

MD. AL AMIN

Address: Vill: Chandipur, Word: 05, Union:Chandpasha, Thana:
Babugonj, PO: Lakhutia, Post code: 8212, District: Barishal Division:
Barishal, Chandpasha, Babuganj, Barishal 8212
Primary Mobile No: 01728282851
Secondary Mobile No :01727824444
Primary Email : alaminbsl28@gmail.com
Alternate Email : alaminbsl26@gmail.com



Career Objective:

Accept challenges with great responsibly, potentially for creating career in national or multinational company where I can work independently in a challenging environment to develop personal skill and efficiency. In addition, I am always interested to do creative work and try my best to fulfill the goal of the organization that would correlate with my job satisfaction.

Employment History:

Total Year of Experience: 0.0 Year(s)

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Business Administration (BBA)	Accounting	Shubidkhali Govt. College	CGPA:2.73 out of 4	2019	4	Good
HSC	Business Studies	Royal Central College	CGPA:4.3 out of 5	2013	2	Good
SSC	Business Studies	Chandpasha High School & College	CGPA:3.31 out of 5	2011	10	Good

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Office application	Introduction to office application and Unicode Bangla. (Windows OS, Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Internet & Email).	Bangladesh Computer Council	Bangladesh	Barishal	2015	3 Months

Specialization:**Fields of Specialization**

- Microsoft Office Applications

Career and Application Information:

Looking For : Top Level Job
Available For : Full Time
Preferred Job Category : Bank/Non-Bank Fin. Institution, General Management/Admin, Hospitality/
Travel/ Tourism, Data Entry/Computer Operator, Other Special Skilled
Jobs
Preferred District : Barishal, Bhola, Dhaka, Khulna, Patuakhali, Rajshahi

Extra Curricular Activities:**HOBBIES**

- . Reading Books, Newspaper, Magazine etc.
- .Traveling, Listening Music.

SELF ASSESSMENT

- . Excellent negotiation, interpersonal communication skills.
- .Effective presentation skills.
- . Being able to interact with people at all level and work as a team player.
- . Like to take challenges and ready to work under pressure.

WORKING SKILL:

- .Ability to deal with emotionally charged situations
- .Excellent team working skills
- .Interpersonal and communication skills
- .Strong observational skills
- .Flexible and adaptable
- .Able to work with people from different backgrounds
- .Able to follow instructions and procedures
- .Caring and patient

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

Personal Details:

Father's Name : MD. ANWAR HOSSAIN
Mother's Name : MST. NASIMA BEGUM
Date of Birth : February 15, 1996
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 5069037603
Religion : Islam
Vill: Choygaon, Word: 04, Union: Horinathpur, Thana: Hizla, PO:
Permanent Address : Bodortuni, Post code: 8261, District: Barishal Division: Barishal,
Chandpasha, Hizla, Barishal 8212
Current Location : Barishal
Blood Group : O+