

Last Updated : **January 8, 2018**

MD. RAJUL ISLAM

Address: Khagan, Birulia, Savar, Dhaka.
Home Phone: 01723018907
Mobile : 01723041062
email: rajaul2020@gmail.com, islam.rajaul@ymail.com



Career Objective:

A young professional is looking to find a challenging competitive environment where strong sense of response of responsibility and commitment require, where dignity of provides job satisfaction and the place of work provides optional avenu

Career Summary:

1. Achieve an IT Scholarship under IDB-BISEW IT Scholarship Project.

Special Qualification:

1. Diploma in IT (IDB BISEW IT Scholarship).

Employment History:

Total Year of Experience : 5.4 Year(s)

1. **Executive (IE). (February 11, 2017 - Continuing)**

Apparels Village Limited.

Company Location : Khagan, Birulia, Savar, Dhaka.
Department: IE & Planning.

Duties/Responsibilities:

Time Study, Line Layout & Balancing, Others.

2. **Executive (IT & Admin) (January 1, 2015 - February 8, 2017)**

Sonia Group.

Company Location : Ashulia, Savar, Dhaka.

Duties/Responsibilities:

Implement a ERP (DreamApps) system (Purchase, Inventory, Production & Sales Module) for Packaging, Maintain daily and monthly ledger, Maintain worker files, Recruitment, Overtime, Attendance, Leave, Create LC Documents (BTB LC), Help for maintain production schedule and other official administrative works given by Management.

3. **Support Engineer. (July 6, 2013 - December 25, 2014)**

Mysoftheaven(BD) Ltd.
 Company Location : Dhaka.
 Department: IT

Duties/Responsibilities:

Support to ERP software,Business development,Monitoring projects,Web Developer, Customer Support/Client Service, IT Support Service.Attending customers complaints and queries through phone calls, emails, or other means,Providing remote and onsite technical supports to the clients,Follow-up with customers and take update from them regularly to build a friendly professional relationship.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MBS	Management	National University	Second Class, Marks :54%	2009	1 year	Second Class.
BBS	Management	National University	Second Class, Marks :50.34%	2008	4	Second Class.
HSC	Science	Barirster Jamiruddin Surcar Collegiate Institute	CGPA:2.9 out of 5	2004	2	c
SSC	Science	Panchagarh high school	CGPA:2.75 out of 5	2002	2 years	c

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Diploma in Web-Presence Solution & Implementations (WPSI).	HTML, CSS, JavaScript, Ajax, Joomla, PHP, MySQL, Code Igniter, Adobe Photoshop, Flash.	Islamic Development Bank IT Scholarship project (IDB-BISEW).	Bangladesh.	Dhaka.	2012	1.5 Year.
Computer Basic Course	MS Office,Internet,Visul Basic Program.	Department Of Youth Development	Bangladesh	Panchagarh	2011	6 Month

Professional Qualification:

Certification	Institute	Location	From	To
Microsoft Certified Professional (MCP)	Microsoft	IDB BHABAN 4TH FLOOR DHAKA, 1207 BG	September 23, 2013	September 23, 2013
IDB-BISEW Diploma in Web-presence Solutions & Implementations.	IDB-BISEW IT Scholarship project.	Dhaka.	February 20, 2012	June 30, 2013

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 14,000
Preferred Job Category	: General Management/Admin, IT/Telecommunication
Preferred District	: Bogura, Dhaka, Gazipur, Narayanganj, Rajshahi, Rangpur
Preferred Country	: India, United States, Australia, Canada
Preferred Organization Types	: Banks, Telecommunication, College, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, NGO, Garments, Pharmaceuticals, Group of Companies, Garments Accessories

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi	Low	Low	High

Personal Details :

Father"s Name : Momotaz Ali.
 Mother"s Name : Mst. Roysan Ara
 Date of Birth : March 17, 1985
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill-Boleya Para, Post-Panchagarh, Thana-Panchagarh, Dist.-
 Panchagarh.
 Current Location : Dhaka

Reference (s):

Name : Md. Farid Hossain
 Organization : Hope Packaging Ltd.(Concern
 of Sonia Group.)
 Designation : Marketing Manager.
 Address : Kondolbag, Ashulia, Savar,
 Dhaka.
 Phone (Off.) :
 Phone (Res.) :
 Mobile : +8801818012769
 EMail : faridsptex@gmail.com
 Relation : Professional
