

Last Updated : **September 1, 2018**

MD. TAFSIR AHMED

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Career Objective:

To expand my skills and experience with full responsibility and authority in any department or committee of a business organization, where a challenging career will successfully develop and utilize.

Career Summary:

Manager, Bombay Dream, hp10 0nj, UK.

Special Qualification:

Positive outlook, sober behavior, good communicator, creative and imaginative, hard worker and dynamic, skill in auditing, business laws, budgeting and variance analysis, financial and management accounting, business decision making.

Employment History:

Total Year of Experience : 1.3 Year(s)

1. **Manager (July 1, 2010 - September 30, 2010)**

Viraj Indian Restautant Ltd.

Company Location : Bodmin, p13 1jw, UK

Department: Management, Accounts, Sales and Marketing

Duties/Responsibilities:

Manager, Maintaining sales ledger and records.

2. **Assistant Manager (June 1, 2009 - June 30, 2010)**

Bombay Dream

Company Location : London road, high wycombe, hp10 0nj, UK

Department: Management and Accounting

Duties/Responsibilities:

Assistant Manager, Maintaining financial records.

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Information and Communication Technology (ICT)	MS office	Govt. Titumir College, Dhaka.	Bangladesh	Dhaka	2016	1 Year
Computer Office Application	MS Word, MS Excel, MS Power Point, MS Access, and Internet.	Dhaka Polytechnic Institute, Dhaka.	Bangladesh	Dhaka	2014	1/2 Year

Professional Qualification:

Certification	Institute	Location	From	To
FIA (Foundations in Accountancy)	ACCA (Association of Chartered Certified Accountants)	UK	July 1, 2011	October 31, 2017

Career and Application Information:

Looking For	: Entry Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: Garments/Textile, General Management/Admin, HR/Org. Development, Waiter/Waitress, Driver
Preferred District	: Chandpur, Chattogram, Cumilla, Cox's Bazar, Dhaka, Noakhali, Rajshahi, Sylhet
Preferred Country	: Germany, Japan, United States, Australia, Kuwait, North Korea, United Arab Emirates
Preferred Organization Types	: Banks, Investment/Merchant Banking, Event Management, Govt./ Semi Govt./ Autonomous body, Multinational Companies, Garments, Hotel, Group of Companies, Tobacco, Research Organization, Bar/Pub, Financial Consultants

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • Administration • Management • Human Resource Management • Accounting • Marketing • Finance • Supervisor • Audit

Extra Curricular Activities:

Hard working, dynamic, sober, creative, imaginative and positive outlook etc.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	High

Personal Details :

Father"s Name : Md. Abdul Jabbar Pradhan
Mother"s Name : Anowara Begum
Date of Birth : November 25, 1990
Gender : Male
Marital Status : Single
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill : Sreerampur, P.O : Pak-Sreerampur-3631, P.S : Kachua , District :
Chandpur.
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: MD. MOSHAREF HOSSAIN	MD. RAZIB AHSAN
Organization	: 71 (Ekattur) TV, Dhaka	Govt. Titumir College
Designation	: Senior executive facilities officer	Asst. Professor (ID No- 014547)
Address	: Shahjadpur, Badda, Dhaka	Mohakhali, Dhaka
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01711822676	01712000668
EMail	:	
Relation	: Family Friend	Academic
