

Applied For: **IT Executive (BSc/ Dip in CSE)**

Last Updated : **March 14, 2018**

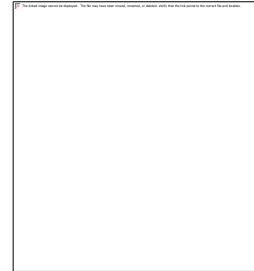
## MAHMUDUL KAIESH PAVEL

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### **Career Objective:**

To join in a well reputed IT organization in a position as a IT Executive, having the intention to work with honesty, sincerity and skill and take greater responsibilities and ensuring to work with efficiency and want to face the challenge.

### **Career Summary:**

I have completed B.Sc In CSE at Daffodil International University in 2014 and I have also completed Diploma In Computer Technology in 2010.

### **Employment History:**

**Total Year of Experience : 2.6 Year(s)**

#### **1. Sr. IT Officer ( April 1, 2016 - Continuing)**

##### **Vintage Denim Apparels Limited.**

Company Location : Boherarchala,Sreepur,Gazipur

Department: Information Technology

##### **Duties/Responsibilities:**

1. Installing and configuring computer hardware operating systems and applications software.
2. Mikrotik Router user permission Monitoring & troubleshooting.
3. Maintaining IP Surveillance CC Camera monitoring & troubleshooting.
4. Active Directory control according to audit policy (such as Password rules, account lock, expired rules).
5. Monitoring and maintain Access Control Attendance and Door (Such As Fingertech SK Teco)
5. Monitoring & Troubleshooting software (such as Kormee, Dheerag, Navila, Opti tex, BGMEA Software).
7. Network Monitoring & troubleshooting. Maintain wireless Device.
8. Setup email in outlook, backup and restore in outlook emails and creating Outlook & address Book Mail rules and maintain that rules.
9. Support to all department and Factories on physically or via Net Support Manager Control/Remote Access.
10. Maintaining Online UPS and Offline UPS
11. Monitoring & maintaining scanner & Barcode Scanner.
12. Maintaining Printer machine & troubleshooting (such as ID Card Printer, Laser Printer, and Barcode Sticker Printer.
13. Handling smart phone device based on Android, Windows, and Apple IOS using.

14. Maintenance PABX System, added new extension & Outgoing Call control.
16. Maintain Server based Antivirus Software Sophos, Keeping the end user workstation secure from malicious threats by maintaining the Antivirus software Sophos.
17. Monitoring and maintaining Photocopier Machine.
18. Any other related task assigned time to time by the Department

#### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc In Cse	Computer Science & Engineering	Daffodil International University	CGPA:3.08 out of 4	2014	3 Years
Diploma in Computer Technology	Computer	Naogaon Polytechnic Institute	CGPA:3.11 out of 4	2010	4 Years
SSC	Science	Niamatpur Bahumukhi High School	CGPA:3.83 out of 5	2005	2 Years

#### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	Cisco Certified Network Associated (CCNA)	New Horizons	Bangladesh	Dhanmondi,Dhaka	2010	6 Month

#### **Professional Qualification:**

Certification	Institute	Location	From	To
CCNA	New Horizons	Dhanmondi,Dhaka	January 7, 2010	July 10, 2010

#### **Career and Application Information:**

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 13,000
Preferred Job Category	: Engineer/Architect, IT/Telecommunication
Preferred District	: Bagerhat, Cox's Bazar, Dhaka, Khulna, Rajshahi, Sylhet
Preferred Country	: China, Germany, Italy, Japan, Malaysia, New Zealand, Qatar, Brazil, Iran
Preferred Organization Types	: Banks, Telecommunication, IT Enabled Service, ISP, Computer Hardware/Network Companies, Engineering Firms, Buying House, Travel Agent

#### **Specialization:**

• Knowledge of different network topologies. • Able to configure a switch with VLAN & Inter switch communications. • Able to Implement an IP addressing scheme and IP Services. • Able to Configure, verify and troubleshoot routing and router operations. • Able to Setup and verify WAN links. • Able to Implement & support Network Address Translation (NAT) and Access Control Lists (ACLs) Skills: System • Excellent Knowledge Installation and Configuration of windows Server (2003, 2008) Active Directory Services. • Management and Administration all user domain and accounts. • knowledge of DHCP (Dynamic host configuration protocol) , DNS (Domain Name Service), • Knowledge of Windows mail Server.

**Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

**Personal Details :**

Father's Name : Abdul Karim  
Mother's Name : Morzina Begum  
Date of Birth : June 11, 1990  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Vill:- Chanchibari, Post:-Niamatpur, Thana:- Niamatpur, Dist:-Naogaon.  
Current Location : Dhaka

**Reference (s):****Reference: 01**

Name : Mohammad Moniruzzaman  
Organization : Vintage Denim Limited.  
Designation : A.G.M ( Accounts & Finance)  
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Relation : Others

**Reference: 02**

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Others