

Last Updated : **March 14, 2015****MUHAMMAD JAHIRUL ISLAM**

Address: 33, Jamir bapary by lane, Vatikashor, Post Code: 2200, Mymensingh.
 Mobile : 01780499672
 email:jahirnoor_2006@yahoo.com

**Career Objective:**

Studied and worked as a part time employee in UK.

Employment History:

Total Year of Experience : 2.0 Year(s)

1. Manager (December 17, 2006 - December 26, 2008)**Indian foods**

Company Location : London, UK

Department: Managing

Duties/Responsibilities:

I used to work in the UK as a part time employee in various departmental store and food service companies, simultaneously I did my study.

I served the customer in front desk and over phone service as well. Settling payment over phone and in front of customer through the streamline banking service I used to do very frequently and efficiently.

I dealt with the supplier to place order and checking delivery and invoice.

Maintaining related files and particulars and reporting routinely, some were daily and weekly, most of the banking and payment related duties I regularly did monthly basis.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MSS	Political Science	National University	Third Class, Marks :44%	2001	one year
BSS,	Political Science	National University	Second Class, Marks :45%	2000	Three Years
HSC	Humanities	Ananda Mohan College, Dhaka Board.	Second Division, Marks :48%	1997	Two Years
SSC	Science	Nasirabad Collegiate School, Dhaka Board.	Second Division, Marks :58%	1992	Two Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Journalism training	Journalism for social aware	The Youth Ending Hunger Project	Bangladesh	Mymensingh	2001	one month

Professional Qualification:

Certification	Institute	Location	From	To
Master in Political Science	National University	Gazipur	March 10, 2000	July 4, 2001

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Marketing/Sales, Research/Consultancy
 Preferred District : Dhaka, Mymensingh
 Preferred Organization Types : Advertising Agency, Design/Printing/Publishing, IT Enabled Service, Multinational Companies, Newspaper/Magazine, Market Research Firms, Pharmaceuticals, Hotel, Airline, Immigration & Education Consultancy Service, Direct Selling/Marketing Service Company, Group of Companies

Specialization:

Fields of Specialization
• Political Analysis

Language Proficiency:

Language	Reading	Writing	Speaking
English[IELTS overall 5.5, speaking 6.5]	High	High	High

Personal Details :

Father"s Name : MUHAMMAD ABDUL JALIL
 Mother"s Name : MRS. SHAKINA BEAGUM
 Date of Birth : January 1, 1978
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : ISLAM
 Permanent Address : 33,Jamir bapary by lane, Vatikashor, Post Code: 2200, Mymensingh.
 Current Location : Mymensingh

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: MD. ABDUL MUTTALIB	SHAMIM AHAMAD
Organization	: Anandamohan University College	Hotel and motel business
Designation	: Associate Professor, Political Science Department	Chairman
Address	: College road, Mymensingh	Tunbridge wells, Kent , UK
Phone (Off.)	:	004401892526633
Phone (Res.)	:	
Mobile	: 01711383803	004407958140976
EMail	: amuttalib_101@hotmail.com	kirthon1173@yahoo.com
Relation	: Academic	Professional