

Last Updated : **September 19, 2016**

MD-AL-MAMUN

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Dhaka-1205, Bangladesh
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Career Objective:

To ensure better quality in job sector

Career Summary:

Working a Real Estate Developer company since 2012

Special Qualification:

Working in Real Estate/Developer ,IT Related firm,NGO,Institute,Training centre,Marketing and also Data entry.

Employment History:

Total Year of Experience : 9.3 Year(s)

1. Sr. Officer (November 7, 2012 - Continuing)

Sheltech (Pvt). Ltd.

Company Location : 55,Bir Uttam Qazi Nuruzzaman Road,Dhaka-1205.

Department: ICT

Duties/Responsibilities:

Purchasing all ICT equipment and ensure payment schedule .Observation all MRF, MRR, MTRF, Major Materials Report, Scarp Sale Report, Shuttering Report, Excess Material Report of all ongoing project, Monitoring Material store of all ongoing project. Installing & Configuring Computer Hardware, Operating Systems & Applications. Monitoring & Maintaining Computer Systems & Networks. Trouble shooting system & Network problems, diagnosing and solving hardware /software faults(Project level). Observation and Maintain all IT instruments and trouble shooting.(LAN, WAN, Printer and scanner) and also all project ERP entry in Computer.

2. IT Instructor & Junior Lecturer (March 17, 2012 - November 6, 2012)

MCET Engineering College

Company Location : Elephant road (Katabon).

Department: Computer Department.

Duties/Responsibilities:

Teaching on Subject(Microprocessor and Microcomputer, Programming C, Programming C++, Computer Peripherals, Digital Electronics, Computer Application, Computer Hardware and trouble shooting ,Computer Networking, Operating System, MIS, Web Programming and so on).Server-03 Setup & Installing & Configuring Computer Hardware, Operating Systems & Applications. Monitoring & Maintaining Computer Systems & Networks. Trouble shooting system & Network problems, diagnosing and solving hardware /software faults. Entry all Exam Roll in Web site Every Exam date. Make Class Routine and work in some time Exam controller.

Observation AND Maintain all IT instruments and trouble shooting.(LAN, WAN, Printer and scanner, Photocopier machine).

3. IT Instructor & Junior Lecturer (March 17, 2012 - November 6, 2012)**MCET Engineering College**

Company Location : Elephant road (Katabon).

Department: Computer

Duties/Responsibilities:

Teaching on Subject(Microprocessor and Microcomputer, Programming C, Programming C++, Computer Peripherals, Digital Electronics, Computer Application, Computer Hardware and trouble shooting ,Computer Networking, Operating System, MIS, Web Programming and so on).Server-03 Setup & Installing & Configuring Computer Hardware, Operating Systems & Applications. Monitoring & Maintaining Computer Systems & Networks. Trouble shooting system & Network problems, diagnosing and solving hardware /software faults. Entry all Exam Roll in Web site Every Exam date. Make Class Routine and work in some time Exam controller.

Observation AND Maintain all IT instruments and trouble shooting.(LAN, WAN, Printer and scanner, Photocopier machine).

4. IT Executive (September 20, 2011 - March 2, 2012)**Swadesh Bangla Group.**

Company Location : Purana Paltan.

Department: ITC Department.

Duties/Responsibilities:

Server-03 Setup & Observation (Mail Server and ERP Server) Configure mail (outlook Express, 07, 10).Installing & Configuring Computer Hardware, Operating Systems & Applications .Monitoring & Maintaining Computer Systems & Networks. Trouble shooting system & Network problems, diagnosing and solving hardware /software faults. Observation and Maintain all IT instruments and trouble shooting.(LAN, wan, Printer and scanner).Observation, train and keep daily database Backup of ERP System Module Software.

5. IT Executive Officer (January 20, 2010 - September 20, 2011)**Basic Multipurpose and Co-operative Society.**

Company Location : Imam Gonj, Dhaka.

Department: ICT

Duties/Responsibilities:

Installing &Configuring Computer Hardware, Operating Systems &Applications .Monitoring & Maintaining Computer Systems & Networks. Trouble shooting system & Network problems, diagnosing and solving hardware /software faults. Observation and Maintain all IT instruments and trouble shooting. LAN, Printer and scanner.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc in CSE	Computer Science & Engineering	Dhaka International University	CGPA:3.9 out of 4	2015	4 Year(s)	Best
Diploma in Computer Technology	Computer Technology	Patuakhali Polytechnic Institute	CGPA:3.73 out of 4	2009	4 Year(s)	Best
SSC	Humanatics	Braj Basi Roy Secondary High School	CGPA:4.06 out of 5	2005	2 Year(s)	Best

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Web Application Development-PHP	HTML, CSS, JAVASCRIPT, JQUERY, AND PHP	BASIS Institute of Technology & Management (BITM)	Bangladesh	Kawran Bazar	2016	152 Hour(s)
Graphics Designer	Photoshop , Illustrator	Maa Institute of IT	Bangladesh	Mohammadpur, Zakir Hossen Road	2008	3 Month(s)
Hardware and Network	All kinds of computer hardware troubleshooting, server setup,configuration of DHCP, DNS, mail-server, IP configuration, and others networking work	Maa Institute of IT	Bangladesh	Mohammadpur, Zakir Hossen Road	2008	3 Month(s)

Professional Qualification:

Certification	Institute	Location	From	To
Web Application Development-PHP	BASIS Institute of Technology & Management (BITM)	Dhaka, Kawran Bazar	November 9, 2015	February 6, 2016

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 25000
 Expected Salary : Tk. 30,000
 Preferred Job Category : Education/Training, IT/Telecommunication
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization Types : Banks, Telecommunication, College, IT Enabled Service, Computer Hardware/Network Companies, Development Agency, Multinational Companies, Engineering Firms, Hospital, Real Estate, Group of Companies, E-commerce

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> Accounts Administrative/ Executive 	Maintain Cash ,

Language Proficiency:

Language	Reading	Writing	Speaking
Enaglish	High	High	Medium
Bangla	High	High	High
Arabic	Medium	Medium	Low

Personal Details :

Father"s Name : Amir Hosen Mridha
 Mother"s Name : Alomtaj Begum
 Date of Birth : December 4, 1989
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill: Khariza betagi,PO:Dabari PS:Dashmina Dist:Patuakhali
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	Professor Dr. A.T.M Mahabub Alam	Mr. Md. Nasir UddinAhamed
Organization	Dhaka International University	Patuakhali Polytechnic Institute.
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Relation	: Academic	Academic
