Applied For: Virtual Assistant (for our Sylhet Office so You must be living in Sylhet)

Last Updated: November 15, 2017



Address: 43/1 Bishnu Charan Das Street, Lalbagh, Dhaka-1205

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Aspiring for a challenging and growth oriented career in an esteemed organization where in I will prove the best of my ability in achieving the objective of the organization.

Career Summary:

Completed M. Sc.in Computer Science from National University. More than Four Years Experience as a Computer Science Teacher at IX-XII. Seeking a job for immediate joining in any type of organization.

Special Qualification:

Detail Oriented, Efficient at Multi-Tasking, Effective Problem Solving, Strong Work Ethic, Excellent Communication Skills, Adept at working independently and in a group setting, Hard-working and conscientious with a positive upbeat attitude.

Employment History:

Total Year of Experience : 25.3 Year(s)

1. IT Manager (September 1, 2011 - Continuing)

Techno Cassa Ltd

Company Location: 65, Dilkusha, Dhaka-1000

Department: IT Management Duties/Responsibilities:

Responsible for web site maintenance, web server security control, Content upload, database

management, and others IT related works

2. Hardware Engineer (Part time) (February 1, 2002 - Continuing)

Adhura Computers

Company Location: Darling Point Super Market, (2nd Floor), New Elephant Road, Dhaka

Department: Hardware Duties/Responsibilities:

Responsibilities include LAN setup and maintenance, assembling computer, software installation, sells, troubleshooting and solve hard drive and motherboard problem

3. Lecturer in Computer Science (December 1, 2009 - March 31, 2011)

Dhaka Residential Model College

Company Location: Mohammadpur, Dhaka.

Department: Computer Science **Duties/Responsibilities:**

Course taught in Class XI and XII as per education board instruction with taking practical classes and prepare different project by using Q-basic and Turbo C/C++ language.

4. Lecturer (Part time) (October 1, 2009 - January 31, 2011)

Kobi Nazrul Govt. College

Company Location: Shadarghat, Dhaka

Department: Computer Science **Duties/Responsibilities:**

Course taught in Class XI and XII as per education board instruction with taking practical classes and prepare different project by using Q-basic and Turbo C/C++ language. Course taught Hon's 2nd year Students of Physics Dept., 1st year students of Math Dept, according to National University syllabus

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
M. Sc.	Computer Science	National University	Second Class, Marks :51.03%	2006	1 Year (Exam held in April 2010)	Radio Resource Management in Wimax, MSc Final Thesis
B.Ed	Education	National University	First Class, Marks :82%	2009	1 Year	-
B.Sc. (Hon's)	Computer Science	National University	First Class, Marks :64.22%	2004	4 Years (Exam held in September 2006)	Project on: Inventory Control System of a Garments
HSC	Science	Bangladesh Rifles School and College	Second Division, Marks :54.9%	2000	2 Years	Certificate from Notor dame college for participating Science Fare.
SSC	Science	Bangladesh Rifles School and College	First Division, Marks :72.5%	1998	10 Years	Member of Bangladesh Red Cricent Sceocity

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Continuing Professional Development(CPD)	Teaching Quality Improvement, Secondary Education Project	Dhaka Teachers' Training College	Bangladesh	Mirpur Road	2010	14 days
Next Generation of Teachers Project	National Training Workshop for teacher Educator and Master	UNESCO Asia-Pacific Regional Bureau for	Bangladesh	Agargoan, Dhaka	2009	4 days

	Teachers on ICT- Pedagogy Integration	Education				
Faculty of Software Division	Internship of Software	NIIT, ACMI IT Education	Bangladesh	Uttara, Dhaka	2008	6 months

Professional Qualification:

Certification	Institute	Location	From	То
UNESCO Asia-Pacific Regional Bureau on Next Generation of Teach	Bangladesh Computer Council	Dhaka	October 12, 2009	October 15, 2009

Career and Application Information:

Looking For : Mid Level Job Available For : Full Time Present Salary : Tk. 30000 Expected Salary : Tk. 0

Education/Training, IT/Telecommunication, Chef/Cook, Other Special Skilled Jobs Preferred Job Category

Preferred District : Chittagong, Comilla, Dhaka, Sylhet

. Italy, Japan, New Zealand, Saudi Arabia, United States, Australia, Canada, Hong Kong, Kuwait, United Arab Emirates Preferred Country

: University, College, IT Enabled Service, Computer Preferred Organization Types

Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Embassies/Foreign Consulate, Hospital, Hotel, Airline, Food (Packaged)/Beverage, Immigration & Education Consultancy

Service, School

Specialization:

Fields of Specialization	Description
 Visual Basic 6.0 Windows 2000/2003 Server(s) Adobe Photoshop/Illustrator Crystal Reports MySQL Oracle PHP C# LAN/WAN Cisco 	Radio Resource Management in Wimax; MSc Thesis, Simulation by MathLab. Garments Inventory Control System: 4th year academic project. Languages used: Oracle 8i, Developer 6i. MH Travels: Travel Agency Management System: 3rd year DBMS and Software Engineering Lab project. The software was developed for the management of a travel agency. On one hand it offers people wanting to travel, the option of finding travel flights, or combination of flights to reach their destination within affordable cost. On the other, it provides to the authority of the agency the easy options of managing the system. Languages used: PHP, MySQL. Hangman: First Year Programming and Computer Applications Lab Project. A DOS platform based logic game developed using Turbo C.

Language Proficiency:

Language	Reading	Writing	Speaking
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English	High	High	High
Bangla	High	High	High

Personal Details:

Father's Name : Md. Sultan Uddin Mother's Name : Amena Sultana Date of Birth : August 25, 1983

Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam

Permanent Address : 43/1 Bishnu Charan Das Street, Lalbagh, Dhaka-1205

Current Location : Dhaka

Reference (s):

11010101100 1071		
	Reference: 01	Reference: 02
Name	: Dr. Mohammad Nurul Huda	DR. Joynul Abedin
Organization	: United International University	Kobi Nazrul Govt. College
Designation	: Associate Professor	Chairman & Head of the Dept. of Physics
Address	: Dhanmodi, Dhaka	Shadarghat, Dhaka
Phone (Off.)	:	
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EMail	:	
Relation	: Academic	Professional