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MD.ASHIKUR RAHMAN

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Mohammadpur Housing, Mohammadpur, Dhaka 1207
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Career Objective:

As a dedicated candidate I aspire better performance in my working field. The qualification that I am going to achieve to the best of my consciousness will be effective to expose my exclusive performance

Career Summary:

SSC,HSC,DIPLOMA IN CSE , BA HONS

Special Qualification:

Diploma in CSE ,
BA HONS

Employment History:

Total Year of Experience : 5.4 Year(s)

1. **Junior. Officer (IT) (December 1, 2015 - Continuing)**

ORION PHARMA LTD.

Company Location : ORION HOUSE,153/154 Tejgaon Industrial Area.Dhaka 1208

Department: Distribution department

Duties/Responsibilities:

1. Preparing Sales Invoice & GDN.
2. Preparing Sample, Gift & PPM Invoice.
3. Prepare & provide report of Sales, Dues and others as per requirement of HO & FFs.
4. Assigning FFs and customer information in the Sales Software System.
5. Load CSV file, run script, receive exe and all circular received from Head Office.
6. Monitoring and execution of Special discount, Special customer entry at the Software.
7. Handling & maintaining of Hardware & Sales Software.
8. Maintaining Networking & Hardware

2. **Asst.IT Officer (March 1, 2012 - May 30, 2014)**

Us Software LTD.

Company Location : Panthopath.Dhaka

Department: IT Section

Duties/Responsibilities:

Network Supporting

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Science (BSc)	Computer Science	The Peoples University Of Bangladesh	CGPA:3.2 out of 4	2018	4	Bachelor of Science in Computer Science & Engineering
Diploma	Diploma in Computer Science	City polytechnic Institute [Foreign Institute]	CGPA:3.26 out of 4	2012	4years	Diploma in CSE
2008	Bussiness Studies	Nabocam Pally Degree Callage.Fridpur	CGPA:3.3 out of 5	2008	2	H,S,C

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	Cisco Networking Academy - Cisco Systems	New Horizons	Bangladesh	Momtaz Plaza.3rd floor.Dhanmondi .Dhaka1205	2011	6manth

Professional Qualification:

Certification	Institute	Location	From	To
CCNA	NEW HORAIZON	Dhanmondi	May 5, 2001	November 11, 2001

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 16750
 Expected Salary : Tk. 20,000
 Preferred Job Category : IT/Telecommunication, Marketing/Sales
 Preferred District : Dhaka, Jashore, Khulna
 Preferred Country : China, Germany, Italy, United Kingdom, United States, Austria, North Korea, Singapore, South Korea, Swaziland
 Preferred Organization Types : Software Company, IT Enabled Service, ISP, Computer Hardware/Network Companies, Engineering Firms, Buying House, Pharmaceuticals, Hotel, Direct Selling/Marketing Service Company, Real Estate, Call Center, Departmental store

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Md.Maniruzzaman
 Mother"s Name : Anjumanara
 Date of Birth : April 5, 1990
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Rupapat, Rupapat, Boalmari, Faridpur 7861
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: ATM Shamchuzzaman Gazi	SHEAK SHAMIM AHAMED
Organization	: Adex Group pf Companies	Administrative Officer
Designation	: Admin Officer	Embassy of the People `s Republic of Bangladesh
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Relation	: Relative	Relative
