

RESUME
of
Md. Tohin Mia



Mailing Address :

C/O: MD:Kuddus Mia
Address,Vhagdi,
Narsingdi,Sadar, Narsingdi-1600.

Contact Number :

Mobile: 01947423563

CAREER OBJECTIVES :

To achieve high degree of professional excellence by putting continuous efforts and exerting knowledge and skill which will ultimately contribute to the achievement personal and organizational goals.

EDUCATIONAL QUALIFICATION :

Diploma in Computer Science & Engineering (HSC)

Institution : Narshingdi Polytechnic Institute
Year of Passing : 2019
Results : G.P.A- 3.03 (out of 4.00)
Board : Technical.

Secondary School Certificate (SSC)

Institution : U.M.C.Darussunnah Dakhil Madrasah
Group : Science
Year of Passing : 2015
Results : G.P.A- 4.83 (out of 5.00)
Board : Madrasah.

COMMUNICATION SKILLS:

1. Communication with all customers and clients.
2. Spoke forward winning delegation.
3. Announced All reports and information.

4. Able to correspond in internet.

5. Email sending and receiving.

COMPUTER SKILLS :

1. Computer Skills:

Expert in Web- Designee

Application Software: Office Management.

Internet: Internet Browsing & Communication.

LANGUAGE PROFICIENCY :

Language	Reading	Writing	Listening	Speaking
Bangla	Excellent	Excellent	Excellent	Fluent
English	Good	Good	Excellent	Fluent
Hindi				Excellent

PERSONAL INFORMATION:

- Name : Md. Tohin Mia
- Father's Name : Md Kuddus Miah
- Mother's Name : Hajara Khatun
- Date of Birth : 26/08/1999
- Permanent Address : Vhagdi Narsingdi,
Narsingdi Sadar.Narsingdi-1600
- Home District : Narsingdi.
- Sex : Male
- Marital Status : Unmarried
- Religion : Islam
- Nationality : Bangladeshi by birth.
- Height : 5'6"
- Contract No : 01947423563

DECLARATION:

I declare that all the information presented here are true to my knowledge.

If required and where applicable, these documents can be supported by appropriate authentic certificate.

Date:

Signature