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MD.SALEK MIAH

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Mobile : 01726479388
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Career Objective:

To obtain a better position in a multinational or renowned organization, where I can utilize my managerial, interpersonal, organizational and analytical skills.

Career Summary:

A remarkable experience of working in the following arena.

- # Ticketing & Reservation, Flight Handling.
- # Preparing Arrival Report, Departure Report, Sales Report, Traffic Report, Petty Cash Report etc.
- # Maintaining communication with Corporate Clients, Travel Agent.
- # Make Sales Report daily basis and send to Head Office through email.

Special Qualification:

PROFICIENCY BOATH ENGLISH AND BANGLI LANGULAGE.

Employment History:

Total Year of Experience : 10.3 Year(s)

1. Senior Traffic Executive (August 16, 2011 - Continuing)

Regent Airways

Company Location : Dhaka
Department: Airport Service

2. Executive sales and traffic (October 12, 2008 - August 11, 2011)

united air ways bd) ltd

Company Location : Dhaka
Department: Sales and Airport Service

Duties/Responsibilities:

- # Ticketing & Reservation, Flight Handling.
- # Preparing Arrival Report, Departure Report, Sales Report, Traffic Report, Petty Cash Report etc.
- # Maintaining communication with Corporate Clients, Travel Agent.
- # Make Sales Report daily basis and send to Head Office through

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MSS	Political Science	National University	Second Class, Marks :51%	2003	1year	MSS
BSS Hons	Political Science	National University	Second Class, Marks :45.66%	2003	3years	BSS Hons
HSC	Humanities	Uttar Biswanath college	Second Division, Marks :49.3%	1998	2years	HSC
SSC	Humanities	Ekli miah high school	Second Division, Marks :59%	1996	2 years	SSC

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Air Lines Inventory and Reservation System	Airs	United air ways	Bangladesh	Dhaka	2008	1 month

Career and Application Information:

Looking For : Top Level Job
 Available For : Full Time
 Present Salary : Tk. 35000
 Expected Salary : Tk. 25,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Marketing/Sales
 Preferred District : Dhaka, Sylhet
 Preferred Country : Greece, Libya, Saudi Arabia, United Kingdom, United States, Kuwait
 Preferred Organization Types : Investment/Merchant Banking, Wholesale, Airline

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • Consumer Durables - Sales & Marketing • Corporate Marketing • Customer Support/ Client Service • International/ Export Marketing

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Abdus Sattar
 Mother"s Name : Mrs Laila Begum
 Date of Birth : September 15, 1979
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill: Shek para p o Amtoil bazar p s Biswanath Sylhet .
 Current Location : Sylhet

Reference (s):**Reference: 01**

Name : Emran Ahmed
Organization : Us bangla Airline
Designation : DGM
Address : Bonani,Dhaka
Phone (Off.) :
Phone (Res.) :
Mobile : 01711357939
EMail :
Relation : Professional

Reference: 02

Rahul Batkuti
Regent Airways
Head Of Airport Operations
HSIA,Dhaks

01755514251
rahul.bhatkuti@flyregent.com
Professional
