

MD. ABDUL MAJAD.

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Career Objective:

To build up a challenging and rewarding career in an organization that provides structured career advancement within the extent at competitive and dynamic environment and willing to take challenging opportunities with self-confidence.

Career Summary:

Executive (Sales)

Increasing efficiency and effectiveness through sampling, marketing and customer care.

Professional Profile:

Performs administrative duties for customers, marketing, and sales. Responsibilities may include screening calls, followup daily orders, collect accessories sample and delivered developed sample, collect bulk order, preparing daily customers visiting reports. Having strong computer and Internet research skills, flexibility, excellent interpersonal skill.

Special Qualification:

1. Work well under pressure as part of a team.
2. Good at customer relation.
3. Well known about thread and button manufacturing.
4. Experts at garments accessories marketing and sales.
5. Polite, respectful, responsible & flexible at work place

Employment History:

Total Year of Experience : 1.8 Year(s)

1. Executive (Sales) (May 1, 2017 - January 31, 2018)

Prime Accessories.

Company Location : House: 77B, Road: 03, Block: F, Banani. Dhaka-1213

Department: Marketing and Sales

Duties/Responsibilities:

Sales and customer relation.

2. Field Color Experts (FCEs), Coats Colour Expres. (April 21, 2016 - April 30, 2017)

Coats BD.

Company Location : 270, Novo tower, Tejgaon, Dhaka.

Department: Marketing and Sales.

Duties/Responsibilities:

Sampling and customer relation.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Masters of Business Administration (MBA)	International Business	University of Dhaka	Appeared	2019	2 Years	MBA
MSS	Political Science	University of Dhaka	Second Class, Marks :50%	2008	1 Years	MSS
BSS	Political Science	University of Dhaka	Second Class, Marks :55%	2007	4 Years	BSS
HSC	Scince	Comilla Victoria College, Comilla.	CGPA:3.5 out of 5	2003	2 Years	H.S.C
SSC	Scince	Comilla Zilla School	CGPA:4.5 out of 5	2001	2 Years	S.S.C

Career and Application Information:

Looking For	: Entry Level Job
Available For	: Full Time
Present Salary	: Tk. 16500
Expected Salary	: Tk. 20000
Preferred Job Category	: Bank/Non-Bank Fin. Institution, Marketing/Sales
Preferred District	: Anywhere in Bangladesh.
Preferred Country	: Germany, Italy, Malaysia, United Kingdom, United States, Australia, Spain
Preferred Organization Types	: Banks, Investment/Merchant Banking, Multinational Companies, Newspaper/Magazine, Garments, Buying House, Garments Accessories, Sweater Industry

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">• Merchandising• Advertising & Promotion• Brand Promotion• Corporate Marketing• Customer Support/ Client Service• Market Research	Collect samples from customers. Delivered our samples to customers according their demand. Collect order from customers. Also followup all orders and making daily customers visiting reports.

Extra Curricular Activities:

Involved with Comilla Rotary Club and Badhon at University of Dhaka.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father's Name : Md. Mujibur Rahman.
Mother's Name : Monoara Begum.
Date of Birth : January 11, 1986
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 4177482017
Religion : Islam
Permanent Address : House No. - 7, Block No. - A, Section No. - 3. Housing Estate., Cumilla Adarsha Sadar, Cumilla
Current Location : Dhaka

Reference (s):

Reference: 01

Name : Seraj Islam Methoue
Organization : Coats BD.
Designation : Hub Co-ordinator
Address :
Phone (Off.) :
Phone (Res.) :
Mobile : 01755552679
E-Mail : cce.dhaka@coats.com
Relation : Professional

Reference: 02

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Academic