

Applied For: **Virtual Assistant, Sylhet Office (All Types)**

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Md. Foisal Kabir

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Career Objective:

Intend to join an organization where responsibility and commitment are required, where dignity of works provides job satisfaction and place of work provides potential avenues for learning, growing development to achieve the level of hierarchy.

Career Summary:

I do the job in ISP(Internet service provider) company 'Agni system limited'. 3 years experience as an IT - Support Engineer, plus 3 years as technical and desktop IT support in network environment.

Special Qualification:

Industrial Attachment Form Agni Systems Ltd. (ISP), Dhaka-1214.

1. Network fundamentals Knowledge 2. Routing protocols and concepts knowledge 3. LAN switching and wireless knowledge 4. Good understanding of IP addressing & sub-netting.

Employment History:

Total Year of Experience : 5.7 Year(s)

1. IT-Executive (October 1, 2015 - Continuing)

BRB Group(MRS Industries ltd)

Company Location : BSCIC Industrial Estate, Kushtia 7000

Department: IT

Duties/Responsibilities:

1. Planning of office Network and Hardware implementation.
2. Monitoring network performance for clients (Bandwidth usage, security etc)
3. Configuring & managing various Wi-Fi Broadband routers.
4. Printer sharing and Hardware Maintenance.
5. CCTV & IP Camera Installation & Maintenance.
6. Outlook Installation & Maintenance .
7. LAN , WAN , MAN Setup.
8. Access Control systems fully control.
9. Mikrotik router basic configuration.
10. Users Support.

2. Support Engineer (Support Department) (June 1, 2012 - September 29, 2015)

Agni Systems Ltd.(ISP)

Company Location : 11th Floor, Suite-A, Navana Tower, 45 Gulshan Avenue, Gulshan -1, Dhaka-1212, Bangladesh.

Department: Support

Duties/Responsibilities:

1. Planning of corporate office Network and their implementation.
2. Monitoring network performance for clients (Bandwidth usage, security etc) and various POP (Point of Presence) at different locations.
3. Configuring & managing various Wi-Fi Broadband routers.
4. Network trouble shooting including LAN & WAN, TCP/IP as well as for various routers at both ends.
5. To provide highest quality of service to the customers over the phone.
6. To keep abreast with the latest information with reference the products.
7. Maintain, troubleshoot, and administer the use of Local Area Networks (LANs), Wide Area Networks (WANs), and Computer workstations, connections to the Internet and peripheral equipment for the University IT section.
8. Any computer hardware and software related problem maintain and troubleshoot support give to client
9. Evaluate and install computer hardware, networking software, Operating System software, and software applications.
10. Build customer's interest in the services and products offered by the company.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B. Sc In CSE (Computer Science & Engineering)	Computer Science & Engineering	Daffodil International University	CGPA:2.6 out of 4	2013	4-Year
Diploma-in-Engineering of Computer Technology	Computer Science	Mangrove institute of science & technology	CGPA:3.61 out of 4	2009	4 year
SSC	Commerce	Boyra Dak Bibhagia Secondary School	CGPA:2.63 out of 5	2002	2 years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Networking	1. Network fundamentals Knowledge 2. Routing protocols and concepts knowledge 3. LAN switching and wireless knowledge 4. Good understanding of IP addressing & sub-netting. 5. Mikrotik router basic configuration. 6. CCTV & IP Camera Installation & Maintenance. 7. OSPF Implementation. 9.	Agni Systems Ltd. (ISP)	Bangladesh	Dhaka	2013	4-Months

CCNA	1. Network fundamentals Knowledge 2. Routing protocols and concepts knowledge 3. LAN switching and wireless knowledge 4. IP addressing & sub-netting. 5. Configuration with respect to protocols like IP, RIP, IGRP, EIGRP, OSPF etc. 6. TCP/IP networking, LAN, MAN & WAN.	Daffodil International University(DIU)	Bangladesh	102 Mirpur Rd, Dhaka 1207, Bangladesh	2013	6 Months
Bangladesh Telecommunications Limited (BTCL)	1. Telecommunication, TAX & ITX, OSP, SDH system, PCM card 2. Microwave system, satellite, optical fiber, MDF mechanical 3. Mobile communication, SIM, FDMA & TDMA, CDMA, GSM, HSCSD, GPRS & EDGE	Bangladesh Telecommunications Limited (BTCL)	Bangladesh	Khulna.	2008	3 Months

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 0
 Preferred Job Category : IT/Telecommunication
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization Types :

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> IT Support Service 	1. Configuration with respect to protocols like IP, RIP, IGRP, EIGRP, OSPF etc. 2. Good understanding of IP addressing & sub-netting. 3. Good knowledge in TCP/IP networking, LAN, MAN & WAN. 4. Experience in handling Cat6 & Cat5 Cable Connection. 5. Antivirus installation for virus protections. 6. Hardware & network troubleshooting. 7. Mail configuration and troubleshooting in Outlook, Eudora, and Microsoft Outlook etc. 8. Knowledge on Modular punch with Phage plate.

Extra Curricular Activities:

1. Very hard working and energetic. 2. Ability to learn and work with new technology. 3. Temporary file identification from local disc. 4. PC maintenance and troubleshooting of desktop PCs/peripherals. 5. System Software installation (windows and other application software). 6. Maintenance of official record and documentation.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High

Personal Details :

Father's Name : Md. Atiar Rahman
 Mother's Name : Ms. Ferduche Rahman
 Date of Birth : February 7, 1987
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Khulna.
 Current Location : Kushtia

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md.Humayun Kabir	Gopinath Bairaggi
Organization	: Agni systems limited	BRB Group
Designation	: Manager, Support department	Manager
Address	: 11 floor, Navana Tower, Bir Uttam AK Khandakar Rd, Dhaka 1212.	Kushtia.
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01718319222	880167-637-9097
EMail	: hkabir@agni.com	gopinathanindo@brbgroup.com
Relation	: Professional	Family Friend