

Last Updated : **September 16, 2013**

MANIK LAL DEBNATH

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Career Objective:

Seeking for a suitable position in a well reputed Organization to enhance my knowledge and Teaching skills and use my capabilities to uplift that organization in order to cope with the challenges of new high-tech market.

Career Summary:

To obtain a challenging professional position and to develop my career in which I can enrich my knowledge and experience through exploring my potentials

Special Qualification:

Masters of Business Administration (HRM)

Employment History:

Total Year of Experience : 17.3 Year(s)

1. Assistant Manager (August 1, 2009 - Continuing)

Swanirvar Bangladesh

Company Location : Rd # 5/5, Block # C, Lalmatia, Dhaka - 1207

Department: Micro Credit

Duties/Responsibilities:

Responsible for collecting outstanding debts from customers and meeting collection targets in order to maintain positive cash flow for company. Dynamic analyzed asset management initiatives in line with company's risk policy. Planning, designing, launching, & monitoring of debt collection movements, programs, packages.

Prepare Classified Loan Reviews proposals. Ensure systems and database backups, process improvement, documentation and analytical report design and implementation. Ability to work under both flexible and stressful environment.

2. Jr. System Analyst (October 2, 2003 - July 1, 2009)

Development Design Consulting Ltd.

Company Location : (7th Floor) 47, Mohakhali, C/A. Dhaka -1212

Department: Water Resources & Environment Division.

Duties/Responsibilities:

Responsible for the Identifying and addressing Software, Hardware, and Network & ICT related issues, data entry, record management, ERP software implementation.

Manage functions related to installation, configuration, updating & upgrading, maintenance, troubleshooting, etc. related to the relevant IT components under responsibility.

3. Assistant System Engineer (July 3, 2001 - September 3, 2003)

dot. Com Limited

Company Location : House:- 2, Suite:- 3G, Road:- 17,Block:- C, Banani

Department: Networking

Duties/Responsibilities:

Responsible to maintain hardware & software experiences includes trouble shooting, building networking, rebuilding & upgrading systems, monitor system and make ready the server for application.

Responsible for working knowledge of the computer programming, computer operations, software, and data communications including capabilities, application and day-to-day administration; and also to communicate effectively, both verbally and in writing.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Masters of Business Administration	Human Resource Management	Prime University	CGPA:3.41 out of 4	2011	1 Year 6 Months	n/a
Bachelor of Science (BS) in Computer Engineering	Computer Engineering	American International University Bangladesh	CGPA:2.52 out of 4	2001	4 years	n/a
HSC	Science	Brahmanbaria Govt. College	First Division, Marks :64.3%	1996	2 years	N/A
SSC	Science	Annada Govt. High School	First Division, Marks :72%	1993	10 Years	N/A

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Present Salary : Tk. 24500
Expected Salary : Tk. 26,000
Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Organization : Banks, IT Enabled Service, ISP, Computer
Types Hardware/Network Companies

Specialization:

Extra Curricular Activities:

• Have leadership quality to control and pro-influence peer and friends. • Have a good command in both English & Bangla. • Capable of communicating and making easy working environment with all classes of employee. • Believe in team work with colleagues and other social groups as per need.

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Sukumar Debnath
Mother"s Name : Charu Debnath
Date of Birth : January 1, 1978
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Hindu
Permanent Address : Ananda Bazar, Kalaisree para, Brahmanbaria - 3400
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Engr. Md. Nuruzzaman.	Dr. Azizur Rahman.
Organization	: Department of Public Health Engineering (DPHE)	Development Design Consultants Ltd.
Designation	: Chief Engineer	Director / Team Leader
Address	: 14, Shaheed Captain Mansur Ali Sarani, Kakrail, Dhaka-1000	47, Mohakhali, C/A Dhaka -1212.
Phone (Off.)	: 0088-02-9343358	9894735, 8822980
Phone (Res.)	: NA	NA
Mobile	:	
EMail	: nuruzzaman@dphe.gov.bd	wre@bangla.net
Relation	: Professional	Professional
