

Last Updated : **May 7, 2016****MARZIA HAMID**

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**Career Objective:**

A highly motivated individual wishing to organize with proper co-operation to pursue a long term career in a developed organization to contribute significantly for organizational development & personal fulfillment.

Career Summary:

S.S.C: Humanities Group, Result: 3.38 out of 5
 H.S.C: Business Studies Group, Result: 4.30 out of 5
 B.A.: (Honors) (4 years course) Subject: English From Sylhet Govt. Womens College

Special Qualification:

I can work in Microsoft product like Word, Excel, Outlook etc. Beside this I am able to work in data entry, social media marketing, administrative work also in call center.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.S.S(Honours)	English	National University	Second Class	2012	4 Years	B.S.S(Honours)
HSC	Business Studies	Nari Shikka Academy Degree College	CGPA:4.3 out of 5	2008	-	-
SSC	Humanities	Barlekha Girls` High School	CGPA:3.38 out of 5	2006	-	-

Professional Qualification:

Certification	Institute	Location	From	To
Database Analyst	Staffindia	Block-A, Shahjalal Uposhahar, Sylhet-3100.	January 29, 2015	May 7, 2016
Database Analyst	Staffindia	Block-A, Shahjalal Uposhahar, Sylhet-3100.	January 29, 2015	May 7, 2016

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Present Salary : Tk. 20000
Expected Salary : Tk. 12,000
Preferred Job Category : Bank/Non-Bank Fin. Institution, Customer Support/Call Centre
Preferred District : Dhaka, MoulaviBazar, Sunamganj, Sylhet
Preferred Organization Types : Banks, College, Advertising Ageny, Immigration & Education Consultancy Service, Cosmetics/Toiletries/Personal Care, Call Center

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name : Md. Abdul Hamid
Mother"s Name : Junera Khanam
Date of Birth : December 31, 1990
Gender : Female
Marital Status : Single
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill:Shaldigha,P.O:Sujanagar,P.S:Barlekha,Moulovibazar
Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Mr.Hayatul Islam Akonji	Suheba Akhter
Organization	: M.C.College	Staff India
Designation	: Assistant Principal	Virtual Staff
Address	:	
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01715141556	01757266550
EMail	:	suhebaakhter@gmail.com
Relation	: Academic	Family Friend
