

Last Updated : **July 22, 2018**

## **MOHAMMAD ZAHIDUR RAHMAN**

Address: 304-SOUTH KAFRUL ,DHAKA CANTONMENT.  
Mobile : 01717830903  
email:sajal\_bd1987@yahoo.com, imzahidsajal@gmail.com



### **Career Objective:**

To work in an organization which offers a competitive and performance based environment and nourish the talents and explores inherent abilities for the development of the organization and the employees.

### **Career Summary:**

- \*Posses excellent organizing ability, extensive hardworking and dedication to the responsibility.
- \*Have extensive ideas about product promotion.
- \*Strong desires for leading an honest life with dignity.
- \*Team player, ability to work under stressful condition.
- \*Self-motivated, ability to take responsibility.
- \*Cross-cultural communication skill.
- \*Faster learning attitudes.

### **Special Qualification:**

- \*Effective leadership and management.
- \*Good communication.
- \*Planning and research skills.
- \*Resilience.
- \*Self-management.
- \*Teamwork and interpersonal skills.

### **Employment History:**

**Total Year of Experience : 4.8 Year(s)**

1. **Assistant Manager ( March 1, 2017 - Continuing)**

**Silkways Card & printing Ltd**

Company Location : 158/C Tejgaon Industrial Area.

Department: Technical

**Duties/Responsibilities:**

- â€¢ Planning, organizing, controlling, supervising and coordinating of overall data process system.
- â€¢ Preparing operational and Personalization process.
- â€¢ Improve overall Data process and policies.
- â€¢ Giving instruction and guide the Technical team and supervise their work.
- â€¢ SIM & scratch card data process for all Telco and also EMV(VISA & MASTRECARD) data analysis and processing for production
- â€¢ Input file, project file, output file-data process for all Telco's.
- â€¢ Script and profile upgrade
- â€¢ Check and ensure all kind of error resolve
- â€¢ Ensure data handle & if need then modify
- â€¢ Collect SIM & scratch card report and maintain Log and also all data analysis with development
- â€¢ All data data encrypt & decrypt
- â€¢ Production report collect from production team and store and maintain regular basis.

**2. Specialist(SIM & Scratch Card) ( July 1, 2015 - February 28, 2017)****Silkways Card & printing Ltd**

Company Location : 158/C Tejgaon Industrial Area.

**Duties/Responsibilities:**

- â€¢ Planning, supervising and coordinating of overall maintenance Technical of Silkways Card & Printing Ltd.
- â€¢ SIM & scratch card data process for all Telco.
- â€¢ Input file, project file, output file-data process for all Telco's.
- â€¢ Script and profile upgrade
- â€¢ Check and ensure all kind of error resolve
- â€¢ Ensure data handle & if need then modify
- â€¢ Collect SIM & scratch card report and maintain Log
- â€¢ All data download, data encrypt & decrypt
- â€¢ Production report collect from production and store

**3. Maintenance & QA engineer ( July 1, 2014 - June 30, 2015)**

**Silkways Card & printing Ltd**

Company Location : 158/C Tejgaon Industrial Area.

**Duties/Responsibilities:**

Maintenance responsibility:

• All kind of maintenance work assigned by group senior maintenance engineer.

• Planning, organizing, controlling, supervising and coordinating of overall maintenance of Silkways Card & Printing Ltd. Both for machine and utility.

• Maintenance of factory utility, machinery and all other system.

• Preparing machine preventive maintenance Schedule and preventive record sheet and other necessary ISO related documents.

• Ensure maintenance of M/Cs at correct times.

• Giving instruction and guide the maintenance team and supervise their work.

• Taking necessary action/steps when any machine faults.

• Submit daily work schedule to senior engineer and top management.

Q.A. responsibility:

• Ensure quality of all raw materials.

• Check daily produced SIM card, scratch card and all kind of smart card.

• Randomly checked scratch card and sample card.

• Check job order and art work, denomination, GSM, module, ink, label etc.

• Check printing of SIM and scratch card.

• Collect good SIM card from punching, milling, and implanting, plug-in punch and check its parameter all ok or not as customer and ISO standardization requirement.

• After personalization checking is it properly personalized or not.

• And submit daily quality assurance report to team leader and top management.

• And act accordingly what Q.A. team leader assign.

**4. Assistant System Engineer ( July 8, 2012 - September 10, 2012)****Telex Ltd**

Company Location : Green delta AIMS tower (10th floor),51-52, Mohakhali COmmercial Area, Dhaka-1212

Department: NOC

**Duties/Responsibilities:**

• Ensure networking process

• Checking network diagram and update

• Taking necessary action/steps when any machine faults.

• Maintenance of utility, data center and all other system

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B .Sc	Electrical & Electronic Engineering	American International University Bangladesh	CGPA:3.52 out of 4	2011	4 years
HSC	SCIENCE	B A F SHAHEEN COLLEGE	CGPA:4.2 out of 5	2006	-
SSC	SCIENCE	ADAMJEE CANTONMENT PUBLIC SCHOOL	CGPA:5 out of 5	2004	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Solar Panel Installation Workshop.	Solar panel installation process and general knowledge of Solar panel	RAHIMAFROOZ	BANGLADESH	IEEE AIUB STUDENT BRANCH	2010	1 DAY

### **Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Present Salary : Tk. 48000  
Expected Salary : Tk. 20,000  
Preferred Job Category : Engineer/Architect, IT/Telecommunication,  
Production/Operation  
Preferred District : Dhaka, Gazipur  
Preferred Country : Australia  
Preferred Organization : Banks, Telecommunication, Advertising Agency, IT Enabled  
Types : Service, Newspaper/Magazine, Hotel, Electronic  
Equipment/Home Appliances, Call Center, Tobacco

### **Specialization:**

### **Extra Curricular Activities:**

playing football,

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bengal	High	High	High
English	High	High	High

### **Personal Details :**

Father"s Name : A.K.M HAFIZUR RAHMAN  
Mother"s Name : NURUN NAHAR BEGUM  
Date of Birth : February 9, 1987  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : ISLAM  
Permanent Address : 304-SOUTH KAFRUL ,DHAKA CANTONMENT.  
Current Location : Dhaka

### **Reference (s):**

Name : S.M. TAIFUR RAHMAN  
Organization : Bangladesh Telecommunication  
Regulatory Commission  
Designation : Deputy Director  
Address :  
Phone (Off.) : 01552202773  
Phone (Res.) :  
Mobile : 01552202773  
EMail : taif@btrc.gov.bd  
Relation : Family Friend

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