

Last Updated : **January 12, 2019****MD. MOSTAK AHMOD**

Address: House No-9, Road No-11, Block No-DShamoly (R/A),
IslampurMajortilla, ,, Kanaighat, Sylhet
Mobile : +8801723566100
email:mostakahmod666@yahoo.com, mostakahmod100@outlook.com

**Career Objective:**

I WOULD LIKE TO SERVE IN A WELL REPUTED ORGANAIZATION, WHERE I CAN UTILIZE MY DYNAMIC SKILL TO ENHANCE ORGANAIZATION EFFICENCIES.

Employment History:

Total Year of Experience : 9.6 Year(s)

1. **PUBLIC RELATION OFFICER (December 1, 2016 - Continuing)**

MEDINOVA MEDICAL SERVICE LTD

Company Location : SYLHET, BANGLADESH
Department: Medical and health

2. **EXECUTIVE- DATA ENTRY (November 1, 2011 - November 30, 2016)**

JUST-EAT CO.UK.LTD

Company Location : UK
Department: DATA ENTRY

Duties/Responsibilities:

WE PREPARE VARIOUS FOOD MENU OF ONLINE TAKEAWAY RESTAURANT, UK.

3. **ASSISTANT MANAGER (February 1, 2008 - June 1, 2010)**

M/S FORID & BROTHERS

Company Location : SYLHET
Department: CAR SHOWROOM

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
MASTER OF SOCIAL SCIENCE	Political Science	National University	Second Class, Marks :52%	2012
BACHELOR OF ARTS	Arts	National University	Second Class	2010
HSC	BUSINESS STUDIES	SYHET GOVERNMENT COLLEGE, SYLHET	CGPA:2.1 out of 5	2006
SSC	HUMANITIES	DURGAPUR HIGH SCHOOL	CGPA:2.06 out of 5	2003

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
COMPUTER OPERATION TRADE		SYLHET TECHNICAL TRAINING CENTER, SYLHET	BANGLADESH	SYLHET	2010	6 MONTHS

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Present Salary : Tk. 15000
 Expected Salary : Tk. 12,000
 Preferred Job Category : General Management/Admin, Data Entry/Operator/BPO
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization Types : Retail Store, Event Management, BPO/ Data Entry Firm, NGO, Multinational Companies, Market Research Firms, Hospital, Hotel, Cosmetics/Toiletries/Personal Care, Real Estate, Automobile, Share Brokerage/ Securities House

Language Proficiency:

Language	Reading	Writing	Speaking
ENGLISH	Medium	Medium	Medium
BANGLA	High	High	High

Personal Details :

Father"s Name : MD. NURUL HAQUE
 Mother"s Name : FOYZUN NESA
 Date of Birth : January 2, 1988
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : ISLAM
 Permanent Address : House No-9, Road No-11, Block No-DShamoly (R/A), IslampurMajortilla, ,, Kanaighat, Sylhet
 Current Location : Sylhet

Reference (s):

Name : ENGR. FARUK AHMED
 Organization : LGED
 Designation : SR.ASST. ENGINEER
 Address : MOULVIBAZAR, BANGLADESH
 Phone (Off.) :
 Phone (Res.) :
 Mobile : 01712161626
 EMail :
 Relation : Relative
