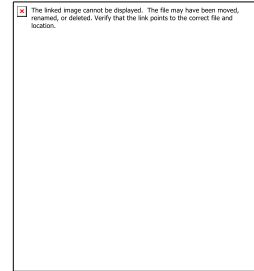


Applied For: **IT Executive (BSc/ Dip in CSE)**

Last Updated : **April 3, 2018**

## **MD. ABDUR RAZZAQUE**

Address: House no# 03 , Road # 16, Section# 11, Avenue # 05, Mirpur-11, Dhaka-1216  
Home Phone: 01753264923  
Mobile : 01913181848  
email:mdrazz44@gmail.com, mdrazz44@yahoo.com



### **Career Objective:**

To pursue a career at a highly challenging environment, providing scope for an enriching work experience leading to career developing opportunity through accelerated learning and creativity skills.

### **Career Summary:**

A confident and reliable maintenance & service/support engineer with 9 years plus of experience with extensive practical experience of working with IT sector and resolving any support issues. An excellent communicator is responsible for providing phone, email and on-site technical support to our customers, including fault replication, Networking/hardware troubleshooting.

### **Special Qualification:**

Windows Server 2012 and Storage Device Configure, Create WI-Fi Zone, Cisco Networking

### **Employment History:**

**Total Year of Experience : 12.1 Year(s)**

#### **1. System Engineer (IT) ( January 15, 2015 - Continuing)**

##### **VERTEX GROUP**

Company Location : Dhaka

Department: IT

##### **Duties/Responsibilities:**

1. Configure, maintain and troubleshoot network infrastructure.
2. ERP , Tally & UD software setup & make sure update data
3. Computer assembling, troubleshooting and Maintains
4. Check network monitoring, weekly ,Monthly Data backup and restore
5. Active directory, DNS and mail server configure and maintain
6. Cisco and mikrotik router configure and maintain,
7. Monthly computer/laptop and others device diagnostic report and inventory
8. Data backup (ERP DB, Tally DB & UD DB) and Corrupted data recovery and data security
9. Server Based Anti Virus Endpoint Protection (EDP) implementation and Maintains.
10. Attendance device configure and maintains and Monthly Employee attendance report and Leave record maintain

#### **2. Executive ( September 5, 2011 - January 15, 2015)**

**Global Brand Pvt. Limited**

Company Location : 19/2, West Panthapath Dhanmondi, Dhaka-1205

Department: System and Solutions

**Duties/Responsibilities:**

Configure, maintain and troubleshoot network infrastructure. Corporate ERP and HPEV software setup & support. ASUS, DELL, Lenovo Desktop /Server assembling, Troubleshooting and Maintains. Windows server 2003, 2003 R2 & 2008, 2008 R2 with Server 2012 R2 Configuration, Maintenance, troubleshooting & Configuration of Active Directory, DNS server, Web server, Proxy server, SMTP Server, DHCP, FTP server. DFS. RAID Configuration. Email clients like Outlook Express, Microsoft Outlook, Eudora configuration, email data backup and restore. Wireless and normal Printer Setup. Cisco & Maipu router & Switch configuration and maintain. Wireless router (ASUS, Micronet and SMC) and Switch (ASUS, Micronet and SMC) Problem check. KVM Switch Problem check. Drive mapping and sharing. Projector setup. QNAP Storage device configuration. Brand (DELL, ASUS) and clone Computer assembling, troubleshooting and Maintains. Attendance and DVR system configure and maintains. HDD, RAM, Graphics Card and capture card Problem Check. anti virus problem solved. Cabling, Reporting etc

**3. System Support Engineer ( January 3, 2010 - August 27, 2011)****SYSCOM INFORMATION SYSTEMS LTD. Under Support Mutual Trust Bank Ltd (Full time)**

Company Location : Holyday Bldg, (3rd Floor) 30, Tejgaon I/A,

Department: IT

**Duties/Responsibilities:**

Computer Hardware and Networking related Troubleshooting and Maintains. Rack mount server, tower server setup and maintain. Cisco router, Switch configuration & IOS Update. N-Computing setup and maintain. LAN, MAN, WAN Connectivity setup and quick decision making. Good Knowledge Outlook Configuration and other Application Software. Win-2003, 2008 R2 Server setup and Active Directory(AD), DNS, DHCP, Proxy Configure and maintain. Link Monitoring, Brand computer (HP, DELL, IBM) Assembling and troubleshooting. Cabling, Reporting etc

Principal Branch, Fulbaria Branch , Sreenagar Branch, Raipur Branch , Haidergonj SME/ Agri Branch, Dagon Bhuiyan SME/ Agri Branch, Ishwardi SME/ Agri Branch , etc all branches LAN Design WAN connectivity .Computer hardware and networking related problem solved. Installing banking software.

**4. System Engineer ( October 7, 2006 - December 31, 2009)****CACTS Ltd.**

Company Location : 480-481 bitul aman tower (4th floor), Ring road

Department: System Support

**Duties/Responsibilities:**

Maintenance & Troubleshooting of Computer Hardware & Networks with Server. Billing Software Installation and Maintenance under Pally Biddut Somity (PBS) Support anywhere in Bangladesh. Important Data Back up and corrupted data Recover. Hp, Epson, Lexmark, Canon etc printer installation and maintenance, Reporting etc.

moheshkhali Palli Bidyut Samitie (PBS), Cox's Bazar PBS, Chittagong PBS , Barisal PBS etc Dell, IBM, HP server setup and maintain. Windows 2003 server setup, Active Directory, Domain controller. Create user and user permission. Schedule backup LAN design. Cabling, Print server setup. Billing software setup and maintain

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B. Sc in Computer Science and Engineering	Computer Science & Engineering	Dhaka International University	CGPA:3.49 out of 4	2011	4 Years

Diploma Engineer	4 years Diploma in Computer Engineering.	Centre for Computer Studies (CCS)	CGPA:3.37 out of 4	2007	4 Years
SSC	Science	Banwarinagar C.B.P High School, Pabna	CGPA:3.88 out of 5	2002	10 years

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware and Networking	National ICT Internship Program	Bangladesh Computer Council (BCC) Bhaban	Bangladesh	Agargaon, Dhaka-1207	2008	6 Month
Networking	Industrial Training	Citech CyberNet Ltd	Bangladesh	Dhanmondi , Dhaka	2006	6 Month

### **Professional Qualification:**

Certification	Institute	Location	From	To
Certified System Administrator (RHCSA) on Linux 7 Certificate No: 160-087-318	AT Computer and Solutions Limited.	Mirpur, Dhaka	July 24, 2016	July 24, 2016
Red Hat Certified Engineer (RHCE-7)	AT Computer and Solutions Ltd.	Mirpur, Dhaka	January 8, 2016	December 1, 2016
MCSE Messaging 2013 Certification number: E886-6738	CSLIT BD	Dhaka	July 19, 2014	July 19, 2014
MCSA (Microsoft Certified Solutions Associate) Certification number: E791-0859	CSLIT BD	Dhaka	April 25, 2014	April 25, 2014
Windows Server 2012 MCSA	CSLIT BD	Dhaka	March 7, 2014	May 3, 2014
Microsoft Specialist (Certification number: E745-5306)	CSLIT BD	Dhaka	January 19, 2014	January 19, 2014
Microsoft Certified Professional (Certification number: E745-5305)	CSLIT BD	Dhaka	January 19, 2014	January 19, 2014
Cisco Certified Network Administrator (CCNA)	United International University	Dhanmondi	November 12, 2010	October 30, 2011

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 35,000  
 Preferred Job Category : Engineer/Architect, IT/Telecommunication  
 Preferred District : Dhaka, Rajshahi

Preferred Country : American Samoa, Japan, Australia  
Preferred Organization Types : Banks, Telecommunication, Wholesale, IT Enabled Service, ISP, Computer Hardware/Network Companies, Multinational Companies, Hospital, Tea Garden, Electronic Equipment/Home Appliances, Real Estate

### **Specialization:**

IT Professional.

### **Extra Curricular Activities:**

Application package (MS-word), Spread Sheet (MS Excel), Presentation (Power point). Programming (C, C++,) Adobe Photoshop and Adobe Illustrator, Auto CAD (2D), Internet Access & Maintenance. LAN, MAN, Networking. VAST knowledge Computer Hardware and LAN, MAN Networking. Good knowledge IP camera, CC Camera & IP Telephony. DVR system. Blade server, Cisco & Maipu router configuration.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

### **Personal Details :**

Father's Name : Late, Md. Habibur Rahman  
Mother's Name : Mst. Rokeya Begum  
Date of Birth : November 22, 1986  
Gender : Male  
Marital Status : Married  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Vill. - Saver (west para) , P.S - Faridpur . P.O - Banawarinagar , Dist. -Pabna  
Current Location : Dhaka

### **Reference (s):**

Name : Md. Aminul Haque  
Organization : Jagannath University  
Designation : Associate Professor  
Address : Dhaka  
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Phone (Res.) :  
Mobile : 01711-287600  
EMail : amin2k4@yahoo.com  
Relation : Relative