Last Updated : **November 5, 2018**

MAHABUB ALAM SHOHEL

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Career Objective:

Project Manager, IT Manager, IT Officer, IT Executive,

Career Summary:

Seeking a challenging position with a company that is rapidly expanding and offers good advancement potential. I would like a position with a strong emphasis where I can develop my skills and knowledge and capitalize it for the organization and myself.

Employment History:

Total Year of Experience : 5.5 Year(s)

1. **Hardware Engineer (February 11, 2016 - October 31, 2017)**

   Tiger IT Bangladesh Ltd
   Company Location : House-21, Road No-28, Block-K, Banani Dhaka-1213.
   Department: IT Department
   Duties/Responsibilities:
   * MRP & MRV Project Work Department of Immigration and Passport Office Agargaon Dhaka.
   * All Hardware trouble shoot provide and solution, LAN configuration, trouble shooting and solution.
   * Configure and monitoring user problem solution HP Compaq 7900, 8300, Z230 Model Workstation, and HP Laptop.
   * HP & Cannon Printer Repair and Installation (Model: HP2055dn, HP2035, HP401dn and Cannon LBP3300).
   * HP Scanner G2410 and 8270 Model Repair and Installation. Eaton UPS Installation.
   * HP Server Proliant ML370G6, ML350G8, DL380G9 model Hardware and technical problem analysis and servicing.
   * Installing Windows Server OS 2008 R2 Standard & Enterprise in HP Server Proliant ML370G6 and Configuration.
   * Internet connectivity products (Switch, Router, Firewall, IP camera, Printer, CCTV, PABX, DVR, NVR) installation, configuration, cabling, access control setup and maintenance.)
   * Installing Backup & Restore Windows Server OS 2008 R2 Standard Edition.
   * Application Software (MS word, Excel, PowerPoint) and any third party software support.
   * Good knowledge on Data Security, Data Recovery, Data Backup for corporate and Branch as company requirement
   * Installing all Windows OS, Antivirus, MS-Office and other important software.
   * Ensure attendance device uptime and trouble shoot any other responsibilities as assigned.

2. **Jr IT Officer (February 2, 2014 - December 31, 2015)**

Shakil Rizvi Stock Ltd
Company Location : 158-160, Motijheel C/A, Modhumita Building (4th Floor), Dhaka - 1000.
Department: IT Department
Duties/Responsibilities:
* Daily trade as client buy & sale order,
* Day to day Update Buy and Sale order form,
* Maintain Back office Software, Checking & Monitoring all the voucher & Posting in Software,
* Server & Broker logon & maintain, Ensuring compliance as per BSEC, DSE, BB and other regulatory authorities.
* Maintain DSE MSA Plus Application and web server, with daily operation. Like trading start up, after trade backup MSA plus application server DB etc.
* Share settlement with DSE MSA plus server to back office.
* Daily backup and trouble shooting of Back Office Server.
* Maintain CSE trading software and trading PCs.
* Daily DSE, CSE report backup.
* Ensuring license antivirus install in all pc with latest update.
* Installing and maintaining computer hardware, Networking, LAN & WAN troubleshooting & Wi-Fi Support etc.
* Ensure maintenance of Local Area Networking (LAN), Internet to PC on network Printer, Scanner, Monitor, UPS, IPS, Telephone set repairing and maintenance.
* Configuration Belkin, TP-Links, D-Link etc Router and Access point.
* Database Servers in My SQL and MS SQL, Visual basic.
* Support to Branch Offices and Factories on physically or via VNC/Team Viewer/ Remote Access.
* Installation, Maintenance, Trouble Shooting of File Server, Network, Sharing, Hardware, Software, Scanner, Fax, Printer and Attendance device.
* Installing all Windows OS, MS-Office and other important software.
* Manage virus threats applying Kaspersky anti-virus server policies & Anti-Virus operations.
* Configure (Web mail, Microsoft Outlook, Outlook Express. under Windows platform.
* Good knowledge on MS Office (MS Word, Excel & Power Point) Adobe Acrobat etc.
* Good knowledge on Data Security, Data Recovery, Data Backup for corporate and Branch as company requirement wise.
* Updating inventory of all Hardware, Software, Networking components and maintaining proper documentation.
* Any other responsibilities as assigned by the Management.

3. **Executive IT (August 13, 2011 - July 31, 2013)**

   SANDEEP AYURVEDIC CLINICS
   Company Location : Green Safari, Sut-B1 ,Plot-17, Rd-13, Sect-10, Uttara, Dhaka-1230.
   Department: IT & Administration
   Duties/Responsibilities:
   * Daily Patient Schedule make and report the doctor.
   * Daily Update of medicine inventory.
   * Patient and doctor with communicate throw the skype.
   * Installing and maintaining computer hardware, software, LAN, Repair, Troubleshooting etc.
   * Ensure maintenance of Local Area Networking (LAN), Internet to PC to Printer Connectinon and Wi-Fi Support.
   * Knowledge windows operating system (XP, Win 7).
   * Good knowledge on MS Office (MS Word, Excel & Power Point) Adobe Acrobat etc.
   * Maintain and supervision of all administrative activity.
   * Any other responsibilities as assigned by the Management.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
BSC	Computer Science & Engineering	Darul Ihsan University	CGPA:3.53 out of 4	2013	3.5 Years
Diploma	Diplom in Computer Science and Engineering	Dhaka Polytechnic Institute	CGPA:2.91 out of 4	2009	5 Years
SSC	Computer	Jessore Technical School and College	CGPA:3.82 out of 5	2004	2 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware Installation and Network Administation	Hardware Installation and Network Administation	Information Solution Ltd (ISL).	Bangladesh	Hasan holding (2nd floor), 52/1 new eskaton road,	2008	6 Months

Professional Qualification:

Certification	Institute	Location	From	To
Hardware Technician	Tiger IT Bangladesh Limited	House-21, Road-28, Block-K, Banani Dhaka-1213	February 11, 2016	October 8, 2017
Industrial Attachment	Information Solutions Ltd (ISL)	Concord Tower 1501 Kazi Nazrul Islam Avenue Dhaka	September 13, 2008	December 13, 2008

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Present Salary : Tk. 18000
Expected Salary : Tk. 20,000
Preferred Job Category : Garments/Textile, IT/Telecommunication, Security/Support Service, Data Entry/Computer Operator, Electrician/Electronics Technician, Other Special Skilled Jobs
Preferred District : Dhaka, Gazipur, Jashore, Khulna, Kushtia, Magura, Rajshahi, Satkhira
Preferred Country : Malaysia, New Zealand, Sweden, Thailand, United Kingdom, United States, Australia, Canada, France, Singapore
Preferred Organization Types : Banks, Software Company, IT Enabled Service, ISP, Computer Hardware/Network Companies, Shipping, Multinational Companies, Hospital, Overseas Companies, Group of Companies, Garments Accessories

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	Medium	Medium
Bangla	High	High	High
Hindi	High	Low	Medium

Personal Details :

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Father"s Name       : MD. Shafiul Alam
Mother"s Name       : Mrs. Doly Akhter
Date of Birth       : April 24, 1989
Gender              : Male
Marital Status      : Married
Nationality         : Bangladeshi
Religion            : Islam (sunni)
Permanent Address   : House- 859, East Barandi Sardar Para, Sadar, Jessore-7400.
Current Location    : Dhaka
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Reference (s):

	Reference: 01	Reference: 02
Name	: Md. Delwar Hasan	Md. Shah Alam Majumder
Organization	: Pragati Life Insurance Limited	Dhaka Polytechnic Institute
Designation	: Branch Co-ordinator	Chief Instructor (Computer)
Address	: Pragati Insurance Bhaban, (8th Floor), 20-21 Kawran Bazar, Dhaka-1215.	Tejgaon, 1208 Dhaka, Bangladesh
Phone (Off.)	: 02-8189184-8	02-9116724
Phone (Res.)	: n/a	n/a
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Relation	: Family Friend	Academic