

Last Updated : **June 28, 2018****MD. KAWSAR AHMED**

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**Career Objective:**

To continue my job in a dynamic, modern and challenging environment to provide me as an energetic person, Committed to work hard to achieve my aspirations and organizational goals as well as to enrich and utilize my knowledge.

Employment History:

Total Year of Experience : 7.3 Year(s)

1. Asstt. Executive (October 2, 2011 - Continuing)

Karnaphuli Ltd

Company Location : HR Bhaban, 26/1, kakrail, Dhaka-1000

Department: Sales & Marketing

Duties/Responsibilities:

• Sales & Marketing personnel wise sales Status (Target Vs Projection Vs Actual) on previous and running month.

• Sales & Marketing personnel wise 3 month rolling forecast (3MRF) summary.

• Prepare & Submit Performance Monitoring Report to HRD by the given Timeline.

• Prepare statement on dealer commission, brokerage against all monthly deliveries and release associated payments within specified time frame in coordination with F& A Team.

• Coordinate and follow-up sales agreement completion for all deliveries as per target timeframe from the date of delivery.

• Delivery requisition tracking, follow up management reporting on weekly basis.

• Collect all requisition of promotional Activities from regions and submit it to concern officer by timeline.

• Update sales data on ERP. (ERP specialist)

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Master of Social Science (MSS)	Political Science	Govt. Titumir College	Appeared	2018
Bachelor of Social Science (BSS)	Humanities	National University	Second Class, Marks :58%	2014
HSC	Business Studies	Barisal Govt. College (1800)	CGPA:4.7 out of 5	2011
SSC	Business Studies	Uttarkul Secondary School (1934)	CGPA:4.19 out of 5	2009

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Training	Introduction to PC & Operationg Systems, 2. MS Word, 3. MS. Excel & Internet Program.	AKIVE COMPUTARS	Bangladesh	Barisal	2010	6 Monts

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 18000
 Expected Salary : Tk. 20,000
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution,
 Marketing/Sales, Data Entry/Computer Operator
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization :
 Types

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Md. Matiar Rahman
 Mother"s Name : Mst. Rashida Begum
 Date of Birth : October 15, 1994
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill: Nalashree, P.O: Uttarkul (8530), P.S: Banaripara, Dist: Barishal.
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Abul Kashem	Mabaidur Rahman
Organization	: Cambrian School and College	The daily Inqilab
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