

Last Updated : **August 12, 2018**



## **MD. GOLAM RABBANI**

Address: House: 43/V/1 (5th floor, Flat F3) Indira Road, Tejgaon,  
Dhaka - 1215  
Mobile : 01722947177  
email:rabbanirk@gmail.com, rabbanirk@yahoo.com

### **Career Objective:**

Committed to professionalism: Highly organized, work under strict deadline schedules with attention to detail

### **Career Summary:**

• Strong Knowledge on operating also Office program, Web page Design Joomla, LAN, WAN, MAN, Internet and E-mail etc..  
• Adobe Photoshop, Adobe Illustrator.  
Operating System:  
• Windows-XP Professional, Windows- Vista, Windows-7. Windows-8.1. Windows-10.  
Windows Server-2008  
• Basic Electrical & Electric circuits

### **Special Qualification:**

Positive, responsible and self-disciplined with demonstrated ability to establish goals and work enthusiastically towards their achievements and Excellent IT Knowledge.

### **Employment History:**

**Total Year of Experience : 8.0 Year(s)**

#### **1. Business Manager, Support & Service ( April 1, 2014 - Continuing)**

##### **Computer Source Ltd**

Company Location : Central Service Center, House # 11/B, Road # 12 (New) 31 (Old),  
Dhanmondi R/A, Dhaka -1209,  
Department: HP, Dell, & Clone Department.

##### **Duties/Responsibilities:**

- (01) New PC Assembling & software install.
- (02) HP Brand PC Conversion.
- (03) Dell Brand PC Conversion.
- (04) Corporate client Support & troubleshoot hardware, software problems solve.
- (05) Warranty PC Identify any hardware & Software problem solve.
- (06) Servicing PC Diagnosis report to customer and solve this problem.
- (07) Office LAN Maintain.
- (08) Maintain and troubleshoot hardware problems (desktops, laptops, printers, scanners, projectors etc)
- (09) All in One PC Maintain and troubleshoot hardware problems solve.
- (10) All brands Desktop & Laptop installation and troubleshooting.
- (11) Router, Switch, Modem & Adapter First Level Check.
- (12) Router, Modem Firmware Update & Configure.

#### **2. IT Executive ( March 1, 2010 - July 1, 2013)**

**Processional Service Ltd.(PSL)**

Company Location : Dhaka

Department: IT

**Duties/Responsibilities:**

(1) Installation & Support all necessary Hardware, Software & ICT (Information Communications Technology) equipment in the organization and any other task assigned by authority.

(2) Competent in handling (Laptop & Desktop) with LAN & Wireless system under construction

(3) Maintenance of all data access, file transfers and conversions of client PCs by Ms-Outlook mails & Outlook Express mails.

(4) Maintenance windows Server, Internet Connectivity.

(5) Virus detection, removal & prevention for any system & update virus detection of all system for organization.

(6) Identify the any hardware & software problem and solve.

(7) Identify the any Printer & Ups problem and solve.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Diploma in Engineering	Computer Science & Engineering (CSE)	Rangpur Polytechnic Institute	CGPA:3.28 out of 4	2009	4 Years
Dakhil	Science	Chatra Hat Dakhil Madrasha	CGPA:3.92 out of 5	2004	2 years

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Cisco Certified Network Associate (CCNA)	Cisco Certified Network Associate	CSL Training	Bangladesh	House# 18. Road#27(Old). Dhanmondi-27, Dhaka-1209	2015	60 Hours
Diploma in Mobile Phone Engineering	Mobile Phone hardware & Software	Moontel Institute of Mobile Phone Engineering,	Bangladesh	Rangpur	2008	3 month

**Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 25000  
 Expected Salary : Tk. 15,000  
 Preferred Job Category : Engineer/Architect, IT/Telecommunication  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization : Banks, Telecommunication, IT Enabled Service, Computer Hardware/Network Companies, Textile, CNG, Electronic Equipment/Home Appliances, Jute Goods/ Jute Yarn

**Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>Banks &amp; Financial</li> <li>Engineers</li> <li>Computer Science/ Engineering</li> <li>Electrical/ Electronics</li> <li>IT Support Service</li> <li>Network Engineer/ Network Administrator</li> </ul>	Positive, responsible and self-disciplined with demonstrated ability to establish goals and work enthusiastically towards their achievements and Excellent IT Knowledge.

**Language Proficiency:**

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium

**Personal Details :**

Father"s Name : Md. Tofazzal Hossain  
Mother"s Name : Shahnuri Begum  
Date of Birth : March 1, 1990  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Village- Chakrangamati, Post: Holdibari, Upozilla: Pirgonj, District: Rangpur.  
Current Location : Dhaka

**Reference (s):**

	<b>Reference: 01</b>	<b>Reference: 02</b>
Name	: Md. Jafar Bayazid	Dr. Md. Shahjahan
Organization	: Bangladesh Jute Mills Ltd.	Bangladesh Krishi Bank
Designation	: Deputy Manager (Admin)	General Manager
Address	: Raipur, Sirajganj,	Head office.83-85, Motijheel C/A, Dhaka-1000, Bangladesh
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: +8801711704023	01713-010431
EMail	: bayazid@scclbd.com	gm.accounts@krishibank.org.bd
Relation	: Professional	Professional

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