

Applied For: **IT Executive (Sylhet)**

Last Updated : **October 27, 2018**

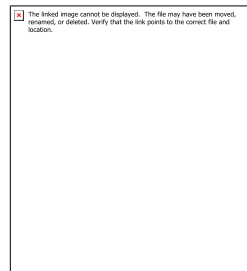
## MD. ASADUZZAMAN

Address: 20/A, East Tezturi Bazar, Tejjao- 1208, Dhaka

Home Phone: 01757408078

Mobile : 01837352066

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### **Career Objective:**

I would like to have an opportunity in that place and position also where I can perform better by providing ideas and must for the profitability of the organization and thus improving myself as an ambitious person. I like to keep honesty everywhere.

### **Career Summary:**

Have an experience as an Executive under ``South East textiles ( pvt) Ltd.`` (a sister concern of Interstoff Group) from 09 September 2013 to till Jan 10-2018, Dep- SCM & continuing as an officer Under CPCM department of bkash Ltd.

### **Special Qualification:**

COMPUTER SKILLS.M/S Office Application : M/S word, Excel, Power point, Access.

### **Employment History:**

**Total Year of Experience : 5.1 Year(s)**

#### **1. Officer ( October 10, 2017 - Continuing)**

##### **Bkash limited**

Company Location : Mohakhali, Dhaka

Department: customer profile & compliance mgt (CPCM)

##### **Duties/Responsibilities:**

Major responsibilities: operating KMS systems,

Ensure prescribed KYC ensure information quality , identify fake reports, initiatives, resolutions for distribution house and its employees

Guide & ensure proper STR reporting

Report Non-Compliance Activities to Area Compliance Manager

Distribution House logistics, POSM & other resource management

Daily Reporting to the Head office.

#### **2. Executive ( September 9, 2013 - October 1, 2017)**

##### **Southeast textiles pvt.Ltd**

Company Location : Gorai,Mirzapur,Tangail

Department: Supply chain management (SCM)

**Duties /Responsibilities:**

Direct or coordinate production, purchasing, warehousing, distribution, or financial forecasting, monitor continuous material consumption & coordinate with planning team for material supply planning & raise purchase requisition as per requirements, managing all raw materials or accessories accurately with individual styles and also as per buyer`s requirements, ensure customers demand.maintaining ERP system & suppliers by communicates with accounts , audit & also procurement, mail corresponding, reporting & updating all garments accessories information for production frequently, monitoring inventory, deliveries with trims & MRR up to date, co-operate with merchandising, working for the development of in house to customers with following update systems...

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA	Marketing	Uttara University	CGPA:3.07 out of 4	2016	1 year
BBA	Marketing	Global Institute of Information Technology (National University)	CGPA:2.52 out of 4	2011	4
HSC	Humanities	University Laboratory School&College	CGPA:3 out of 5	2006	2
SSC	Science	Ranashal High School	CGPA:2.94 out of 5	2004	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Modern office management	office management and computer application	Jubo unnoyon odhidoptor	Bangladesh	Tangail	2011	6 months

**Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 20500  
 Expected Salary : Tk. 16,000  
 Preferred Job Category : Commercial/Supply Chain, Garments/Textile, Marketing/Sales  
 Preferred District : Dhaka  
 Preferred Organization Types : Software Company, Multinational Companies, Public Relation Companies

**Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

**Personal Details :**

Father's Name : Late-Md.Shahidur Rahman

Mother's Name : Late- Asma Begum  
Date of Birth : August 30, 1987  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Vill-Baimail, P.O.- Dewhata, P.S.-Mirzapu, Tangail  
Current Location : Tangail

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Abdullah Al Mamun	MD.Anjur Hossain
Organization	: Sonali Bank Limited	Interstoff Group
Designation	: Manager (EO)	D.G.M ( SCM )
Address	: Mirzapur , Tangail	Chandora, kaliakoir, Gazipur
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01715-200334	01730-728059
EMail	:	
Relation	: Relative	Professional