Applied For: **IT Executive (BSc/ Dip in CSE)**

Last Updated : *December 24, 2017*

Md. Abul Kalam Azad

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Career Objective:

Building up challenging and rewarding career in an organization that provides structured career advancement within extend of competitive and dynamic business environment and challenging opportunities with sincerity, commitment.

Career Summary:

I like working and challenging.I am expert Hardware(A+), Networking mid level server base work like windows server configuration and different types router switch configuration.

Special Qualification:

Hardware (A+), Networking CCNA, Mikrotik bandwidth Management, Windows server 2003,2008,2012. Database SQL server data auto backup and restoring and attached etc.

Employment History:

Total Year of Experience : 6.0 Year(s)

1. **Unit Incharge - IT (December 1, 2013 - Continuing)**

   C.P. Group - C.P. Bangladesh co. ltd.,Thailand Base.
   Company Location : Holding No : E-236, Ward No : 007, Chandra, Kaliyakor, Gazipur
   Department: IT
   Duties/Responsibilities:
   office LAN,MAN,WAN design and Internet connectivity products (Switches, Routers and Firewalls Intranet, VPN etc.)) and maintain data etwork security.(Prior to LINUX mail server FTP server Vlan Configur in manageable switch) ERP Software maintain and troubleshooting ERP training for user. Expert knowledge of advanced routing, including BGP Troubleshooting system and network problems and diagnosing and solving hardware Software faults Setting up new users Email accounts and profiles and dealing with password issues concerning Email Wifi connections. Expertise with Monitoring and troubleshooting tool sets knowledge of various routerswitch configuration. Good knowledge on security system, CCTV surveillance system and Access ControlTime Attendance System Drive IT productivity and improved efficiency by leveraging network capabilities Design and implement network technologies to support IT initiatives
   Antivirus System Centre Endpoint Protection Server Setup & Configure with Manage User Device and other IT equipments.
   Smartphone & Tab support Application Software & Anti-Virus support, Software Archive, Regular Monitor for Update and Maintenance. User support, Teach users for computer using in various purposes. DVR,NVR UPS, Printer, Scanner Support and regular service monitoring.
   Hardware support, PC Troubleshoot, Reinstall and configuration.
   Procurement IT Goods, Manage Inventory log for IT Department.

MD & Chairman House IT support.

2. **Executive IT (June 15, 2012 - November 30, 2013)**

Robin Printing&Packages Ltd.
Company Location : 42/43 Purana Palton Dhaka -1000
Department: IT
Duties/Responsibilities:
Monitoring IP based network and domain security issues and updating through analyzing security breaches and vulnerabilities for hacking, virus and other malicious code infections.
Troubleshooting network and server software problems and performance issues including e-mail/Internet systems.ERP software maintain and troubleshooting ERP training for user.
Planning, developing and implementing the IT budget, dealing with suppliers to ensure cost effectives
Troubleshooting attendants device, proximity card related problems
Ensure timely updates to Microsoft Windows 2000/2003/XP and Exchange Server 2003 security patches and other updates or service packs as required.
Troubleshoots workstation's (Desktops and laptops) user/client machines (hardware), troubleshoots user/client software.
Trouble shoots any type of Dot matrix and Laser printer.
Perform daily, weekly and monthly backups of server and client data.
Installing/reinstalling/configuring operating system and application software.
Technical consultancy on procurement of PCs and peripherals.
Maintaining & updating distribution list of Computer/Laptop/Multimedia and other IT accessories.
LAN/MAN planning and design.
Implementing layout of network topology, configured network printer, installed service patches & updates.
Responsible for system maintenance of all assigned clients of the organization.
Check client offices computers modems and mailing Software during visit and ensure that data communication is running well between ISP and clients offices.
Provide technical support to organizations staff during the critical periods relating to computer operations.
Administration, maintenance, fine tuning And repair of Server.
Installation, configuration and upgrade of network operating System.
Total and entire Firewall Management Systems on the network.
Ensure physical security and controlled access to network servers and equipment.

3. **IT Officer (January 1, 2012 - May 31, 2012)**

Deshbandhu Group
Company Location : Mostafa Center House-59,Road-27,Block-K,Banani, Dhaka-1213
Department: IT
Duties/Responsibilities:
Provide IT support to company users and IT assets (desktop, laptop, printers etc.)
PC Troubleshooting, Device Configuration, Software installation and configuration, Outlook Configuration, Install & configure IT in new work station of the company.
OS installation (windows 7 pro to windows 10) and LAN/Wireless LAN setup & diagnosis.
Maintenance of Member and Biometric Workers Database and coordination with member factory.
Maintain smooth communication with the departments and project teams of Head office an Factory.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Science (BSc)	Computer Engineering	Asian University of Bangladesh	CGPA:2.9 out of 4	2017	4 year	ERP Project Successfully Completed
Diploma-In-Computer	Computer	Mymensingh Polytechnic	CGPA:3.56 out of 4	2011	4 Year	-

Science& Engineering		Institute				
SSC	Building Maintenance	Muktagacha R.k High School	CGPA:4.05 out of 5	2007	2 Year	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	Routing and switching	CSL TRAINING CENTER	Bangladesh	Kuril,Dhaka	2014	4 Month
Complete 6 month`s attachment program industrial Training	Domain Base Networking	Bhuiyan Computer Club	Bangladesh	Mymensingh	2010	6 Month
Graphics Design	Adobe Photoshop, adobe Illustrator & other etc	Creative Design & Printing Ltd	Bangladesh	Dhaka	2008	6 Month

Professional Qualification:

Certification	Institute	Location	From	To
Thesis/project	Asian university Of Bangladesh	Sector 7 Uttara Model Town, Dhaka-1230.	December 1, 2016	June 30, 2017
REDHAT LINUX	New Horizon Bangladesh	Dhanmondi, Dhaka, Bangladesh	April 1, 2016	September 30, 2016
Oracle Database Administration 10g	DevNet IT		January 1, 2016	May 30, 2016

Career and Application Information:

Looking For   : Mid Level Job
Available For   : Full Time
Present Salary   : Tk. 30000
Expected Salary   : Tk. 16,000
Preferred Job Category   : Bank/Non-Bank Fin. Institution, IT/Telecommunication
Preferred District   : Anywhere in Bangladesh.
Preferred Country   : American Samoa, Germany, Italy, Canada, Hong Kong
Preferred Organization Types   : Banks, Telecommunication, Manufacturing (FMCG), Software Company, ISP, Computer Hardware/Network Companies, Engineering Firms, Garments, Hospital, Pharmaceuticals, Agro based firms (incl. Agro Processing/Seed/GM), Group of Companies

Specialization:

Fields of Specialization	Description
• IT Support Service • IT System Management • Network Engineering	Windows server configure server backup restore,router configure,cctv installation and monitoring cisco and mikrotik router,it infrastructure hardware and software installation

• MS SQL Server • Windows Administration • Switches/Routers • Oracle • HTML/DHTML • Computer Hardware And Software	oracle database ERP project implementation it group policy More than 300 PC`s Network Management, Computer Hardware and Printer troubleshot ,Mail configure Exchange server configure,SQL Server Maintenance, Support clients others software problem. Experience of structure cabling, Wireless LAN, wireless router, MS Outlook as a mail client, recover/restore pst file, Knowledge of Hardware Firewall, Deployment of Antivirus though Management console. etc.

Extra Curricular Activities:

Computer Hardware Maintenance, Trouble Shooting.Office management, Any computer OS, Security system.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father's Name	:	Md. Harez Ali
Mother's Name	:	Sufia Begum
Date of Birth	:	March 3, 1989
Gender	:	Male
Marital Status	:	Single
Nationality	:	Bangladeshi
Religion	:	Islam
Permanent Address	:	Vill: Nimuria, Post: Goga, Thana: Muktagacha,District: Mymensingh.
Current Location	:	Mymensingh

Reference (s):

	Reference: 01	Reference: 02
Name	: Engr.Md. Anisuzzaman Tarafder	Md. Akhtaruzzaman
Organization	: Jayson Pharmaceuticals Ltd.	Asian University Of Bangladesh
Designation	: Manager-IT	Associate Professor
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Relation	: Professional	Academic