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MAHMUDUL HASAN JOY

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Career Objective:

Secure responsible and challenging positions that use my diverse experience, skills, management ability and be reflex in a positive contribution to my prospective employer obtaining their goal and objective.

Employment History:

Total Year of Experience : 16.3 Year(s)

1. Asst. Officer IT (October 1, 2011 - Continuing)

Delta Limited

Company Location : Dhaka Department: MIS & IT **Duties/Responsibilities:**

Expert on MS Word, MS Excess, Power Point, Photoshop, Blogger Design Skill in HTML Languages fore Web Design. Skills in Web based application using and email and Chatting. Knowledge on FTP Server Installation, Update and Maintains. All anti-Virus installation, update and configuration or all kind of format and delete data recovery. Hardware Troubleshooting & Maintenance, Computer Windows installation and required software configuration Ability to troubleshoot personal computer hardware, software Knowledge on, Server 2007, windows 2000, XP, vista and 2007 installation and configuration Troubleshooting knowledge required for UPS, laser printer, and scanner etc. knowledge on IP and LAN. All Fire Fitting Equipmentâ [] Mattel Detector, Arch way machine & CCTV Installation and Maintenances.

2. IT Officer (September 1, 2011 - Continuing)

COMPAGNIE MAURICIENNE DE TEXTILE LTEE

Company Location: Shantinagar

Department: IT

Duties/Responsibilities:

Expert on MS Word, MS Excess, Power Point, Photoshop, Blogger Design Skill in HTML Languages fore Web Design. Skills in Web based application using and email and Chatting. Knowledge on FTP Server Installation, Update and Maintains. All anti-Virus installation, update and configuration or all kind of format and delete data recovery. Hardware Troubleshooting & Maintenance, Computer Windows installation and required software configuration Ability to troubleshoot personal computer hardware, software Knowledge on, Server 2007, windows 2000, XP, vista and 2007 installation and configuration Troubleshooting knowledge required for UPS, laser printer, and scanner etc. knowledge on IP and LAN. All Fire Fitting Equipmentâ [] Mattel Detector, Arch way machine & CCTV Installation and Maintenances.

3. <u>Library Computer Lab IT Assistant Officer (April 5, 2010 - August 5, 2011)</u>

North South University Bangladesh

Company Location: Bashundhara

Department: Library **Duties/Responsibilities:**

Expert on MS Word, MS Excess, Power Point, Photoshop, Blogger Design Skill in HTML Languages fore Web Design. Skills in Web based application using and email and Chatting. Knowledge on FTP Server Installation, Update and Maintains. All anti-Virus installation, update and configuration or all kind of format and delete data recovery. Hardware Troubleshooting & Maintenance, Computer Windows installation and required software configuration Ability to troubleshoot personal computer hardware, software Knowledge on, Server 2007, windows 2000, XP, vista and 2007 installation and configuration Troubleshooting knowledge required for UPS, laser printer, and scanner etc. knowledge on IP and LAN. All Fire Fitting Equipmentâ [] Mattel Detector, Arch way machine & CCTV Installation and Maintenances.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Diploma In Computer Science	Diploma In Computer Science	Dhaka International University	CGPA:3.15 out of 4	2011
HSC	Arts	Bangladesh Open University	CGPA:3.56 out of 5	2007
SSC	Science	Bangladesh Open University	CGPA:2.5 out of 5	2005

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Basic Computer Terning	HTML, Blog Design, LAN, Waif i	Daffodil	BANGLADESH	DHAKA	2011	6

Professional Qualification:

Certification	Institute	Location	From	To
Diploma In Computer Science	Dhaka International University	Dhaka	September 1, 2007	November 8, 2011

Career and Application Information:

Looking For : Entry Level Job Available For : Full Time Present Salary : Tk. 15000 Expected Salary : Tk. 20,000

Preferred Job Category : IT/Telecommunication, NGO/Development

Preferred District : Anywhere in Bangladesh.

Preferred Country

Italy, United Kingdom, United States, Iceland, Iran, Ukraine,

United Arab Emirates

Preferred Organization

Types

: Software Company, IT Enabled Service, Computer Hardware/Network Companies, NGO, Multinational Companies, Newspaper/Magazine, Embassies/Foreign Consulate, Buying House, Hotel, Manpower Recruitment,

Overseas Companies, Automobile

Specialization:

Fields of Specialization	Description
 LAN/ WAN WiFi/ Bluetooth Windows 2000/ 2003 Server(s) Windows Administration Windows XP/ 2000/ ME/ 98 	Expert on MS Word, MS Excess, Power Point, Photoshop, Blogger Design Skill in HTML Languages fore Web Design. Skills in Web based application using and email and Chatting. Knowledge on FTP Server Installation, Update and Maintains. All anti-Virus installation, update and configuration or all kind of format and delete data recovery. Hardware Troubleshooting & Maintenance, Computer Windows installation and required software configuration Ability to troubleshoot personal computer hardware, software Knowledge on, Server 2007, windows 2000, XP, vista and 2007 installation and configuration Troubleshooting knowledge required for UPS, laser printer, and scanner etc. knowledge on IP and LAN. All Fire Fitting Equipmentâ Ratel Detector, Arch way machine & CCTV Installation and Maintenances. Telephone line and Telephone Server Maintenance, and Connection

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Hindi			High

Personal Details:

Father"s Name : Md. Main Udden Mother"s Name : Mahmuda Bagom Date of Birth : August 15, 1990

Gender : Male
Marital Status : Single
Nationality : Bangladeshi

Religion : Islam

Permanent Address: Vill: Rajapur P.O: Kalupur P.S: Bhola Dist: Bhola

Current Location : Dhaka

Reference (s):

EMail

	Reference: 01	Reference: 02
Name	: Mostofa Morol	Md. Oudut
Organization	: BTCL	Politician
Designation	: Divisional Engineer	Secretary
Address	: G-4 Btcl Colony	H-9 Btcl Colony
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	:	

Relation : Relative Relative