

Last Updated : **January 30, 2014****MAKSURA JALAL**

Address: 4th Floor, Bilpar-81, Lama-Bazar, Sylhet.
 Mobile : +8801717679832
 email:mak.bz7.sust@gmail.com, maksura.jalal@yahoo.com

**Career Objective:**

I would like to build up my career in a reputable and challenging organization where have the ample opportunities to enrich the decision-making ability in the light of hard working, dynamism, sincerity and honesty.

Employment History:

Total Year of Experience : 0.3 Year(s)

1. **Internship (March 15, 2010 - June 15, 2010)**

Southeast Bank Ltd

Company Location : Pathantula, Sylhet

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MBA	Management Information System	Shahjalal University of Science & Technology	CGPA:3.3 out of 4	2009	1Years	-
BBA	Management Information System	Shahjalal University of Science & Technology	CGPA:3.41 out of 4	2008	4 Years	-
HS C	Science	Sylhet Govt. Womens Collage	CGPA:4.9 out of 5	2004	2 years	Board Shoolarship
SSC	Science	Jamalganj Girls" High School	CGPA:4.5 out of 5	2002	2 Years	-

Professional Qualification:

Certification	Institute	Location	From	To
Diploma in Computer Application (DCA)	CRTC, CSE, Shah-Jalal University of Science and Technology (SUST)	Sylhet	December 5, 2009	May 5, 2010
Cisco Certified Network Administrator (CCNA)	CRTC, CSE,Shah-Jalal University of Science and Technology (SUST)	Sylhet	October 28, 2007	October 28, 2008

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Education/Training
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : Japan, Malaysia, New Zealand, United Kingdom, United States, Australia, Canada, France, Spain, Switzerland
 Preferred Organization Types : Banks, Investment/Merchant Banking, Event Management, ISP, Computer Hardware/Network Companies, Trading or Export/Import, Embassies/Foreign Consulate, Buying House, Manpower Recruitment, Overseas Companies, Tobacco, Automobile

Specialization:

Extra Curricular Activities:

i) Ex ladies Secretary of ABA (Association of Business Administration Department), SUST.
 ii) General member of Shah-Jalal University Photographers's Association (SUPA), Sylhet

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	Medium	High
Hindi	Low	Low	Low

Personal Details :

Father's Name : Md. Jalal Uddin
 Mother's Name : Shamsunnahar Khanam
 Date of Birth : November 19, 1986
 Gender : Female
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Bondhon-1, Notun Para, Jamalgonj, Sunamgonj, Bangladesh
 Current Location : Sylhet

Reference (s):

	Reference: 01	Reference: 02
Name	: Mohammad Mizenur Rahaman	Md. Zillur Rahman
Organization	: Shahjalal University of Science & Technology.	Shahjalal University of Science & Technology,
Designation	: Assistant Professor	Assistant Professor
Address	: Shahjalal University of Science & Technology. Sylhet	Dept. of Business Administration Shahjalal University of Science & Technology, Sylhet
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: +8801716258962	+8801716-609814
EMail	: mizen_397@yahoo.com	fuaddu@yahoo.com
Relation	: Academic	Academic

