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MD.GHULAM MARTOZA

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Career Objective:

To Acquire A Challenging Position In An Environment Where I Can Best Utilize My Skills
And Education.

Career Summary:

Strong desire to work in a dynamic organization with challenging and competitive
environment, where strong sense of responsibility and commitment requires, where dignity
to work provides job satisfaction and place to achieve top level in the respective field by
thoughts and ideas with my ability to work hard.

Special Qualification:

Microsoft Office (MS Word/Excel/PowerPoint/OneNote/MS Access/Outlook),Windows Server
2012 &Linux(Inslatting,FTP,DNS,GPO,DHCP,Print Share,Drive Maping share,IIS),Basic
Networking(LAN/WAN),WordPress,Joomla,Advertising.

Employment History:

Total Year of Experience : 16.3 Year(s)

1. **Technical System Admin (January 7, 2016 - Continuing)**

   Hosting Bangladesh Ltd
   Company Location : Dhaka Trade Center (14th floor), Kawran Bazar, Dhaka- 1215
   Department: Web Hosting
   Duties/Responsibilities:
   Manage Web Host Manager(WHM) and Whmcs billing Software and I can doing easily do
   the following Tasks
   - Create, delete, and suspend your cPanel accounts.
   -Manage and monitor your sites (password resets).
   -Access to check and change all of clients domains" DNS zones.
   -The ability to configure customers" support requests through cPanel.
   -Permission to check the server information and status.
   -Ability to create default page when you create a new account.
   -Access to customise clients hosting and control panel with extensive branding.
   -Ability to change clients domain names and user names.

2. **Web Developer & Digital Marketer (January 1, 2010 - Continuing)**

Freelancer, Elance, Upwork
Department: Digital Marketing & Website Development
Duties/Responsibilities:
Responsibilities:

-Working with clients across USA to tutor website to their specific requirements.
-Working in CMS WordPress Site.
-Developing E-commerce site with CMS Opencart.
-Developing static psd to html serveral website and update simultaneously.
-Maintained Professional data drive web Aplications for hundreds of concurrent users.
-Working with big data using both windows and linux(Redhat) Server.
-Working in Plan and execute all web, Social Media Marketing(SMM),Search Engine
Optimization(SEO), Data Analysis,Email marketing,display advertising campaigns.
- Working in IT marketing Worldwide online advertisement .

Working in Install & Maintenance of Windows Server 2012
-Working in Active Directory Domain Services,Working with GPO,Active Directory Users
& Groups, File and Print Service, DHCP, DNS,Web Server IIS.
Popular Windows Network Services and Applications.
-Working with Networking Services,Sub netting,VMware network and service
configuration

Working in Install & Maintenance of Linux Server
-Manage User and Group Accounts,Manage Partitions and the Linux File system,
-Manage Files in Linux,Working with Linux Permissions and Ownership,Managing
Packages,
Configuring Network Services,DHCP Server, DNS Server, Mail Server, Proxy Server,Web
Server, FTP Server.
Working in Cloud Management
-SaaS: Multi-Tenant Data Management, PaaS Deployment Administration and Security of
Cloud-Enabled Platforms,IaaS: Virtual Storage Provisioning and Management.

3. **Project Co-ordinator (March 1, 2015 - July 30, 2015)**

   Habib Intelligent Software Limited
   Company Location : Keari Buruj, Tower # 2, Flat # B-6 7/1, Kallayanpur, Mirpur,
   Dhaka-1216, Bangladesh
   Department: E-Commerce/Online Marketing
   Duties/Responsibilities:
   Responsibilities:

   -Worked in planning strategist.
   -Manage SEO ,AD posting, Email Marketing, Social Media Marketing, Telemarketing.
   -Take care also Application & Maintenance Outsourcing and Service Delivery
   Outsourcing, Technical Section.
   -Technical Lead Online Marketing.
   -Developed two Ecommerce site psd to html for WordPress Theme.

4. **Senior Executive IT (March 2, 2011 - December 30, 2012)**

Greenland Information Technology
Company Location : Dhaka
Department: E-Commerce/Online Marketing
Duties/Responsibilities:
Manage the social media presence for a new brand on Facebook, Twitter, Pinterest and other communities.Work closely with marketing and product teams to conceptualize and execute integrated campaigns that drive awareness, brand perception, and customer acquisition across social media channels. Worldwide online advertisement.Responsible for Data Analysis,IT marketing,Worldwide online advertisement,WordPress,MS Access,MS Word/Excel/Powerpoint/Outlook.Basic Network Setup and Installed.Hardware and Software Troubleshooting ,Installing and Maintaining different type of Software.

5. **Junior Executive IT (March 1, 2009 - April 1, 2011)**

Greenland Information Technology
Company Location : Dhaka
Department: IT Supporting
Duties/Responsibilities:
- Data Analysis,IT marketing,Worldwide online advertisement,MS Office,Basic Networking.
Hardware and Software Troubleshooting ,Installing and Maintaining different type of Software.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Computing & Information System	Computing & Information System	Daffodil International University	CGPA:3.15 out of 4	2010	4 years
science	science	Dr.Abdur Razzak Municipal College,Bangladesh	CGPA:2.9 out of 5	2005	2 years
science	science	Jhikargacha Pilot M.L High School, Bangladesh.	CGPA:3.63 out of 5	2002	10 years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Server Administator and Cloud Management	-Install & Maintenance of Windows Server. -Install & Maintenance of Linux Server. -Maintain Server in VMWare& Cloud Management. -Elementary Security Audit & Assessment.	BASIS Institute of Technology &Management (BITM)	Bangladesh	Dhaka	2015	Two Months

Professional Qualification:

Certification	Institute	Location	From	To
CCNA1	Daffodil International University, Bangladesh	Dhaka	March 1, 2009	June 30, 2009

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: Education/Training, IT/Telecommunication
Preferred District	: Dhaka
Preferred Organization Types	: Telecommunication, Software Company, ISP, Computer Hardware/Network Companies, Engineering Firms, Immigration & Education Consultancy Service, Satellite TV, Immigration/Visa Processing, Online Newspaper/ News Portal

Specialization:

Fields of Specialization	Description
• Linux • LAN/ WAN • Linux-based Mail Server • MS Exchange Server • MS Word/ Excel/ PowerPoint/ OneNote • Web Services • Windows Administration • Windows 2000/ 2003 Server(s) • WordPress	Data Analysis,IT marketing,Worldwide online advertisement,WordPress,MS Access,MS Word/Excel/Powerpoint/Outlook.Basic Networking.Hardware and Software computer troubleshooting.

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	Medium	Low	Medium

Personal Details :

Father"s Name	: Late Haji Md. Golam Mostofa
Mother"s Name	: Fatema Begum
Date of Birth	: October 19, 1987
Gender	: Male
Marital Status	: Married
Nationality	: Bangladeshi
Religion	: Islam(Sunni)
Permanent Address	: Md. Ghulam Martoza C/O Late Haji Md. Golam Mostofa, Vill:Sreerampur,Post:Jhikorgacha, Jessore, Bangladesh.
Current Location	: Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Ranjan Kumar Basak	Md. Mahbub Shaheen
Organization	: BG Tel Limited.	Fiber @ Home Ltd.
Designation	: Manager, IP & Datacom	IP Transmission Network Planning(Implementation)
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Relation	: Academic	Academic