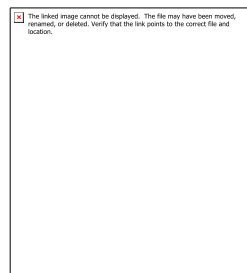


Applied For: **IT Executive (Sylhet)**

Last Updated : **May 2, 2018**

MD. JALAL UDDIN

Address: 51/1, WEST MALIBAG, 2ND FLOOR, DHAKA.
Home Phone: 01729905900
Mobile : 01916750822
email: jalal01729@gmail.com



Career Objective:

To do work long time continue in job field.

Employment History:

Total Year of Experience : 7.7 Year(s)

1. **OFFICER (IPD-BILLING) (March 1, 2018 - Continuing)**

ASGAR ALI HOSPITAL

Company Location : 111/1/A, DISTILLERY ROAD, GANDARIA, DHAKA-1204
Department: BUSINESS OFFICE

Duties/Responsibilities:

.

2. **EXECUTIVE (BILLING & ADMISSION) (January 1, 2015 - Continuing)**

DR. SIRAJUL ISLAM MEDICAL COLLEGE & HOSPITAL LTD.

Company Location : 12/3, NEW CIRCULAR ROAD, MALIBAGH, DHAKA- 1207
Department: ACCOUNTS

3. **CUSTOMER SERVICE OFFICER (BILLING COUNTER) (October 10, 2011 - November 30, 2014)**

MEDINOVA MEDICAL SERVICES LIMITED

Company Location : DHANMONDHI, DHAKA.
Department: ADMIN

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M. SC	Mathematics	Bangladesh University of Business and Technology	CGPA:3.05 out of 4	2011	1 years

B.SC(HONORS)	Mathematics	National University	Second Class, Marks :46%	2007	3 years
HSC	SCIENCE	KABI NAZRUL GOVT. COLLEGE , DHAKA.	Second Division, Marks :54%	2000	-
SSC	SCIENCE	SHAHEEN ACADEMY, FENI.	First Division, Marks :70%	1997	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Fire Safety, First Aid & Rescue		Bangladesh Fire Protection Services Limited	Bangladesh	Dhaka	2011	3(month)

Professional Qualification:

Certification	Institute	Location	From	To
DIPLOMA IN NETWORKING TECHNOLOGY	IDB-BISEW IT SCOLARSHIP PROJECT (ROUND-10)	IDB Bhaban, Dhaka	July 1, 2009	December 15, 2010

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Medical/Pharma, Customer Support/Call Centre
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : Australia, Canada
 Preferred Organization Types : Public Relation Companies, Hospital

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • ATM Network Designing • LAN/ WAN • Linux • Linux-based Mail Server • MS Access • MS Exchange Server • Windows 2000/ 2003 Server(s) • Windows XP/ 2000/ ME/ 98 • Windows NT

Language Proficiency:

Language	Reading	Writing	Speaking
ENGLISH	High	High	High
BANGLA	High	High	High

Personal Details :

Father's Name : MD. HAYET ULLAH
Mother's Name : HALIMA BEGUM
Date of Birth : July 1, 1982
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : ISLAM
Permanent Address : vill: Moru-ar-Char, post: miar bazar, Thana: FENI SADAR, FENI.
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Abu Zafar Khan	Md. Abdul Hakim
Organization	: Govt. Victoria college , Comilla	Comilla University
Designation	: Associate Professor	ASSOCIATE PROFESSOR
Address	: Comilla	Comilla
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: Cell: 01863836761	01916 750822
EMail	:	
Relation	: Academic	Academic