

Last Updated : **September 28, 2018**

MD. FUAD ALAM

Address: House-24, Road-4, Block-D, Mirpur-6, Dhaka-1216
Home Phone: +08801750740874
Office Phone :+08801722209224
Mobile : +08801737332371
email:shovon.bangladeshi@gmail.com, shovon.bubtian@gmail.com



Career Objective:

To build up a respectable career in a reputed organization where I can be able to prove my competence and where I can share my creative ideas & show my creativity.

Career Summary:

A career is an individual's journey through learning, work and other aspects of life. There are a number of ways to define a career and the term is used in a variety of ways.

Special Qualification:

Operating System: Windows 98/2000/XP/7/8/8.1, Vista, Android
Office Package: MS Word, MS Excel, MS Power point
Internet: E-mail, Web browsing
Software: Proteus, Code Block, Micro C, AVR
Programming Language : C, Micro C, AVR

Employment History:

Total Year of Experience : 3.8 Year(s)

1. **Medical Promotion Officer(MPO) (April 30, 2018 - Continuing)**

General Pharmaceuticals Ltd.

Company Location : Shamoly, Dhaka

Department: Sales

Duties/Responsibilities:

Promote company's product to Doctors and sell product to chemist.

2. **Customer Service Specialist in Grameenphone process (February 1, 2017 - Continuing)**

Digicon Technologies Ltd.

Company Location : 242, Tejgaon I/A, Gulshan Link Road, Dhaka -1208

Department: Operations

Duties/Responsibilities:

Provide excellent service to high value customers according to their problems or queries.

3. **Customer Service Representative in Grameenphone process (January 5, 2016 - January 31, 2017)**

Digicon Technologies

Company Location : 242 Tejgaon I/A, Gulshan Link Road, Dhaka

Department: Operations

Duties/Responsibilities:

Provide excellent customer service and gives precise information to the customer, ensuring Customer satisfaction.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc. in EEE	Electrical & Electronic Engineering	Bangladesh University of Business and Technology	CGPA:3.07 out of 4	2015	4	Sub station visit, Project: Robotics, Sun Tracking Solar Panel, Digital Traffic Light Signal
HSC	Science	Shah Abdur Rouf College, Pirganj, Rangpur	CGPA:3.5 out of 5	2010	2	Higher Secondary Certificate
SSC	Science	Pirganj Govt. High School, Pirganj, Rangpur	CGPA:4.75 out of 5	2008	5	Secondary Certificate

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Grameenphone Call centre	Customer handle over the phone & how to solve their problems.	Digicon Technologies in GP process	Bangladesh	Rajuk Uttara Trade Centre, Khilkhet, Dhaka	2016	9th Feb-28th Feb
Industrial Tour	To know Sub-station how to supply electricity	Power Grid Company of Bangladesh (PGCB)	Bangladesh	Amin bazar, Savar, Dhaka	2014	1 month

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Present Salary : Tk. 18000
Expected Salary : Tk. 20,000
Preferred Job Category : Engineer/Architect, IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Organization : Banks, Telecommunication, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Engineering Firms, Garments, Research Organization, Plastic/ Polymer Industry, Satellite TV, Film Production

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">Electrical/ ElectronicsTelecommunicationPower GenerationComputer Engineering	<ol style="list-style-type: none">Works on Robotics & Embedded System (Both on Hardware & Software).Completed a project on Sun Tracking Solar Panel.Prepared a project on Digital Traffic Light Control System based on micro-controller.Visited at Power Grid Company of Bangladesh (PGCB).Have an experience to work on Photoshop.Have an good experience in IT.

Extra Curricular Activities:

Computer: Web browsing, MS office and so on. BUBT IT Club: Member, BUBT Cultural Club: Singer & Writer, BUBT Photography Club: Photographer. Interested on mobile & computer and like to work on it & to keep up to date with IT.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name : Late Md. Abdullahel Baki
Mother"s Name : Most. Anjuman Ara
Date of Birth : April 15, 1992
Gender : Male
Marital Status : Single
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Village- Keshobpur, Post office- Pirganj, Police station- Pirganj,
District- Rangpur
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Minuddin	Md. Abu Jahid
Organization	: Bangladesh University of Business & technology	Bangladesh University of Business & Technology
Designation	: Assistant professor	Lecturer
Address	: Rupnagar, Mirpur-2, Dhaka-1216	Rupnagar, Mirpur-2, Dhaka-1216
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01911404764	01678033131
EMail	:	
Relation	: Academic	Academic
