Last Updated : **November 5, 2018**

MD. JAHIR UDDIN FIROJ

Address: House:43,Road:kalabagan 1st lane ,Dhanmondi,,Dhaka
Mobile : 01738170220
email:firojkanon@gmail.com

Career Objective:

Seeking a challenging position in a Computer Science &Engineering environment where I could add my knowledge and skills for the better productivity of the organization.

Career Summary:

I would like to build up my career in Network & System Administrator

Special Qualification:

I have Strong knowledge to Assemble, Maintenance, troubleshoot and Repair Computer Hardware & Software. Maintenance of NVR and IP CCTV System,Maintenance of Windows Servers, LAN, WAN. ERP module like Payroll ,Store,Accounts etc

Employment History:

Total Year of Experience : 3.2 Year(s)

1. **Executive IT & ERP (November 1, 2017 - Continuing)**

   Sterling style Ltd
   Company Location : Asulia ,Saver ,Dhaka
   Department: IT
   Duties/Responsibilities:
   LAN,WAN , CCTV, Hardware, Software user support,and ERP system analysis

2. **Assistant Executive (IT) (March 15, 2016 - October 30, 2017)**

   New Life & Com(Pvt) Ltd
   Company Location : Azimpur 1207,
   Department: IT
   Duties/Responsibilities:
   Computer Hardware,Software ,Networking LAN,WAN, Switching, Router configuration, CCTV, Oracle Application for internal software development ,

3. **Junior Executive IT &MIS (September 1, 2015 - March 14, 2016)**

   National Polymer Industries Ltd
   Department: IT & MIS
   Duties/Responsibilities:
   Support MIS of the end user ,Oracle E-business, Hardware , networking system problem solution ,

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Msc in Computer science	Computer Science & Engineering	Jahangirnagar University	CGPA:3.12 out of 4	2018	1 year	-
Bachelor of Science	Computer Science & Engineering	City University ,Dhaka,Bangladesh	CGPA:3.22 out of 4	2015	4	Successfully completed Online Tour Project
HSC	Science	Dowikhaua Adorso Degree Collage,Lalmonirhat	CGPA:3.9 out of 5	2010	2	-
SSC	Science	Boaderhat High School,Lalmonirhat	CGPA:4.13 out of 5	2008	2	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Oracle Database Administrator	Oracle Database Administrator and Designer	BCC(Bangladesh Computer Council)	Bangladesh	Dhaka	2015	6 Month

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Expected Salary : Tk. 13,000
Preferred Job Category : IT/Telecommunication, Data Entry/Operator/BPO
Preferred District : Dhaka, Dinajpur, Gaibandha, Gazipur, Jamalpur, Khulna, Lalmonirhat, Manikganj, Nilphamari, Rangpur, Sherpur, Tangail
Preferred Country : Germany, Italy, Japan, New Zealand, Saudi Arabia, Australia, Brazil, Mexico, Oman, Singapore
Preferred Organization Types : Telecommunication, IT Enabled Service, BPO/ Data Entry Firm, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Newspaper/Magazine, Engineering Firms, Garments, Hospital, Hotel, Immigration & Education Consultancy Service, Garments Accessories

Specialization:

Fields of Specialization	Description
• Administrative/ Executive • Hardware & Networking • MS Word/ Excel/ PowerPoint/ OneNote • Software	-Strongly committed to work assigned, hardworking ,punctual & honest. -Excellent interpersonal communication skills. -Good quantitative, analytical, logical and problem solving skills. -Effective decision making capability. -Able to function independently or in group

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	Medium

Personal Details :

Father"s Name	:	Md.Yousuf Ali
Mother"s Name	:	Firoja Yousuf
Date of Birth	:	April 26, 1992
Gender	:	Male
Marital Status	:	Unmarried
Nationality	:	Bangladeshi
Religion	:	Islam
Permanent Address	:	Villege: Bochuki, Post: Velagury, Thana: Hatibandha, Dist: Lalmonirhat
Current Location	:	Dhaka

Reference (s):

Name	:	Zafurul Alom Khan
Organization	:	Bangladesh Computer Council(BCC)
Designation	:	Senior Programmer
Address	:	BCC Bhabon,E-14/X ,Dhaka 1207, Bangladesh
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	:	+8801711788261
EMail	:	Zafurul@bcc.net.bd
Relation	:	Academic