditation Board (BAB)	Ministry of Industry, Dhaka	2019	03 Days
Health & safety	Safety, Health & Environment	SGS Bangladesh Limited	Dhaka	2018	02 Days
KPI Master Class & Selection	KPI, Strategy & Performance, management	SAVVY BD	Dhaka	2018	02 Days
Compliance & NCCS Champion	Compliance & Net Content Control System	Nestle SAR (South Asia Region)	Sreepur Factory	2015	03 Days
Globe Super User (SAP)	SAP	Nestle (Globe operation)	Dhaka	2014	01 Week
Emergency Team Member	Fire prevention, Rescue & First Aid	Bangladesh Fire Service & Civil Defence	Sreepur Factory	2014	02 Days
Diploma in Computer Literacy	Microsoft office	NYDA	Chattogram	2009	06 Month

Personal Details

<i>Father</i>	Late Md. Ali Hossan
<i>Mother</i>	Rigiya Begum
<i>Date of Birth</i>	October 1, 1987
<i>Nationality</i>	Bangladeshi by birth
<i>National ID</i>	9102157105
<i>Passport No</i>	AE 8293967
<i>Marital Status</i>	Married
<i>Religion</i>	Muslim
<i>Blood Group</i>	B ⁺ ve
<i>Permanent Address</i>	Village- Bhingrol Post Office- Chatter Hat Police Station- Anowara District-Chattogram, Bangladesh

References

Nabil Imran Siddique
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Declaration

I declare all information stated in this resume is true and complete to the best of my knowledge.



Md. Rubel