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MD.SHOHEL RANA

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Career Objective:

Seeking an opportunity to work an engineer, to obtain and secure position that will enable me to use my organization skill as well as my ability to work with people. I am quick learner. I want to work to suitable environment that would challenge

Career Summary:

Computer Hardware & Trouble shooting, PC Assembling, Networking, Webpage Designing, Email & Internet Handling, About antivirus, Software maintenance and CCTV installation and Maintenance. etc

Special Qualification:

Computer Hardware and Network, Web page design,Adobe Photoshop.

Employment History:

Total Year of Experience : 2.8 Year(s)

1. **IT Executive (February 1, 2016 - Continuing)**

LCBS DHAKA
Company Location : House No. 39/B, Road No. 14/A Sat Mosjid Road,
Dhanmondi,Dhaka-1209
Department: Hardware and Network with Google apps
Duties/Responsibilities:
• Server Administration (Active directory , DNS,DHCP, ACCA Exam(Active directory ,
Pearson server(workgroup), Kryterion Server(online), IP Phone server(linux)
• Configure and install Router (Mikrotik), Firewall, Load Balancing, Port forwarding,
Bandwidth management.
• Work with security audits and system backup and recovery is required.
• Troubleshoot hardware and software problems, both workstation and server.
• Troubleshoot network and remote access connectivity problems.
• Install, upgrade, and maintain hardware, software.
• Installation, maintenance, troubleshoots, upgrades and management of Systems,
Network, LAN, hardware, software etc.
• Responsible to configure wireless router.
• Knowledge of IP, IP submitting and protocols (TCP/IP) and can able to configure IP
to any devices.
• Concept on DNS, DHCP, Web Servers etc.
• Responsible for Perform regular security monitoring like; Virus guard, CCTV report
etc. to identify any possible intrusions.
• Ensure need-based support to other teams to install other software which is
recommended by the user.
• Responsibility 2: IT & Electronic Asset Management:
• Ensuring the proper documentation of related asset
• Responsible for keeping data backup on a regular basis.
• Responsible for preparing to maintain the related asset valuation.
• Responsibility 3: Others:
• Develop at least two nominated employees to solve urgent issues by self or through
over phone instruction. Time to time arrange training and development program for the
end user for proper usages of software and hardware.
• Maintaining daily up gradation of company news, event, projects, others features.
• Prepare or suggest in developing MIS through excel, Google Apps (Google Sheet
report (Database), Google site, Gmail, Docs, hangouts, smart sheet ETC) or PC/web-
based Software for internal use.
• Create, change, and delete user accounts per request and keep a record of the same.
• Any other lawful assignment assigned by the supervisor
• Have to maintain an online spreadsheet to write down each day work details and
targets and have to place the report of each day job fulfilment.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.sc	Computer Science & Engineering	Daffodil International University	CGPA:3.08 out of 4	2014	4 year
Diploma in Computer Engineering	Computer Technology	Pabna Polytechnic Institute, Pabna.	CGPA:3.33 out of 4	2010	4th Year
Dakhil	Genarel	Islampur S.K.D Madrasha	CGPA:4.25 out of 5	2006	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Website development with CMS	word press ,HTML ,HTML5,CSS,CSS3,JS.JQ,PHP Basic,MYSQL Basic	New horizons	Bangladesh	Dhanmondi Dhaka	2014	6 month
Networking	Networking With CCNA	Optimal IT Solution Dhaka	Bangladesh	4\7(4th Floor), Humayan Road Mohammadpur, Dhaka-12	2009	4 month

Professional Qualification:

Certification	Institute	Location	From	To
Computer Hardware and Network eng	CB NET, Dhaka	2/1 kala bagan ,dhaka	September 1, 2009	January 26, 2014

Career and Application Information:

Looking For   : Mid Level Job
Available For   : Full Time
Present Salary   : Tk. 25000
Expected Salary   : Tk. 0
Preferred Job Category : IT/Telecommunication, Design/Creative
Preferred District   : Anywhere in Bangladesh.
Preferred Organization : IT Enabled Service, ISP, Computer Hardware/Network
Types   Companies

Specialization:

Fields of Specialization	Description
• Hardware Engineer • Adobe Photoshop/ Illustrator • Cisco • CSS • FrontPage • HTML/ DHTML • JavaScript • LAN/ WAN • MySQL	â¢ Ability to work in a team â¢ Ability to work hard and with under pressure â¢ Hardware, Network, CCTV, Attendance Etc. â¢ Pearson VUE: Computer-Based Test (CBT)development and delivery , Kryterion Global Testing Solutions â¢ Google Apps (Google Sheet Database report , internal site development ,Gmail maintains others) â¢ Configure Web mail, Microsoft Outlook, Outlook Express, Proxy, FTP etc. under Windows platform â¢ MikroTik Routers and Wireless Router maintains â¢ Website site Development with CMS (Word press)

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

Personal Details :

Father"s Name   : Md.Rafikul Islam
Mother"s Name   : Omela khatun
Date of Birth   : July 11, 1991
Gender   : Male
Marital Status   : Married
Nationality   : Bangladeshi
Religion   : Islam
Permanent Address : Village-Rohimpur,P.O-Goyespur,P.S-Pabna,Pabna
Current Location   : Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: M A Kalam	MD Monoarul islam
Organization	: LCBS ,Dhaka.	Electric Sub Station
Designation	: Chairman &CEO, LCBS,Dhaka.	Sub Assistant Eng
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Relation	: Relative	Relative