

Applied For: **Virtual Assistant, Sylhet Office (All Types)**

Last Updated : **May 10, 2016**

Md. Abdul Kadir

Address: 367/4/1, West Ahmed-Nagar, Pikepara, Mirpur-1, Dhaka-1216
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Career Objective:

To utilize my knowledge in engineering and IT field and serve my best with the highest level of efficiency to hold a successful career. Moreover, to acquire the capability of working in challenging occupations by hard working.

Career Summary:

*Teaching Assistant / Lab Tutor(Part Time):
Paid teaching assistant in BRAC University. Consulted with student on academic courses. Used to check quiz scripts and evaluating assignment was my main duty.
*Technical Officer (Part Time):
Web Site maintenance
Computer Hardware troubleshooting
Operating System (OS) configuration
Database management and backup
LAN supervision

Special Qualification:

* Micro-controller: AVR,PIC,INTEL
*Development Board : Arduino, RaspberryPi, Piduino
*Ability to design and develop electronics and embedded systems.
*Simulate circuits and systems on PC using Protious , Pspice ,Matlab, FritZing, Simulink

Employment History:

Total Year of Experience : 4.4 Year(s)

1. Technical Service Officer (November 4, 2015 - May 10, 2016)

Radiant Export Import Enterprise

Company Location : Dhaka

Department: Diagnostic

Duties/Responsibilities:

Promoting diagnostic analyzers and ensuring after sales service

2. Teaching Assistant (September 30, 2013 - December 30, 2014)

BRAC University

Company Location : Dhaka

Department: EEE

Duties/Responsibilities:

Student tutoring

Assignment and Class tests' script checking

3. **Technical Officer (February 1, 2011 - September 30, 2013)**

Family Care

Company Location : Dhaka

Department: Computer and Network

Duties/Responsibilities:

*Web Site maintenance

*Computer Hardware troubleshooting

*Operating System (OS) configuration

*Database management and backup

*LAN supervision

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
M.Sc. in Electrical and Electronic Engineering	Electronics and Telecommunication Engineering	Bangladesh University of Engineering and Technology	Enrolled	2018	2	-
BS in Electrical and Electronics Engineering	Electrical & Electronic Engineering	BRAC University	CGPA:3.69 out of 4	2014	4 years	VC certificate , Dean certificate
HSC	Science	Jalalabad University College	CGPA:4.7 out of 5	2010	2	-
SSC	Science	Ali Amzad High School	CGPA:3.94 out of 5	2008	2	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Professional selling Skills-II	Basic Sales Skills	Radiant	Bangladesh	Uttara, Dhaka	2015	4 Days
Basic Microcontroller Programming	PIC micro-controller	Pi Lab Bangladesh	Bangladesh	Dhaka	2013	3 months

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Expected Salary : Tk. 18,000
Preferred Job Category : Education/Training, Engineer/Architect
Preferred District : Anywhere in Bangladesh.
Preferred Country : Germany, Japan, United Kingdom, United States, Australia,

Bahrain, Belgium, Brazil, Canada, Cyprus

Preferred Organization Types : Telecommunication, Manufacturing (FMCG), University, IT Enabled Service, NGO, Multinational Companies, Airline, Electronic Equipment/Home Appliances, Automobile, Research Organization, Mobile Accessories, Satellite TV

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> Electrical/Electronics 	Micro-controller programing and embedded system design Home Automation Autonomous device design Analog Circuit Design Microsoft Office

Extra Curricular Activities:

Attended an international conference(4th International Conference on Informatics & Visions(ICIEV)) held in Japan, and presented my research.My research paper was 'An Autonomous Industrial Robot for Loading and Unloading Goods' and it stored in IEEE repository. Besides, I attended robotics competition(Meccellaration 2014) in Islamic University of Technology (IUT).

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Korean	Low	Low	Low

Personal Details :

Father's Name : Md. Abdul Hasim
 Mother's Name : Ruhena Akter
 Date of Birth : May 28, 1992
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Holding No:125, Village : Sultanpur, P. O : Prithimpasha, P. S :Kulaura, District: Moulvibazar
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Dr. Mosaddeque Rahman	Dr. Khalilur Rhaman
Organization	: BRAC University	BRAC University
Designation	: Associate Professor	Associate Professor
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Relation	:	Academic		Academic