Last Updated : *February 4, 2018*

MD. KHADIMUL ISLAM

Address: House: 204/A(1st floor), TB gate, Mohakhali, Bonani,
Dhaka-1212.
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Career Objective:

To accept challenges with great responsibility, potential, for career in national or
multinational company where I can work independently in a challenging environment to
develop personal skill and efficiency. In addition I am always interested to do

Special Qualification:

Photoshop,Office Program,Internet Browning, LAN, TCP/IP, C, C#, ASP.net, Server
Configuration

Employment History:

Total Year of Experience : 7.7 Year(s)

1. **Executive Officer (Software Quality Assurance & Support) (December 21, 2014 -
Continuing)**

   CYGNUS INNOVATION LIMITED
   Company Location : House-39, Block-C, Road-6, Niketon, Gulshan-1, Dhaka-1212.
   Department: Software Quality Assurance & Support
   Duties/Responsibilities:
   1. Performed general office duties and Database administrative tasks
   2. Configure & install Microsoft SQL server
   3. Suggesting and providing to business software solutions
   4. Data Migration from Another Back office software to X-Broker Software
   5. To perform Server monitoring, analysis and Troubleshooting in windows platform
   6. Collect the customers requirements and Customers support (Online, over phone &
   physically).
   7. Prepared daily confidential works reports for presentation to management
   8. Managed the internal and external mail functions

   Identify testable requirements, create test cases.
   Design, execute, and maintain a set of test cases that is used to validate software systems
   to meet requirements agreed with the customer.
   Interact with product specialists and developers to understand workflow and features of
   various modules.
   Decide priority of support issues and assign support person to deal with.
   Meeting with clients to understand their requirement.
   Software"s update management.
   Data migration and data analysis.
   Software"s Presentation to potential clients.
   Training management for clients.

2. **Exicutive Officer, IT (April 12, 2012 - December 18, 2014)**

ASENZ Group.
Company Location : Swantex Building(4th floor), 9/I Motijheel C/A, Dhaka-1000
Department: IT System Management, MIS, Admin
Duties/Responsibilities:
1. Administered online Trading functions and Managed Investor function
2. Performed general office duties and Database administrative tasks
3. System Administration of LAN/WAN/Windows Environment
Configure & install various network device like switch, router, PI-camera, IP Addressing,
Projector, Printer,
PC Maintenance and providing IT solutions
4. Managed Trading(DSE & CSE) and Back-office software
5. Managed the internal and external mail functions

3. **Jr. IT Officer. (March 15, 2011 - April 10, 2012)**

   NAZ Bangladesh Ltd.
   Company Location : Rajendropur, Mirzapur, Gazipur.
   Department: Managment.
   Duties/Responsibilities:
   1. Performed general office duties and Database administrative tasks
   2. System Administration of LAN/WAN/Windows Environment

   3. Managed Employee Attendance software

   4. Managed the internal and external mail functions

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M.Sc in CSE	Computer Science & Engineering	Jagannath University	Appeared	2017	1.5 Year
B.Sc in CSE	Computer Science & Engineering	Bangladesh University of Business and Technology	CGPA:2.93 out of 4	2014	4 Year
Diploma in Computer Engineering	Diploma in Computer Engineering	Kurigram Polytechnic Institute,Kurigram	CGPA:3.29 out of 4	2010	4 year
Dakhil	Science	Nakkaihat D.U Dakhil Madrasha, Razarhat, Kurigram	CGPA:4.17 out of 5	2006	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Attasment	Networking & Hardware	I Max bd	Bangladesh	Bijoy Nogor, Dhaka-1000.	2009	4 Month

Career and Application Information:

Looking For	: Top Level Job
Available For	: Full Time
Present Salary	: Tk. 32780
Expected Salary	: Tk. 15,000
Preferred Job Category	: General Management/Admin, IT/Telecommunication
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	: Banks, Insurance, College, IT Enabled Service, ISP, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Engineering Firms, Garments, Immigration & Education Consultancy Service, Group of Companies, Mobile Accessories

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name	: Md. Rostom Ali
Mother"s Name	: Khadija Begom
Date of Birth	: August 1, 1990
Gender	: Male
Marital Status	: Married
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Vill: Belgacha, Post: Khalilgonz, Thana: Kurigram Sadar, Dist: Kurigram.
Current Location	: Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Dr. Uzzal Kumar Acharjee	Azmal Hossain
Organization	: Jagannath University	Ananta Group
Designation	: Associate Professor	Sr. Manager (I.C.T)
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Relation	: Academic	Professional