

Last Updated : **February 23, 2018****MD SAIFUL ISLAM**

Address: tolarbag abashik, mirpur-1,dhaka
 Home Phone: 01944853032
 Office Phone :01826050494
 Mobile : 01714353876
 email:khanstnoyon7432@gmail.com

**Employment History:****Total Year of Experience : 2.0 Year(s)****1. RELATIONSHIP EXECUTIVE (February 20, 2018 - Continuing)****LANKABANGKA FINANCE LTD**

Company Location : MOHASHIN SUPER MARKET(2nd floor),10 R.N
 ROAD,JESSORE-7400

Department: SME Financial Services Division

Duties/Responsibilities:

SME loan,,,,,Recovery,Dps&FDR COLLECT

2. FINANCE MANAGMENT& ADMIN (February 5, 2016 - June 15, 2017)**SINHA GROUP**

Company Location : NORSINGHPUR,ASHULIA,SAVER-1341

Department: FINANCE & MANAGEMENT

Duties/Responsibilities:

monthly accounts maintenance and salary entry administration managements

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBS	Management	National University	First Class, Marks :60%	2013	1
BBS	Management	National University	Second Class, Marks :53%	2012	4
HSC	BUSINESS STUDIES	NAVARON DEGREE COLLEGE	CGPA:4 out of 5	2008	2
SSC	BUSINESS STUDIES	BRUJEBAGHAN HIGH SCHOOL	CGPA:3.63 out of 5	2006	5

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
OFFICE MANAGEMENT	MS OFFICE, XL, INTERNET BROWSING	JESSORE YOUTH DEVELOPMENT CENTRE,JESSORE	Bangladesh	JESSORE	2014	1 YEAR

Career and Application Information:

Expected Salary : Tk. 20,000
Preferred Job Category : Bank/Non-Bank Fin. Institution
Preferred District :
Preferred Organization :
Types

Language Proficiency:

Language	Reading	Writing	Speaking
bangla	High	High	High
english	High	High	Medium
hinde	Low	Low	Medium

Personal Details :

Father"s Name : Bazlur Rahman
Mother"s Name : Nurunnahar
Date of Birth : January 1, 1990
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : ISLAM
Permanent Address : Vill: Naranpur, Post: Zadubpur 7432, Thana: Sharsa, Dist: Jessore
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md.Hadiuzzaman	Md.Mustafizur rahman
Organization	: MINISTRY OF LABOUR & EMPLOYMENT	BBANGLADESH GOVERNMENT BANK JOB
Designation	: Labour inspector (general) OFFICE OF THE DEPUTY	general manager, agrone bank ltd
Address	: INSPECTOR GENERAL, KASIPUR BAZAR,BARISAL	AGRONE BBANK LTD, SUTIPUR BRANCE,JESSORE
Phone (Off.)	: 01711-302780	01611848437
Phone (Res.)	: 01711-302780	01611848437
Mobile	: 01711-302780	01611848437
EMail	: htcs82@gmail.com	mustafizur37@gmail.com
Relation	: Family Friend	Family Friend
