

Last Updated : **March 2, 2017**

## **MD.ANAMUL HAQUE**

Address: Afsar Uddin Manson(Roof Top), Ambagh Primary  
School,Konabari,Gazipur  
Home Phone: +8801713228593  
Office Phone :None  
Mobile : +8801745560656  
email:anamul.ar@gmail.com, anm.bd14@gmail.com



### **Career Objective:**

Intend to work in challenging and competitive environment, where strong sense of responsibility and commitment requires. I strongly believe my skills will equip me to work in any place, where dignity of work provides job satisfaction and place of wor

### **Career Summary:**

Working at Navana Furniture , Asst. Officer , IT (3 Years)

### **Special Qualification:**

Computer & Server Configuration , IT System , Hardware & Troubleshooting, XP base Net working, Multimedia Application, Web page design, Fundamentals of Web Development , Programming in C , C++ , Java

### **Employment History:**

**Total Year of Experience : 7.1 Year(s)**

1. **Jr.Executive(IT) ( October 1, 2015 - Continuing)**

**P.N COMPOSITE LTD**

Company Location : Ambagh, Konabari, Gazipur-1700

Department: IT

**Duties/Responsibilities:**

1. Pc Reinstall, Troubleshoot & Distribution.
2. Hardware support.
3. Application Software Support.
4. Anti Virus support with Update.
5. Printer Support.
6. Scanner Support.
7. Photocopy Support.
8. Maintain CCTV Camera.
9. Assist to Network Planning.
10. User Account & Password.
11. Assist to Server Access Permission.
12. Assist to Remote Side Network Router, switch and AP Monitoring.
13. Assist to Network Maintenance and Monitoring.
14. Assist to Access point setup, Manage & Maintenance.
15. Manage Backup Email Data.
16. Assist to All Servers Manage.
17. Firewall Configure and monitoring.
18. Assist to Assign Internet Permission.
19. Follow up internet usages.
20. Bandwidth monitoring.

2. **Asst. Officer (MIS) ( October 25, 2011 - September 30, 2015)****Navana Furniture Ltd.(A Concern of Navana Group)**

Company Location : Raj-Fulbaria,Saver,Dhaka.

Department: IT

**Duties/Responsibilities:**

- 1.Manage IT System
- 2.Hardware & Troubleshooting
- 5.Printer,Photocopy, Support
- 3.Prepared Reports.

**Academic Qualification:**

| Exam Title                   | Concentration/Major         | Institute                                 | Result             | Pas.Year | Duration | Achievement |
|------------------------------|-----------------------------|---|--------------------|----------|----------|-------------|
| Diploma in Computer Engineer | Computer Science & Engineer | Rajshahi Polytechnic Institute , Rajshahi | CGPA:2.99 out of 4 | 2013     | 4 year`s | Academic    |
| S.S.C (Vocational)           | General Electrical Works    | Agrani School & College                   | CGPA:4.27 out of 5 | 2007     | 2 year"s | Academic    |

**Training Summary:**

| Training Title     | Topic                              | Institute                           | Country    | Location        | Year | Duration |
|--------------------|------------------------------------|-------------------------------------|------------|-----------------|------|----------|
| KAIZEN             |                                    | Institute of management Development | Bangladesh | Gulshan-1,Dhaka | 2012 | 3 Months |
| Computer Hardware  | Computer Hardware & Trobleshooting | Emma Computers                      | Bangladesh | Kazla,Rajshahi  | 2011 | 6 Months |
| Industrial traning | CCNA,Webpage Design                | Lab"s Onn Consortium Ltd.Dhaka.     | Bangladesh | Rajshahi        | 2011 | 6 mont"s |

**Professional Qualification:**

| Certification          | Institute                       | Location | From             | To              |
|------------------------|---------------------------------|----------|------------------|-----------------|
| CCNA , Webpage Design. | Lab`s Onn Consortium Ltd.Dhaka. | Rajshahi | October 23, 2010 | January 5, 2011 |

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 0  
 Preferred Job Category : Engineer/Architect, IT/Telecommunication  
 Preferred District : Bogura, Chattogram, Dhaka, Gazipur, Narayanganj, Natore, Rajshahi, Sylhet  
 Preferred Country : China, Malaysia, Australia, Canada, Cyprus, France  
 Preferred Organization Types : Telecommunication, Design/Printing/Publishing, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Trading or Export/Import, Engineering Firms, Mobile Accessories

### **Specialization:**

| Fields of Specialization  |
|---|
| <ul style="list-style-type: none"> <li>• IT Support Service</li> <li>• Telecommunication Service</li> </ul> |

### **Language Proficiency:**

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| Bangla   | High    | High    | High     |
| English  | High    | High    | High     |

### **Personal Details :**

Father"s Name : Md.Aminul Islam  
 Mother"s Name : Mst. Rajya Khatun  
 Date of Birth : May 1, 1992  
 Gender : Male  
 Marital Status : Unmarried  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : C/O- Md. Abdus Satter, Vill - Dokkin Shahabaj, Post - Kaunia-5400, Thana - Kaunia, Dis - Rangpur  
 Current Location : Dhaka

### **Reference (s):**

|              | Reference: 01                 | Reference: 02         |
|--------------|-------------------------------|-----------------------|
| Name         | : Dr. Md. Rafiqul Islam       | Md. Abdus Sobhan      |
| Organization | : RUET.                       | RUET.                 |
| Designation  | : Professor Mechanical, RUET. | Casher, RUET.         |
| Address      | : B-2/C,Ruet,Rajshahi.        | D-2/C,Ruet,Rajshahi.  |
| Phone (Off.) | : None                        | None                  |
| Phone (Res.) | : None                        | None                  |
| Mobile       | : 01713-228557                | 01713228593           |
| EEmail       | : rafiqal.ruet@gmail.com      | sobhan.ruet@gmail.com |
| Relation     | : Relative                    | Relative              |

