

Last Updated : **August 14, 2012****MAHMUDUN NABI**

Address: The Dacca Dyeing & Mfg. Co.Ltd  
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**Career Objective:**

Computer

**Career Summary:**

Management Information System (MIS), Mail Server , HR & Pay Roll  
 System, Networking, Computer Hardware , Software & Troubleshooting Service

**Special Qualification:**

Computer Related any Work

**Employment History:****Total Year of Experience : 10.2 Year(s)****1. Sr.Executive IT (Automation) ( October 10, 2008 - Continuing)****The Dacca Dyeing & Mfg.Co.Ltd**

Company Location : Qc Nagar, Pagar , Tongi , Gazipur, Bangladesh

Department: IT

**Duties/Responsibilities:**

MIS Software Of Automation System,  
 HR Software & Daily attendance system.  
 Mail Server System ,  
 Antivirus Server,  
 Network & Administrative System

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Commerce (B.Com)	Commerce	National University	Second Class, Marks :55%	2003	3

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Scince & Eng		Dafodil System Ltd	Bangladesh	Dhaka	2006	4

**Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Present Salary : Tk. 25000  
 Expected Salary : Tk. 27,000  
 Preferred Job Category : Garments/Textile, IT/Telecommunication  
 Bogura, Dhaka, Dinajpur, Gazipur, Kurigram, Manikganj,  
 Preferred District : Narayanganj, Narsingdi, Nilphamari, Rajshahi, Rangpur,  
 Sirajganj, Tangail, Thakurgaon  
 Preferred Country : China, Germany, India, Italy, Japan, Jordan, New Zealand,  
 Norway, Poland, Saudi Arabia  
 Preferred Organization : Shipping, Multinational Companies, Textile, Buying House,  
 Types Airline, Travel Agent, Food (Packaged)/Beverage, Tea  
 Garden, Manpower Recruitment, Indenting Firm, Security  
 Service, Real Estate

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• MS Small Business Servers</li> <li>• MS SQL Server</li> <li>• MS Word/ Excel/ PowerPoint/ OneNote</li> <li>• OpenOffice</li> <li>• Printer Servers</li> <li>• Windows 2000/ 2003 Server(s)</li> <li>• Windows XP/ 2000/ ME/ 98</li> <li>• Windows XPe</li> <li>• 3dStudioMax</li> <li>• Adobe After Effects</li> </ul>	TO EXCEL AND REACH THE APEX POSITION OF MARKETING AND BUSINESS CAREER AND EXPAND MY EXPERIENCE TO MEET THE CRITICAL BUSINESS NEEDS AND TO GIVE A VERY GOOD ACCOUNT OF MYSELF WITH UTMOST SINCERITY AND HONESTY

### **Extra Curricular Activities:**

Management Information System , Mail Server , Networking , Pay Roll System, Inventory

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
hindi			Low

### **Personal Details :**

Father"s Name : Alhaj Nurun Nabi  
 Mother"s Name : Akhtara begum  
 Date of Birth : July 17, 1982  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Muslim(Sunni)  
 Permanent Address : Gosh Para,Near Shaba Clinice,Haterpar,Kurigram  
 Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Dr. Md.Ashraful Alam Shahu	Dr. Mohammad Fazlay Rabbi Mondal
Organization	: Rangpur Medical College	Avian Influenza Preparedness & Response Project, D
Designation	: Assistant Professor	Procurment Officer
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Relation	: Relative	Relative

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