

Last Updated : **July 13, 2017**



## **MD.NAIMUL ISLAM CHY**

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### **Career Objective:**

Serve the organization to achieve its goal and having an opportunity for self development.

### **Career Summary:**

- Assistant Executive purchase and Procurement department at Fourth Group (September 2015 till present)

- System Engineer of Airtel Bangladesh (Feb 2013 to November 2014)

### **Special Qualification:**

- Experience in production (RMG) industry
- Influencing people & gaining commitment
- Analytical and communication ability

### **Employment History:**

**Total Year of Experience : 6.2 Year(s)**

1. **Assistant Executive ( September 9, 2015 - Continuing)**

#### **Fourth Group**

Company Location : Chittagong

Department: Purchase and Procurement department

##### **Duties/Responsibilities:**

1. Follow up stocks and support departments to fulfill buyer requirements and shipment in due time.
2. Follow up and check raw material's inventory.
3. Stock transfer if needed one concern to another.
4. Co-ordination with departments and met their requirement for the smooth flow of production process using minimum resources.
5. Purchase Materials, Audit through ERP and on site to meet up requirement.
6. Review or update supply chain practices in accordance with new or changing environmental policies, standards, regulations, or laws.
7. Diagram supply chain models to help facilitate discussions with customers.
8. Select transportation routes to maximize economy by combining shipments or consolidating warehousing and distribution.
9. Develop material costs forecasts or standard cost lists.
10. Assess appropriate material handling equipment needs and staffing levels to load, unload, move, or store materials.
11. Appraise vendor manufacturing ability through on-site visits and measurements.

#### **2. System Support Engineer ( February 2, 2013 - November 5, 2014)**

**Airtel Bangladesh Ltd**

Company Location : Bangladesh

Department: IT and Technical

**Duties/Responsibilities:**

#Support to MSC switches and print server.

# Installation and troubleshooting of all kinds of Internet related Software and Packages.

#Handling any kind of Hardware and Software trouble

#Hardware maintenance and troubleshooting of User PC and Laptop.

#Setup & maintain LAN/WAP, Network Printer & IPT connectivity also ensure

#internet Connectivity at every node.

#Giving supports TABS Software to end users

#Giving supports Microsoft Outlook/Lotus Notes

#Giving supports Q-MATIC Server & Q-Matic Plasma

#Giving supports VPN connectivity

#Data Centre Monitoring and trouble shoots different kinds of problem like temperature, humidity, connectivity, system integration etc.

#Engaged in travelling to remote offices extensively to work on IT infrastructure.

#Design and participate in end user awareness and skill enhancement program of IT Service Desk.

#Maintain the Inventory of all IT equipments.

**3. System support Engineer ( October 9, 2011 - January 1, 2013)****BDCOM Online Ltd**

Department: NOC

**Duties/Responsibilities:**

support to end user

install Switch,mikrotik router,E1,Look after servers (DHCP and corporate),work in BTs.  
etc

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MBA	Supply Chain Management	International Islamic University, Chittagong	CGPA:3.78 out of 4	2017	1.5 years	Served as class representative,scored highest mark.
B.Sc in Electronics and Telecommunication	Telecommunication	University of Science and Technology	First Class, Marks :70%	2012	2007-2011	Intra University English Debate runners up
HSC	Science	Govt City College Chittagong	First Division, Marks :60%	2007	2005-2007	-
SSC	Science	Govt Muslim High School Chittagong	First Division, Marks :80%	2005	2003-2005	City corporation scholarship

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
IELTS	Language proficiency	British council	Bangladesh	Chittagong	2015	3 months
Linux System Administration and Server Configuration		Bangladesh University of Engineering and Technology (BUET)	BANGLADESH		2012	2 MONTHS

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 30000  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : Commercial/Supply Chain, Garments/Textile  
 Preferred District : Chattogram, Dhaka  
 Portugal, Qatar, Saudi Arabia, Sweden, United Kingdom,  
 Preferred Country : United States, Oman, Singapore, United Arab Emirates,  
 United States Virgin Islands  
 Preferred Organization : Banks, Telecommunication, IT Enabled Service, ISP, Govt./  
 Types Semi Govt./ Autonomous body, NGO, Development Agency,  
 Shipping, Engineering Firms, Group of Companies, Mobile  
 Accessories

### **Specialization:**

Fields of Specialization
<ul style="list-style-type: none"> <li>• Linux</li> <li>• Web Developer/ Web Designer</li> <li>• CSS</li> <li>• JavaScript</li> </ul>

### **Language Proficiency:**

Language	Reading	Writing	Speaking
bangla	High	High	High
english	High	High	High

### **Personal Details :**

Father"s Name : Md.Nurul Islam Chy  
 Mother"s Name : Mrs.Nur Naher Begum  
 Date of Birth : April 5, 1990  
 Gender : Male  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : As mentioned above  
 Current Location : Chattogram

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Mr. Rezaul Karim (Shameem)	Md. Rezaul Karim
Organization	: Dainik Khobor	University of Science & Technology Chittagong
Designation	: Senior Staff reporter	Assistant professor
Address	:	
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01711306102	01673988179
EMail	:	
Relation	: Relative	Others

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